



**REGIONAL DISTRICT
of Fraser-Fort George**

**REGIONAL BOARD
AGENDA**

1:30 p.m. - Open Session
October 18, 2018
Board Room
155 George Street
Prince George, BC

QUICK FACTS

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Consent Agenda**

The following items of business constitute the Consent Agenda for the October 18, 2018 meeting:

- 3.1. **Item:** Building Statistics for September 2018
Purpose: For Information
Attachment(s): Appendix A
- 3.2. **Item:** Summary of Development Permits Issued from July 1 to September 30, 2018
Purpose: For Information
Previous Reports: None
Attachment(s): 3rd Quarter Spreadsheet – July to September 2018
- 3.3. **Item:** Subdivision Referrals from July 1, 2018, to September 30, 2018
Purpose: For Information
Previous Reports: None
Attachment(s): Subdivision Referral Spreadsheet
- 3.4. **Item:** Crown Land Referrals from July 1 to September 31, 2018
Purpose: For Information
Previous Reports: None
Attachment(s): Crown Land Spreadsheet
-  3.5. **Item:** Agricultural Land Commission Decisions made July 1 to September 30, 2018
Purpose: For Information
Previous Reports: None
Attachment(s):
 1. Backgrounder
 2. ALC Reasons for Decisions

4. Adoption of Minutes

- 4.1. **Item:** September 20, 2018 Regional Board Meeting Minutes

Recommendation: THAT the Minutes of the Regional Board meeting held on September 20, 2018 be adopted as circulated.

5. 1:30 p.m. Public Hearings/Public Considerations

- 5.1. **Item:** Temporary Use Permit No. 217
Purpose: For Consideration
Location: Chuchinka-Colbourne FSR at Parsnip River – Electoral Area 'G'
Owner: Pineview Trucking & Excavating Ltd.
Applicant: Coastal GasLink Pipeline Ltd.
Previous Reports: None
Attachment(s):
1. Backgrounder
2. Temporary Use Permit No. 217
3. Application information from Coastal GasLink Pipeline Ltd.

Recommendation No. 1: THAT the report and application information from Coastal GasLink Pipeline Ltd. be received.

Public Consultation Meeting

- 1. Open the Public Consultation Meeting***
- 2. Presentation from Development Services***
- 3. Letters***
- 4. Presentation from the applicant***
- 5. Questions from Board Directors***
- 6. Presentation from the public***
- 7. Close the Public Consultation Meeting***

Recommendation No. 2: THAT Temporary Use Permit No. 217 be issued to Coastal GasLink Pipeline Ltd. and Pineview Trucking & Excavating Ltd., Inc. No.157152 to allow Work Camp, Storage/Warehouse Facility and Laydown Yard uses on District Lot 12433 Cariboo District, Except Plan 18164 and PGP44215 for a three year period.



6. Development Services

- 6.1. **Item:** Report from the Chair of the Agricultural Land Use Standing Committee
Purpose: Consider Standing Committee Recommendations
Attachment(s): None

Recommendation: THAT the report from the Chair of the Agricultural Land Use Standing Committee be received.

- 6.2. **Item:** Development Permit with Variance No. 1211
Purpose: Consider Application
Location: 625 Bateman Road (Tabor Lake) - Electoral Area 'D'
Owner: Lee and Michelle Cooke
Agent: Bragg Construction
Previous Reports: None
Attachment(s):
1. Backgrounder
2. BC Surveyor's Certificate of Location
3. Development Permit with Variance No. 1211

Recommendation No. 1: THAT the report be received.

Recommendation No. 2: THAT Development Permit with Variance No. 1211 be

issued to vary the minimum setback of an Residential-Single Family dwelling from the front lot line from 5.0m to 2.0m on Lot 14 District Lot 2173 Cariboo District Plan 3471.



