



May 29, 2025

## **ADDENDUM No. 1**

### **Invitation to Quote PS-25-05 AS AND WHEN PROJECT MANAGEMENT SERVICES**

*The addendum is being issued prior to the closing of the Invitation to Quote (ITQ) to provide further information, make changes to, or to clarify the ITQ Documents and is to be read, interpreted and coordinated with all other parts of the ITQ Documents. In the case of a conflict with the balance of the documents, this Addendum shall govern. **Bidders shall attach a signed copy of this addendum to their bid submission, failure to do so may result in a non-compliant bid.** This addendum shall form part of the Contract Documents.*

This addendum is being provided in clarification to ITQ PS-25-05 released May 22, 2025.

Question 1: Can a firm submit for the ITQ PS-25-05 Project Management Services, if the firm is providing other technical services for the Regional District under other contracts?

**Answer 1: Yes, a firm may submit a response to the ITQ PS-25-05 for Project Management Services even if it is currently providing other technical services to the Regional District under separate contracts. However, the firm must ensure that there are no conflicts of interest between its existing contracts and the scope of services outlined in the ITQ. The Regional District may require the firm to demonstrate how it will manage any potential conflicts to ensure the integrity and impartiality of the services provided.**

Question 2: Can we request an extension for submission?

**Answer 2: The Regional District is:**

- **extending the closing date for the above ITQ to Thursday June 26, 2025.**
- **extending the date for any requests for explanations, interpretations, or clarifications to 4:00 pm on Thursday June 19, 2025. All inquiries must be submitted in writing by email to the Project Manager.**
- **extending the ITQ award date to Thursday July 17, 2025.**

I/We hereby verify that we have considered this addendum in our proposal submission.

\_\_\_\_\_  
Proponent's Signature

\_\_\_\_\_  
Date

All inquiries relating to ITQ PS-25-05 must be emailed to:  
Bonnie Seitz, Community Services Leader, [bseitz@rdffg.bc.ca](mailto:bseitz@rdffg.bc.ca)