



• Please send completed authorization to the Regional District of Fraser-Fort George by email to [financialservices@rdffg.bc.ca](mailto:financialservices@rdffg.bc.ca), or deliver to Financial Services, 3<sup>rd</sup> Floor, 155 George Street, Prince George BC, V2L 1P8

**PART 1 – Account Information**

ACCOUNT NAME: \_\_\_\_\_

ACCOUNT NUMBER: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**PART 2 – Payment Details**

**For One-Time Payments –**

PAYMENT OF INVOICE NUMBER(S): \_\_\_\_\_

PAYMENT AMOUNT: \_\_\_\_\_ PAYMENT DATE: \_\_\_\_\_

**For Recurring Payments – Select – Payment Of:**     **Statement Balance**    OR     **Monthly Amount:** \_\_\_\_\_

AUTHORIZATION VALID UNTIL (DATE): \_\_\_\_\_

**PART 3 – Authorization**

**Signature**

I, the undersigned, authorize the Regional District of Fraser-Fort George to process the payment(s) as outlined in “PART 2 – Payment Details” using the credit card outlined in “PART 4 – Credit Card Information”.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
*Signature (MUST be signature of cardholder)*      *Print Name*      *Date Signed: (YYYY/MM/DD)*

**OFFICE USE ONLY**

Description #	Amount	Customer's Name	Authorization #

Date: \_\_\_\_\_

Project Type: \_\_\_\_\_

**PART 4 – Credit Card Information** *(Regional District to securely dispose of after processing)*

Name on Card: \_\_\_\_\_

Card Type:  VISA     MASTERCARD     AMEX     DISCOVER    Expiry Date: \_\_\_\_\_

Card #: \_\_\_\_\_      CVV: \_\_\_\_\_      Postal Code: \_\_\_\_\_

**Freedom of Information and Protection of Privacy Act (FOIPPA)**  
 The information collected on this Authorization will only be used for the purposes of the processing payment as outlined in this Authorization. This information is collected and managed in strict accordance with the FOIPPA. For any questions regarding the collection or distribution of this information, please contact General Manager of Legislative and Corporate Services [foi@rdffg.bc.ca](mailto:foi@rdffg.bc.ca) or (250) 960-4400.