- 6.3. **Item:** Development Variance Permit No. 1213
Purpose: Consider Application
Location: 12505 Eagle Crest Road (North Kelly) – Electoral Area 'A'
Owner: Janie and Cameron Chowen
Previous Reports: None
Attachment(s):
1. Backgrounder
2. Development Variance Permit No. 1213

Recommendation No. 1: THAT the report be received.

Recommendation No. 2: THAT Development Variance Permit No. 1213 be issued to vary the minimum setback of an accessory building from the side lot line from 5.0m to 2.5m on Lot 58 District Lot 2427 Cariboo District Plan 20774.

7. Chairperson's Report

- 7.1. **Item:** UNBC South-Central Regional Advisory Council Update (*Information at Sidetable*)

8. Directors' Reports

9. Administration

9.1 Corporate Services

- 9.1.1 **Item:** Support for 2019 World Para Nordic Skiing Championships
Purpose: Consider Support
Previous Reports: None
Attachment(s): None

Recommendation No. 1: THAT the report be received.

Recommendation No. 2: THAT a grant of \$50,000 from the Economic Development budget be provided to the Caledonia Nordic Ski Club in support of staging the 2019 World Para Nordic Skiing Championships.

- 9.1.2 **Item:** Appointment/Removal to Community Consultation Committee
Purpose: Consider Appointment/Removal
Previous Reports: None
Attachment(s): None

Recommendation No. 1: THAT the report be received.

Recommendation No. 2: THAT Owen Torgerson be appointed to the Valemount and District Fire and Rescue Community Consultation Committee.



9.2 Public Safety

- 9.2.1 **Item:** Valemount and District Fire Protection Local Service Establishment Bylaw No. 1163, Amendment Bylaw No. 3111, 2018

Purpose: Consider Requisition Limit Increase

Previous Reports: None

Attachment(s): Bylaw No. 3111, 2018

Recommendation No. 1: *THAT the report be received.*

Recommendation No. 2: *THAT Valemount and District Fire Protection Local Service Establishment Bylaw No. 1163, Amendment Bylaw No. 3111, 2018 be now introduced and read a first time.*

Recommendation No. 3: *THAT the rules be suspended and Bylaw No. 3111, 2018 be given second and third readings.*

Recommendation No. 4: *THAT participating area approval be authorized to be given by director and municipal consent pursuant to Sections 346 and 347 of the Local Government Act.*

10. Environment and Parks

10.1. **Item:** Report from the Chair of the Environment and Parks Standing Committee

Purpose: Consider Standing Committee Recommendations

Attachment(s): None

Recommendation: *THAT the report from the Chair of the Environment and Parks Standing Committee be received.*

11. Community Services

11.1. **Item:** 2019 Property Tax Exemption Bylaw No. 3112, 2018

Purpose: Consider 2019 Property Tax Exemptions

Previous Reports: None

Attachment(s):

1. Backgrounder
2. Application dated August 13, 2018 from the Salmon Valley Community Association and Salmon Valley Gymkhana Club
3. Application dated August 30, 2018 from the Valemount Gun Club
3. Application dated September 10, 2018 from the Prince George Rod and Gun Club
4. Application dated September 17, 2018 from the Caledonia Nordic Ski Club
6. Draft Bylaw No. 3112

Recommendation No. 1: *THAT the report and the following applications for property tax exemption be received:*

- *August 13, 2018 from the Salmon Valley Community Association and the Salmon Valley Gymkhana Club*
- *August 30, 2018 from the Valemount Gun Club*
- *September 10, 2018 from the Prince George Rod and Gun Club*
- *September 17, 2018 from the Caledonia Nordic Ski Club*

Recommendation No. 2: *THAT 2019 Property Tax Exemption Bylaw No. 3112, 2018 be now introduced and read a first time.*

Recommendation No. 3: *THAT the rules be suspended and Bylaw No. 3112 be given second and third readings.*

Recommendation No. 4: *THAT 2019 Property Tax Exemption Bylaw No. 3112, 2018 be adopted.*

