



May 13, 2026

ADDENDUM No. 2

**RFP DS-26-01
ELECTORAL AREA H OFFICIAL COMMUNITY PLAN**

*The addendum is being issued prior to the closing of the Electoral Area H Official Community Plan Request for Proposal (RFP) to provide further information, make changes to, or to clarify the RFP Documents and is to be read, interpreted and coordinated with all other parts of the RFP Documents. In the case of a conflict with the balance of the documents, this Addendum shall govern. **Proponents shall attach a signed copy of this addendum to their proposal submission, failure to do so may result in a non-compliant proposal.** This addendum shall form part of the Contract Documents.*

Addendum No. 2 is being provided in clarification to RFP DS-26-01 released April 30, 2026.

Question 1:

Could the Regional District please confirm whether additional project-related expenses such as advertising, printing/publication, mail-out costs, facility rentals, and legal services should be included in the proponent's fee, or if these will be coordinated and paid by the Regional District separate from, and in addition to the project budget?

Regional District Response:

The following should be included in proponent's fee:

- Drafting, printing and coordinating the publication of project materials
- Coordinating the rental of facilities
- Coordinating mail-outs
- Providing a draft OCP in a format acceptable for a legal review

The Regional District will pay separately the following:

- Advertising costs
- Mail-out costs
- Facility rental costs
- Legal review costs of draft OCP

Question 2:

Could the Regional District please confirm whether regional facilities and venues may be utilized for public engagement events, and if so, whether rental costs for these spaces would be covered by the Regional District or should be included as part of the proposed budget?

Regional District Response:

The Regional District owns the following facilities in Electoral Area H: Canoe Valley Recreation Centre, Dome Creek Recreation Facility, Robson Valley Community Centre, Robson Valley Recreation Centre and Tete Jaune Community Hall. These facilities, if available, can be utilized for public engagement events. There are also other facilities not owned by the Regional District within Electoral Area H that can be utilized for public engagement, if available for rent from external organizations.

Any facilities used for public engagement events will need to be approved by the Regional District. Facility rental costs will be paid separately by the Regional District.

Question 3:

To what extent is the technical review in Phase 2 meant to study transportation, infrastructure (water, wastewater), natural hazards and ecosystems? Should the technical review be a desktop analysis assessing the RD's most recent studies and reports against OCP policy and land use or should specialized studies on these topics be incorporated into our workplan?

Regional District Response:

Technical review of transportation, infrastructure (water, wastewater), natural hazards and ecosystems is to identify each within Electoral Area H and to provide recommendations around Official Community Plan policies, objectives and/or mapping that would meet *Local Government Act* requirements and address known issues, local challenges and opportunities.

The Regional District would expect the proponent to utilize existing datasets, reports, studies or information available through the Federal Government, Province of British Columbia, the Regional District and other agencies that collects relevant information. There is no requirement for additional specialized studies to be incorporated into the workplan.

Question 4:

What are the RD's GIS capabilities in relation to this project and is the RD's GIS data up to date (i.e. land use designations, ALR lands, DPAs, ESAs, transportation, infrastructure servicing, etc.)

Regional District Response:

It will be the responsibility of the proponent to design and deliver all mapping requirements for the project and provide the Regional District with these maps and any created data sets in GIS compatible files as a project deliverable.

The Regional District maintains and has up-to-date data for its own business (Zoning, OCP, DPAs, Service Areas, 9-1-1 related data), and some are made available publicly through its website: [Maps and GIS data | Regional District of Fraser-Fort George](#) The Regional District will have capacity to provide GIS data it has to the proponents, as needed. The Regional District may be able to obtain data sets that are not owned or managed by the Regional District through its membership with Integrated Cadastral Information Society for the proponents use. The Geo BC catalogue would be another source of data for the proponent.

Question 5:

Would the Regional District be willing to share the budget range for the proposed project?

Regional District Response:

The Regional District's budget range for the project is up to \$300,000.

Question 6:

Has the Regional District initiated any preliminary engagement with Indigenous communities or should proponents assume full responsibility for first contact?

Regional District Response:

The Regional District has not had any preliminary engagement with Indigenous communities regarding the project. Proponents will assume full responsibility for first contact in collaboration with Regional District Administration.

I/We hereby verify that we have considered this addendum in our proposal submission.

Proponent's Signature

Date

Inquiries relating to RFP DS-26-01 may be directed to:

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