



Addendum No. 1

Invitation to Tender ES-23-10 SUPPLY AND DELIVERY OF ONE 2024 ¾ TON 4X4 CREW CAB AND ONE 2024 ALL-WHEEL DRIVE SUV

The addendum is being issued prior to the closing of the Invitation to Tender to provide further information, make changes to, or to clarify the Contract Documents and is to be read, interpreted and coordinated with all other parts of the Contract Documents. In the case of a conflict with the balance of the documents, this Addendum shall govern. **Tenderers shall attach a signed copy of this addendum to their tender.** This addendum shall form part of the Contract Documents.

Section 1.2 Tender Submissions and Closing Date, page 3 currently reads:

The Regional District will accept tenders submitted by direct delivery to the Regional District main office. All tenders must be submitted to the Regional District's General Manager of Financial Services by 10:00 a.m. (local time) Friday, April 14, 2023.

Two (2) complete copies of the Tender must be submitted in a sealed envelope with the following information written on the outside of the envelope containing the tender, as well as on the outside of the courier envelope/box (if sending by courier):

1. Attention: General Manager of Financial Services
Regional District of Fraser-Fort George
3rd Floor, 155 George Street
Prince George, BC V2L 1P8
2. Invitation to Tender, ES-23-10
Supply and Delivery of one 2024 ¾ ton 4x4 pickup and one 2024 AWD SUV
3. Responding Tenderer's name and address.

To be considered, tenders must be signed by an authorized signatory of the tenderer. By signing the tender, the tenderer is bound to statements made in response to this ITT. Any tender received by the Regional District that is unsigned will be rejected.

Tenders submitted by fax electronically or not in original Regional District format will **NOT** be accepted. Any tender received after the closing date and time will be considered disqualified and will be returned to the Tenderer.

Tenders not submitted in strict accordance with these instructions or not complying with the requirements in this ITT may be rejected.

The Regional District will not be responsible for any costs incurred by tenderers as a result of the preparation or submission of a tender pertaining to this ITT. The accuracy and completeness of the tender is the tenderer's responsibility. Should errors in a tender be discovered, the tenderer shall be solely responsible for any additional costs incurred by that tenderer in the performance of the work and shall be solely responsible to correct any deficiencies or errors in that tender at their expense.

Shall be changed to read as follows:

Section 1.2 Tender Submissions and Closing Date

Tenders must be in English and must be submitted using one of the submission methods below, and must either:

1. include a copy of this cover page that is signed by an authorized representative of the Tenderer; or
2. otherwise identify the ITT, identify the Tenderer and include the signature of an authorized representative of the Tenderer that confirms the Tenderer's intent to be bound.

The Regional District will accept Tenders submitted by email or by delivery directly to the Regional District main office. All Tenders must be submitted to the Regional District's General Manager of Financial Services by 10:00 a.m. (local time) on Friday, April 14, 2023.

Submissions must be directly delivered to the Regional District in either:

- Email format with the Proposal attached to the email in a PDF, or equivalent, format and emailed to purchasing@rdffg.bc.ca. The subject line should read "**ES-23-10 – Supply and Delivery of one 2024 ¾ Ton 4x4 Pickup and one 2024 All-Wheel Drive SUV - Insert Proponent Name**"; or
- Electronic format submitted on a USB readable device with the Tender in a PDF, or equivalent, format; or
- Hard copy format, including two (2) complete Tender copies.

If submitting in a mail format (USB or hard copy), proponents should submit in a sealed envelope with the following information written on the outside of the envelope containing the Tender, as well as on the outside of the courier envelope (if sending by courier):

1. Attention: General Manager of Financial Services
Regional District of Fraser-Fort George
3rd Floor, 155 George Street, Prince George, BC V2L 1P8
2. Invitation to Tender
ES-23-10 – Supply and Delivery of one 2024 ¾ Ton 4x4 Pickup and one 2024 All-Wheel Drive SUV
3. Responding Tenderer's name and address.

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Date: April 4, 2023

Addendum No. 1 Received.

Signature of Tenderer

Name of Tenderer

Inquiries relating to this ITT may be directed to:

Bryan Boyes, Utilities Leader
Regional District of Fraser-Fort George
155 George Street, Prince George, BC V2L 1P8
Phone: 250-960-4400 / Fax: 250-562-8676
Email: bboyes@rdffg.bc.ca