12. Community Grants-in-Aid

- 12.1. **Item:** Grants: Electoral Area A
Purpose: Grant Approval
Previous Reports: None
Attachment(s):
1. Grant Schedule
2. Grant Applications

Recommendation No. 1: *THAT the report, Grant Schedule and grant application forms for Electoral Area A be received.*

Recommendation No. 2: *THAT the Grants for Electoral Area A, as listed in the October Grant Schedule, be approved.*

- 12.2. **Item:** Grants: Electoral Area C
Purpose: Grant Approval
Previous Reports: None
Attachment(s):
1. Grant Schedule
2. Grant Application

Recommendation No. 1: *THAT the report, Grant Schedule and grant application form for Electoral Area C be received.*

Recommendation No. 2: *THAT the Grant for Electoral Area C, as listed in the October Grant Schedule, be approved.*

- 12.3. **Item:** Grants: Electoral Area F
Purpose: Grant Approval
Previous Reports: None
Attachment(s):
1. Grant Schedule
2. Grant Application

Recommendation No. 1: *THAT the report, Grant Schedule and grant application form for Electoral Area F be received.*

Recommendation No. 2: *THAT the Grant for Electoral Area F, as listed in the October Grant Schedule, be approved.*

- 12.4. **Item:** Grants: Electoral Area H
Purpose: Grant Approval
Previous Reports: None
Attachment(s):
1. Grant Schedule
2. Grant Applications

Recommendation No. 1: *THAT the report, Grant Schedule and grant application forms for Electoral Area H be received.*

Recommendation No. 2: *THAT the Grants for Electoral Area H, as listed in the October Grant Schedule, be approved.*

13. Correspondence for Consideration

14. Correspondence for Information

14.1 Provincial Government

- 14.1.1 **Item:** Letter received October 8, 2018 from the Attorney General and Minister of Public Safety and Solicitor General of British Columbia regarding licences for the retail sale of non-medical cannabis on or after October 17, 2018.

14.2 General

- 14.2.1 **Item:** Letter, Application and Brochure received October 5, 2018 from Youth Parliament of British Columbia regarding eligible youth to apply to sit as members of the Youth Parliament.

15. Information (Available on Side Table)

- 15.1. **Item:** Summer 2018 Healthier You Newsletter

16. Recognition of Retiring Directors

17. New Business

18. Adjournment



REGIONAL DISTRICT
of Fraser-Fort George

Monthly Fire/Rescue Statistics

September 2018

	Month					Year to Date					Ratio of Total Calls
	Fire	Rescue	Medical	Admin	Total	Fire	Rescue	Medical	Admin	Total	
Regional District of Fraser-Fort George											
Bear Lake Fire	1	0	0	0	1	5	7	2	1	15	
Beverly Fire/Rescue	2	3	3	2	10	28	45	51	11	135	
Buckhorn Fire	2	1	4	0	7	24	7	28	0	59	
Ferndale/Tabor Fire	4	1	1	0	6	24	14	22	0	60	
Hixon Fire	0	0	3	0	3	13	18	26	4	61	
Mackenzie Fire	4	2	1	3	10	39	26	12	20	97	
McBride District Fire	0	3	0	0	3	12	20	1	9	42	
Ness Lake Fire	3	1	1	0	5	13	6	8	0	27	
PG Regional Highway Rescue	1	6	0	8	15	9	79	1	42	131	
Pilot Mountain Fire	1	2	2	0	5	15	7	23	3	48	
Pineview Fire	7	4	6	1	18	44	31	58	2	135	
Prince George Fire/Rescue	83	54	273	20	430	859	434	3285	282	4860	
Red Rock/Stoner Fire	1	2	1	0	4	20	7	2	1	30	
Salmon Valley Fire	0	1	0	0	1	16	17	10	1	44	
Shell-Glen Fire/Rescue	2	1	2	0	5	8	8	17	0	33	
Summit Lake Fire	0	0	0	0	0	0	0	0	0	0	
Valemount & District Fire	0	7	1	1	9	15	47	3	30	95	
Willow River Fire	0	2	0	0	2	4	7	0	3	14	
Total	111	90	298	35	534	1148	780	3549	409	5886	47.63%
Cariboo Regional District											
100 Mile House Fire/Rescue	3	7	12	5	27	80	90	149	37	356	
108 Mile House Fire	4	2	8	1	15	28	19	52	5	104	
150 Mile House Fire	2	1	5	0	8	35	20	37	1	93	
Alkali Lake/Estetmc FN Fire	0	0	0	0	0	0	0	1	1	2	
Anahim Lake SAR	0	1	0	0	1	2	3	0	2	7	
Barlow Creek Fire	1	0	0	1	2	12	9	3	3	27	
Big Lake Fire	0	0	2	0	2	6	4	10	1	21	
Bouchie Lake Fire	1	1	1	0	3	12	8	37	3	60	
Canim Lake FN Fire	0	0	0	1	1	2	0	2	2	6	
Canoe Creek FN Fire	0	0	0	0	0	0	0	0	0	0	
Central Cariboo SAR	0	15	0	0	15	8	112	2	27	149	

