



REGIONAL DISTRICT
of Fraser-Fort George

APPLICATION FORM

**Select Committee on Arts, Culture,
Heritage Grants**

The Regional District of Fraser-Fort George is looking for individuals to serve on the Select Committee for Arts, Culture, Heritage Grants. The committee provides recommendations on awarding grants to arts, culture and heritage programs and services within the Regional District. Two Regional District Directors and five members of the public serve on this committee.

Applicant name _____

Mailing address _____

Phone _____ **Email** _____

Describe why you want to serve on the Select Committee for Arts, Culture, Heritage Grants.

List the social, governmental or service organizations which you are currently involved with as a volunteer, employee or board member.

Describe any personal or professional connection you have to arts, culture and heritage organizations or projects within the Regional District.

Describe any experience you have with grant application processes or advising on the allocation of public funds.

Optional: Attach any relevant documents including resumes, certifications and letters.

By submitting this form, I confirm and acknowledge that:

- I have read and understand the terms of reference for the Select Committee on Arts, Culture, Heritage Grants
- I am not currently an elected official or an employee of the Regional District of Fraser-Fort George
- I am able to comply with all the requirements of this volunteer position

Applicant signature _____ **Date** _____

Submitting your application

If you have questions, please contact Hilary Erasmus, Manager of Communications and Culture at hilary.erasmus@rdffg.bc.ca or 250-960-4439.

Your completed application form must be submitted by mail, email or fax. **The deadline to apply is Tuesday February 10, 2026.**

Regional District of Fraser-Fort George, attention Corporate Services
155 George Street, Prince George, BC V2L 1P8
corporateservices@rdffg.bc.ca | fax: 250-563-7520

- Committee members are appointed by the Regional District Board of Directors for a three-year term.
- Select Committee on Arts, Culture, Heritage Grants meetings are typically held once per year at the Regional District's 155 George Street office.

Personal information is collected by the Regional District of Fraser-Fort George under the authority of s.26(c) of the Freedom of Information and Protection of Privacy Act for the purpose of processing Select Committee on Arts, Culture, Heritage Grants applications. If you have questions about the collection of personal information, contact Corporate Services at 250-960-4400, foi@rdffg.bc.ca or 155 George Street, Prince George, BC V2L 1P8.



REGIONAL DISTRICT of Fraser-Fort George

TERMS OF REFERENCE

Select Committee on Arts, Culture, Heritage Grants

1.0 Background

The Regional District of Fraser-Fort George Board of Directors (the “Board”) has established the Select Committee on Arts, Culture, Heritage Grants (the “Committee”) to provide advice on the provision of grants for the benefit of arts, culture and heritage programs and services within the Regional District. Seven individuals have been appointed to the Committee.

2.0 Purpose and Mandate

- 2.1** The mandate of the Committee is to provide advice and recommendations to the Board concerning:
- the disposition of matters which have been specifically referred to the Committee by the Board;
 - the disposition of matters which have been referred to the Committee in accordance with Regional District policy; and
 - the possible assumption of additional advisory responsibilities which the Committee believes should fall within the Committee’s mandate.
- 2.2** The Committee will also make decisions on matters for which corporate authority has been specifically delegated by the Regional Board.

3.0 Chair and Members

- 3.1** The Committee Members appointed by the Board are the Chair and Vice-Chair of the Cultural Services Advisory Committee along with five members of the public that are appointed by the Board.
- 3.2** Individuals are appointed for a three-year term.
- 3.3** The Chair and Vice-Chair of the Cultural Services Advisory Committee will serve as Chair and Vice-Chair of the Committee.

4.0 Meetings

- 4.1 The Committee will meet as required to fulfill its mandate. Meetings will be at the call of the Chair or as scheduled in advance by resolution of the Committee. All meetings will be open to the public.
- 4.2 All Committee Members may vote on all issues, subject to a declaration of conflict. Voting rights will be determined in accordance with the Regional District's procedure bylaw.
- 4.3 Decisions of the Committee will be made by majority vote of the Members present.

5.0 Reporting

The Committee will provide its advice and recommendations to the Board in the form of verbal and written reports from the Chair.

Approved November 16, 2017
Updated June 19, 2025