



APPLICATION FOR A BUILDING PERMIT TO CONSTRUCT, ALTER, OR REPAIR A BUILDING OR STRUCTURE

OWNER: - **OWNER INFORMATION IS MANDATORY**

Name: _____ Address: _____
City: _____ Postal Code: _____
Phone: (Home) _____ (Business/Cell) _____
Email: _____

APPOINTMENT OF AGENT FORM SUBMITTED

CONTRACTOR/ AGENT

Name: _____ Address: _____
City: _____ Postal Code: _____
Phone: (Home) _____ (Business/Cell) _____
Email: _____

Application fee of \$100 required for submission – Non-refundable Paid: Yes

PROPERTY: Legal Description: _____

Civic Address: _____ Size: _____

PROPOSED USE OF NEW STRUCTURE: (More than one box may apply)

<input type="checkbox"/> Single Family Dwelling	<input type="checkbox"/> Recreation Cabin	<input type="checkbox"/> Accessory Building	<input type="checkbox"/> Garage/Carport	<input type="checkbox"/> Mobile Home	Secondary Suite constructed within? Yes <input type="checkbox"/> No <input type="checkbox"/>
<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Business: Explain: _____		<input type="checkbox"/> Other: Explain: _____	

TYPE OF CONSTRUCTION: New Addition Interior Renovation Change of Occupancy

TYPE OF FOUNDATION: Concrete Masonry ICF (Insulated Concrete Forms) Preserved Wood Steel Piers Concrete Piers

TYPE OF CONSTRUCTION: Wood Frame ICF (Insulated Concrete Forms) Timber Log Steel Other: _____

EXTERIOR FINISH: Vinyl Siding Fibre Cement (Hardi) Stucco Wood Metal

EXTERIOR STRAPPING (Air space) : Y N HEAT RECOVERY VENTILATOR (HRV): Y N

TYPE OF HEAT: Gas Furnace Wood Solar Boiler Electric Other: Explain: _____ Geo Thermal

VALUE OF PROJECT WHEN COMPLETE (including all materials and labour but excluding land): \$ _____

RECORD OF SEWERAGE RECEIVED: YES N/A CERTIFIED PRACTITIONER: YES N/A

RECORD OF LICENSING & CONSUMER SERVICES (Formally known as HPO): YES N/A

LAND USE ACKNOWLEDGEMENT FORM COMPLETED (Attached): YES N/A

ARE THERE ANY EXISTING BUILDINGS OCCUPYING ANY PORTION OF SAID LAND: Examples:

- Tool Shed
- Greenhouse
- Pump House
- Chicken Coop
- Pole Barn
- Gazebo

1. _____ 2. _____ 3. _____
4. _____ 5. _____ 6. _____

FOR DEPARTMENT USE ONLY

Building No.: _____

Received By (SCR): _____

Plumbing No.: _____

Date App. Rec'd: _____

Receipt No.: _____



OWNER'S ACKNOWLEDGEMENT OF RESPONSIBILITY AND UNDERTAKINGS

In consideration of the Regional District accepting and processing the application for a Building Permit, the Owner makes the following representations and warranties and indemnifies the Regional District.

- I am the owner of the noted property; (Fill out Bottom portion)
I am authorized by the owner of the property described above to make this application for the above building permit on my behalf **(attach completed Appointment of Agent Form)**

Contractor/Agent Information:

Name (Print):

Address (Print):

City:

Postal Code:

Project Address (Print):