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	Month					Year to Date					Ratio of Total Calls
	Fire	Rescue	Medical	Admin	Total	Fire	Rescue	Medical	Admin	Total	
Chimney/Felker Lake Fire	0	0	0	0	0	2	1	0	2	5	
Deka Lake Fire	1	0	0	2	3	8	1	0	3	12	
Forest Grove Fire	1	1	3	1	6	16	15	35	7	73	
Greeny Lake Fire	0	0	0	0	0	2	1	0	1	4	
Hawkins Lake Fire	0	1	0	0	1	0	1	0	1	2	
Horsefly Fire	1	1	3	0	5	10	3	31	2	46	
Interlakes Fire	1	3	2	0	6	17	17	25	1	60	
Kersley Fire	2	1	0	0	3	8	12	1	2	23	
Lac La Hache Fire	1	2	0	1	4	15	12	5	5	37	
Likely Fire/Rescue	0	0	1	1	2	1	3	8	2	14	
Lone Butte Fire	0	0	6	0	6	14	14	37	3	68	
Miocene Fire	1	1	0	0	2	13	9	12	2	36	
North Cariboo Highway Rescue	0	7	0	0	7	2	65	0	26	93	
Quesnel Fire	23	4	6	2	35	160	87	43	35	325	
Sulphurous Lake Fire	0	0	0	0	0	0	0	0	0	0	
Ten Mile Fire	1	1	0	0	2	5	6	1	5	17	
Ulkatcho First Nations Fire	0	0	0	0	0	2	0	0	0	2	
Watch/Green Lake Fire	0	0	1	0	1	6	1	2	5	14	
Wells Fire Brigade	1	0	0	1	2	10	1	1	3	15	
West Fraser Fire	2	0	0	0	2	9	4	0	1	14	
Wildwood Fire	1	5	1	1	8	16	24	12	5	57	
Williams Lake Fire	18	12	2	7	39	169	77	6	36	288	
Total	65	66	53	24	208	670	619	512	229	2030	16.43%
Regional District of Bulkley-Nechako											
Burns Lake Fire/Rescue	10	2	0	3	15	56	31	15	35	137	
Cluculz Lake Emergency	1	0	0	0	1	4	1	0	2	7	
Fort Fraser Fire	1	2	0	0	3	4	8	2	3	17	
Fort St James Fire/Rescue	4	3	0	2	9	24	23	8	16	71	
Fraser Lake Fire	3	4	8	11	26	25	17	44	112	198	
Granisle Fire	0	0	1	0	1	3	1	13	5	22	
Houston Fire/Rescue	4	0	13	2	19	60	18	107	19	204	
Smithers Fire/Rescue	9	4	2	2	17	87	62	27	31	207	
Southside Fire	1	1	0	1	3	7	4	0	5	16	
Telkwa Fire/Rescue	2	2	2	0	6	21	33	22	3	79	
Topley Fire	2	0	2	0	4	21	14	20	6	61	
Vanderhoof Fire	10	8	1	5	24	48	51	9	30	138	

