



February 8, 2024

Addendum No. 1

Request for Proposals ES-24-01 Environmental Monitoring Services at Regional Landfills

The addendum is being issued prior to the closing of the Request for Proposals to provide further information, make changes to, or to clarify the Contract Documents and is to be read, interpreted and coordinated with all other parts of the Contract Documents. In the case of a conflict with the balance of the documents, this Addendum shall govern. **Proponents shall attach a signed copy of this addendum to their proposal.** This addendum shall form part of the Contract Documents.

This addendum is being provided in clarification to RFP ES-24-01 released January 10, 2024

- Question 1: Section 5.2 – Environmental Monitoring and Sampling:
- Can the Regional District confirm if purge water can be disposed directly on-site, or if the expectation is for all purge water to be disposed off-site at a licensed receiving facility?
 - RFP indicates the proponent must follow the sampling schedule as provided by the Regional District, whereas Section 13.0 indicates the proponent is to include a schedule of events. Will the sample schedule provided by the Regional District be based off the proponents proposed schedule of events?
- Answer 1: Purge Water can be disposed of onsite. The annual sampling schedule is provided by the district, (number of events per site), noted in the RFP. The exact dates are communicated by the proponent to the Regional District for discussion.
- Question 2: Section 5.4 – Reporting Requirements: Regarding submission of interim reports, can the Regional District confirm whether the interim reports require submission of both a draft and final report (similar to Annual Reports). Or does the Regional District only require the submission of one final interim report for each landfill.
- Answer 2: Interim reports are submitted for review and discussion to the Regional District. Revisions are only required if clarification or change is required. Annual Reports will require full draft, and upon review by the Regional District final versions for submittal.
- Question 3: Section 6.0 – Financial Proposal: The RFP indicates the proposal shall allow for cost adjustments due to
- Answer 3: Question is incomplete; however, the total statement reads as follows,
The total contract price is to be based on the scope of work in this RFP. The Proposal shall allow for cost adjustments due to changing numbers of samples due to weather conditions, accessibility, damages, decommissioning and/or additional sampling locations. The Proposal also should provide costs for additional site meetings if required.
- Proponents should indicate individual unit cost items, where they feel it is required.
- Question 4: Section 15.0 – Facility Operating Hours:
- Does the Regional District require a site escort to be present during field sampling programs?
 - Does the Regional District have any site-specific access/training requirements for the five landfills?
- Answer 4: No, however, during the initial round of sampling events after award the Regional District will be present to provide access direction and site familiarity. The Regional District will also inspect sites in process of being sampled. Keys are required for site access and proof of an approved OH&S program and other appropriate training is expected. Safety discussions will be expected.



Question 5: Appendix F – Tables:
○ Table 2: Total metals is included in all landfill monitoring programs, with the exception of Foothills Boulevard. Can the Regional District confirm that total metals is not required for Foothills Boulevard (at least for cost estimating purposes), or it was meant to be included?

Answer 5: Total Metals should be included for the Foothills Boulevard Regional Landfill

Question 6: Appendix G – Well Depth and Approximate Water Levels
○ Foothills Boulevard:
▪ Deep wells are indicated with water levels of 88 m. Can the Regional District confirm if these deep wells have any built in pumps? If no pumps, can the Regional District provide clarification on the current sampling methodology (i.e., low flow or grab samples).
▪ Confirm what the acronym “m btor” stands for?
○ Confirm the well depth and water level of the shallow well? There appears to be an additional shallow well depth in the Mackenzie Regional Landfill – assume this was intended for Foothills Boulevard:

Answer 6: Currently bladder pumps are installed in 13 wells. Proponents will suggest the approved methodology that complies with all current regulation and guidelines in British Columbia.

“m btor” means “meters below top of riser”. Deep wells are greater than 15 meters.

No, Mackenzie has 5 wells, one of which is shallow.

Question 7: Are any of the current annual monitoring reports for the five landfills publicly available online?

Answer 7: No, they are not.

Question 8: Please would the Regional District provide the full consulting services agreement that would apply to this project?

Answer 8: The successful proponent will receive the applicable service agreement upon award.

I/We hereby verify that we have considered this Addendum No 1 in our RFP submission.

Signature of Proponent

Name of Proponent

Date

Inquiries relating to this RFP may be directed to:

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