



September 4, 2026

ADDENDUM No. 1

EP-26-01

Consulting Services for the Development of Public Notification and Evacuation Route Plans

*The addendum is being issued prior to the closing of the Consulting Services for the Development of Public Notification and Evacuation Route Plans Request for Proposal (RFP) to provide further information, make changes to, or to clarify the RFP Documents and is to be read, interpreted and coordinated with all other parts of the RFP Documents. In the case of a conflict with the balance of the documents, this Addendum shall govern. **Proponents shall attach a signed copy of this addendum to their proposal submission, failure to do so may result in a non-compliant proposal.** This addendum shall form part of the Contract Documents.*

Addendum No. 1 is being provided in clarification to RFP EP-26-01 released August 27, 2026.

Updates and Clarifications:

Clarification: Section 8.3 Professional Responsibility

The intent of Section 8.3 is to ensure that the Work is completed to an appropriate professional standard and that any technical work requiring professional qualification is completed and reviewed by an appropriately qualified professional.

Where a deliverable, technical component, map, analysis, assessment, or other project product is prepared by or relies upon the professional expertise of a Qualified Professional, the applicable deliverable will include the professional seal, or equivalent professional authentication, and signature of the Qualified Professional, together with a disclosure statement identifying the individual and confirming their qualifications to undertake the applicable Work.

The Regional District does not intend that all administrative materials, engagement records, meeting notes, presentations, public notification messaging, exercise materials, or other non-technical materials be professionally sealed unless the content incorporates technical work that requires professional authentication.

Question: Existing Materials and Datasets

- *What existing materials and datasets are currently available to support evacuation route planning?*

The Regional District and project partners will provide available information and data that the successful consultant identifies as relevant to the development of the Evacuation Route Plans and Public Notification Plans upon project kickoff. This includes available emergency planning documents, risk assessments, previous risk reduction project materials, demographic information, and any other information deemed relevant. The information available will vary between jurisdictions, and not all datasets will be available for each project partner. If the consultant identifies additional existing information that is needed to complete the work, the Regional District and project partners will assist in providing it where available.



Correction: Mapping and Spatial Data requirements.

The reference to the “*UBCM CRI program*” and “*CEFP 2026*” in Section 5.0 is intended to refer to the UBCM 2026 Community Emergency Preparedness Fund – Public Notification and Evacuation Route Planning Program.

Question: First Nation Engagement.

- *Does the RDFFG currently have a Regional Indigenous Liaison?*
- *In addition to working directly with Simpcw First Nation as a project partner, are other First Nations or Indigenous organizations that the Regional District expects the consultant to engage?*
- *Will the Regional District coordinate initial introductions and provide guidance regarding existing relationships and engagement protocols?*

The Regional District has an Intergovernmental Coordinator who MAY be available to assist with introductions and provide guidance on existing relationships and engagement protocols, but formal engagement and strategies will be up to the consultant.

Where additional Indigenous agencies or organizations should be involved in the project, the Regional District and participating project partners will assist with identifying appropriate contacts, facilitating introductions and providing guidance regarding existing relationships and engagement protocols.

Question: Regional Tabletop Exercise

- *Is the tabletop exercise expected to be delivered as a single regional session at one location, or across 5 locations (1 for each community)?*

The consultant may recommend the format and delivery approach they feel is best suited to the project but the expectation would be a minimum of one location with online participation available to all project partners.

I/We hereby verify that we have considered this addendum in our proposal submission.

Proponent's Signature

Date

Inquiries relating to RFP EP-26-01 may be directed to:

Debbie Kopp
Emergency Services Coordinator
dkopp@rdffg.bc.ca