	Month					Year to Date					Ratio of Total Calls
	Fire	Rescue	Medical	Admin	Total	Fire	Rescue	Medical	Admin	Total	
Total	47	26	29	26	128	360	263	267	267	1157	9.36%
Regional District of Central Kootenay											
Canyon-Lister Fire	3	0	0	0	3	14	1	1	3	19	
Creston Fire Rescue	15	6	18	11	50	60	40	129	48	277	
Wynndel Lakeview Fire	3	0	0	0	3	13	5	0	2	20	
Yahk-Kingsgate Fire	0	1	1	0	2	2	7	13	2	24	
Total	21	7	19	11	58	89	53	143	55	340	2.75%
Regional District of Kitimat-Stikine											
Gitanmaax & Hazelton Fire	6	1	0	0	7	31	5	5	2	43	
Gitanyow Fire	0	0	1	0	1	10	2	27	9	48	
Gitsegukla Fire	0	0	7	1	8	4	0	68	6	78	
Gitwangak Fire	2	3	1	0	6	26	5	8	4	43	
Glen Vowell Fire	0	0	1	0	1	5	1	3	1	10	
Hagwilget Fire	0	0	3	0	3	7	4	9	0	20	
Kispiox Fire	3	0	0	1	4	12	3	2	4	21	
Kitamaat Fire	0	0	2	0	2	6	0	89	1	96	
Kitimat Fire	12	6	100	2	120	132	43	906	14	1095	
Kitsumkalum Fire	0	0	0	0	0	0	0	0	0	0	
Moricietown Fire	2	0	5	0	7	10	4	35	12	61	
New Hazelton Fire	1	3	0	2	6	30	27	9	32	98	
Stewart Fire	0	2	0	0	2	5	8	3	5	21	
Terrace Fire	17	9	68	6	100	196	104	702	52	1054	
Thornhill Fire	7	3	12	1	23	75	45	127	11	258	
Total	50	27	200	13	290	549	251	1993	153	2946	23.84%
Grand Total	294	216	599	109	1218	2816	1966	6464	1113	12359	
Percentage	24.14%	17.73%	49.18%	8.95%		22.79%	15.91%	52.3%	9.01%		



**REGIONAL DISTRICT
of Fraser-Fort George**

Monthly 9-1-1 Call Statistics

September 2018

	Month					Year to Date					Ratio of Total Calls
	Police	Fire	EMS	Aband.	Total	Police	Fire	EMS	Aband.	Total	
Regional District of Fraser-Fort George											
City of Prince George	1299	90	594	587	2570	10299	915	5533	4911	21658	
District of Mackenzie	33	0	8	14	55	271	36	103	163	573	
Fraser-Fort George RD	70	12	39	26	147	604	131	431	201	1367	
Lheidli T'enneh Reserve	1	0	4	0	5	4	0	10	1	15	
McLeod Lake Reserve	0	0	2	0	2	8	0	15	8	31	
Village of McBride	10	1	3	10	24	91	26	66	43	226	
Village of Valemount	51	0	28	17	96	306	59	283	91	739	
Total	1464	103	678	654	2899	11583	1167	6441	5418	24609	42.57%
Cariboo Regional District											
Cariboo RD (North)	262	13	64	57	396	2211	201	639	549	3600	
Cariboo RD (South)	223	20	97	52	392	1637	343	915	529	3424	
City of Quesnel	122	6	54	33	215	950	58	504	295	1807	
City of Williams Lake	225	15	103	62	405	2029	253	948	645	3875	
District of 100 Mile House	63	9	22	10	104	563	96	276	133	1068	
District of Wells	4	0	1	2	7	8	2	21	11	42	
Watch Lake	9	0	3	0	12	50	16	38	14	118	
Total	908	63	344	216	1531	7448	969	3341	2176	13934	24.10%
Regional District of Bulkley-Nechako											
Bulkley-Nechako RD	120	13	48	88	269	832	188	484	363	1867	
District of Fort St James	34	2	14	13	63	331	28	201	188	748	
District of Houston	40	2	25	11	78	434	49	161	144	788	
District of Vanderhoof	38	14	19	25	96	396	69	181	236	882	
Lake Babine Nation	15	0	9	5	29	73	1	47	22	143	
Nautley	0	0	1	0	1	0	0	2	0	2	
Necoslie	4	0	7	2	13	43	1	33	13	90	
Stellaquo	0	1	0	0	1	2	1	3	0	6	
Stoney Creek	7	0	6	2	15	46	1	28	7	82	
Tachie	3	0	11	3	17	27	2	62	11	102	
Takla Landing	1	0	0	0	1	14	0	0	3	17	
Town of Smithers	81	12	42	38	173	618	97	331	292	1338	
Village of Burns Lake	94	12	22	28	156	590	91	271	161	1113	
Village of Fraser Lake	20	0	12	18	50	89	13	90	61	253	