- I will comply with or cause those whom I employ to comply with the *B.C. Building Code* and all bylaws of the Regional District and other statutes and regulations in force in the Regional District relating to the development, work, undertaking or permission in respect of which this application is made.
- I understand and acknowledge that I am fully responsible for carrying out the work or having the work carried out, in accordance with the requirements of the *B.C. Building Code*, the Regional District Building Bylaw and all other bylaws of the Regional District.
- I understand and acknowledge that neither the issuance of a building permit under Regional District Building Bylaw, the review of plans and supporting documents, nor inspections made by the Building official shall in any way constitute a representation, warranty, or statement that the *B.C. Building Code*, Regional District Building Bylaw or any other bylaw of the Regional District has been complied with.
- I hereby release and indemnify the Regional District, its officials, officers and employees, from any claim, cause of action, loss, damage or injury (including death) arising out of or in any way connected to the Regional District reviewing the building plans, issuing a Building Permit or Occupancy Permit, or inspecting construction in respect of the project described herein.
- I understand that the words "work" or "work undertaking" in respect of which this application is made means and includes all structural, plumbing, mechanical, and other works necessary to complete the contemplated construction per the building permit application.
- I acknowledge and understand that when a building permit includes a Registered Professional Plan Certification, the Regional District and its Building Officials have relied and is relying exclusively on the Letters of Assurance of "Professional Design" in accepting and approving the building plans and supporting documents submitted with this application for a Building Permit.
- I am authorized to give these representations, warranties, assurance and indemnities to the Regional District.
- I confirm that I have been advised by the Regional District that I should seek independent legal advice with respect to the responsibilities I am assuming upon the granting of a Building Permit by the Regional District pursuant to this building permit application and in respect of the execution of this acknowledgment.
- "In consideration of the granting of this permit, I/we agree to release and indemnify the Regional District of Fraser-Fort George from and against all liability and expenses of whatever kind which I/we incur with respect to the granting or carrying out the requirements of this permit and, further, that I/we accept that the Regional District of Fraser-Fort George owes me/us no duty of care with respect to the implementation of the Regional District of Fraser-Fort George Building Bylaw or the British Columbia Building Code."
- I hereby agree to terms and conditions of collected fees: Application fees collected are non-refundable and cover the costs associated with reviewing and processing the application. Permit Fees are non-refundable once construction has started.
- Security deposit must be paid by the homeowner when the permit is issued and will be refunded after the FINAL approved inspection. **The deposit refund will only be paid to the original payor of the deposit within 30 days once an application for security deposit refund is received.**

SECURITY DEPOSIT	
<input type="checkbox"/> For a single-family dwelling parking structure, combination parking structure/accessory building or an accessory building	\$250.00
<input type="checkbox"/> For a single-family dwelling addition, alteration or renovation	\$500.00
<input type="checkbox"/> For a demolition or moving of <i>building</i> or <i>structure</i>	\$2,000.00
<input type="checkbox"/> For a new single-family dwelling or simple building	\$1,000.00
<input type="checkbox"/> For a temporary building	\$1,000.00
<input type="checkbox"/> For a complex building	\$2,000.00

Owner's Information:

Name (Print):

Address (Print):

City:

Postal Code:

Signature of Owner (or Signing Officer if the owner is a Corporation)

I have read, understood, and agree to the above statements. Signed this _____ day of _____, 20_____.



LAND USE ACKNOWLEDGEMENT

ENVIRONMENTAL MANAGEMENT ACT AND CONTAMINATED SITES REGULATION

Completion of a Site Disclosure Statement is required for building permit applications on properties with a history of specified Schedule 2 uses and no applicable exemptions. For details and Schedule 2, use the search term 'site identification' at www.gov.bc.ca

I have read the list of regulated industrial and commercial uses contained in Schedule 2 of the Contaminated Sites Regulation and based on my personal knowledge of the subject land:

- No, the land is not used or has not been used for any if the uses specified in Schedule 2. Accordingly, I elect not to complete and submit a Site Disclosure Statement as outlined in Section 40 (1) of the Act.
- Yes, one or more of uses specified in Schedule 2 is or has occurred on the land. Completion of a Site Disclosure Statement is required as outlined in Section 40 (1) of the Act.

AGRICULTURAL LAND RESERVE USE REGULATION – SOIL OR FILL USES

A Notice of Intent (NOI) must be filed with the Agricultural Land Commission at least 60 days before placing fill or removing soil on land within the Agricultural Land Reserve (ALR) for any reason other than an Exempted Activity. Fill means any material brought onto agricultural land. Examples of fill includes drain rock, soil gas rock, soil, gravel/aggregate, or other material used for structural fill, construction footprints, driveways, parking areas, etc.

For more information visit www.alc.gov.bc.ca or call 1-800-663-7867 (BC toll-free)

Is the subject land within the Agricultural Land Reserve (ALR)? YES NO

IF YES:

Will soil or other fill material be brought onto the property for this project? YES NO

How much area will be covered by fill? ___ft² / _____m²

Maximum 1000m² of fill (continuous) is allowed for the primary residence.

Secondary residences and some accessory buildings automatically require a NOI (Notice of Intent).

Has a Notice of Intent already been filed and approved for this project? YES (provide copy) NO

Building Permit applications cannot be processed until NOI requirements are met.

Name (Print): _____

Address (Print): _____

City: _____

Postal Code: _____

Signature of Owner _____

By signing this, I confirm that the above information is true and correct to the best of my knowledge as of the date this form was completed. I also acknowledge that it is an offense under a Provincial Act to make a false statement or mislead or attempts to mislead.

Signed this _____ day of _____, 20_____.