	Month					Year to Date					Ratio of Total Calls
	Police	Fire	EMS	Aband.	Total	Police	Fire	EMS	Aband.	Total	
Village of Granisle	1	0	1	0	2	6	1	19	6	32	
Village of Telkwa	3	0	1	0	4	26	11	13	6	56	
Total	461	56	218	233	968	3527	553	1926	1513	7519	13.01%
Regional District of Kitimat-Stikine											
City of Terrace	479	16	123	111	729	3319	178	1185	934	5616	
District of Kitimat	89	10	45	41	185	759	78	435	462	1734	
District of New Hazelton	10	0	2	6	18	67	1	36	33	137	
District of Stewart	0	0	0	1	1	20	8	8	8	44	
Gitanmaax Band	8	0	5	1	14	56	2	52	16	126	
Gitanyow Band	10	0	2	6	18	55	11	79	13	158	
Gitsegukla Band	4	0	6	0	10	21	2	28	3	54	
Gitwangak Band	3	0	9	0	12	46	11	49	24	130	
Glen Vowell (Sik-e-dakh)	5	0	2	0	7	22	3	32	7	64	
Hagwilget Village	1	1	2	0	4	8	2	6	0	16	
Hazelton Rural	114	10	24	30	178	841	125	303	282	1551	
Kispiox Village	14	0	5	0	19	55	1	58	9	123	
Kitamaat Village	0	0	6	1	7	32	4	61	4	101	
Kitselas (Gitaus)	0	0	0	0	0	4	0	4	11	19	
Kitselas (Kulspai)	0	0	2	0	2	15	2	10	2	29	
Kitsumkalum	8	0	1	1	10	83	3	20	14	120	
Meziadin	0	0	0	0	0	1	0	0	0	1	
Morictown	3	1	7	0	11	51	22	70	7	150	
Terrace Rural	91	7	29	19	146	690	59	220	184	1153	
Village of Hazelton	2	0	1	0	3	39	3	12	18	72	
Total	841	45	271	217	1374	6184	515	2668	2031	11398	19.72%
Missing District											
	0	0	0	0	0	141	0	2	203	346	
Total	0	0	0	0	0	141	0	2	203	346	0.60%
Grand Total	3674	267	1511	1320	6772	28883	3204	14378	11341	57806	
Percentage	54.25%	3.94%	22.31%	19.49%		49.97%	5.54%	24.87%	19.62%		

Prince George Public Library Monthly Report - September 2018

	# Patrons Registered	# Visiting Patrons	# Visits YTD	# Items Borrowed YTD
Electoral Area A				
Regional District Adult	1130	196	1923	10318
Class Tours/Visits	38	0	9	11
Regional District Junior	60	11	134	654
Needs Proof of Address	52	3	9	19
Regional District Senior	285	90	996	3396
Special Use Card	2	0	0	0
Regional District Teen	130	31	231	966
Subtotal 2018	1697	331	3302	15364
Subtotal 2017	1636	429	4003	16748
Electoral Area C				
Regional District Adult	984	91	965	5837
Class Tours/Visits	81	0	10	22
Regional District Junior	75	3	76	478
Needs Proof of Address	58	0	2	4
Regional District Senior	233	45	397	1668
Special Use Card	3	0	0	0
Regional District Teen	139	8	107	301
Subtotal 2018	1573	147	1557	8310
Subtotal 2017	1505	172	1923	9399
Electoral Area D				
Regional District Adult	1043	87	905	5304
Class Tours/Visits	87	0	11	22
Regional District Junior	71	10	82	399
Needs Proof of Address	34	0	4	10
Print Impaired Patron Card	1	0	0	0
Regional District Senior	273	51	442	1577
Special Use Card	7	4	51	488
Library Staff	2	3	29	75
Regional District Teen	155	5	74	383
Volunteer	1	0	3	10
Subtotal 2018	1674	160	1601	8268
Subtotal 2017	1603	189	1841	8851

Prince George Public Library Monthly Report - September 2018

	# Patrons Registered	# Visiting Patrons	# Visits YTD	# Items Borrowed YTD
Electoral Area E				
Regional District Adult	108	5	65	416
Class Tours/Visits	1	0	0	0
Regional District Junior	4	0	1	7
Needs Proof of Address	10	0	0	0
Print Impaired Patron Card	1	0	0	0
Regional District Senior	40	1	51	158
Special Use Card	1	0	0	0
Regional District Teen	9	0	3	17
Subtotal 2018	174	6	120	598
Subtotal 2017	165	16	134	632
Electoral Area F				
Regional District Adult	345	40	374	2079
Class Tours/Visits	26	0	1	2
Regional District Junior	18	0	9	52
Needs Proof of Address	18	0	0	0
Print Impaired Patron Card	1	0	0	0
Regional District Senior	74	21	194	936
Special Use Card	2	1	4	26
Library Staff	1	0	0	0
Regional District Teen	42	2	18	101
Subtotal 2018	527	64	600	3196
Subtotal 2017	507	66	753	3803
Electoral Area G				
Regional District Adult	40	6	73	819
Regional District Junior	3	0	4	10
Regional District Senior	26	4	51	176
Regional District Teen	2	0	2	8
Subtotal 2018	71	10	130	1013
Subtotal 2017	71	11	141	1094
Total 2018	5716	718	7310	36749
Total 2017	5487	883	8795	40527



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
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REPORT FOR CONSIDERATION

TO: Chair and Directors File No.: I-STAT 1.1
FROM: Blaine Harasimiuk, Manager of Inspection Services and Sustainability Practices
DATE: October 1, 2018
SUBJECT Item: Building Statistics for September 2018
SUMMARY Purpose: For Information

ATTACHMENT(S): Appendix A

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	All 1 Director/1 vote	Majority

This report provides statistics regarding the building activity in the Regional District of Fraser-Fort George.

A total of 35 permits were issued in September 2018, three (3) more than September 2017.

Total permits and values to date for the year 2018 are as follows:

Year to Date	Total No. of Permits	Total Value of Permits	Total Permit Fees	No. of SFD Permits	Value of SFD Permits*
September 2018	215	19,526,000	129,599	30	11,966,000
September 2017	276	16,242,000	119,618	35	10,464,000
September 2016	268	11,837,750	96,158	30	7,576,000

Single Family Dwelling (SFD) permits include single family dwellings and multi-family units.

Village of McBride Permit Information is not included in the Regional District Statistics above. Village of McBride Statistics are included in Appendix 'A' for information purposes only.

Respectfully submitted,

Blaine Harasimiuk

Blaine Harasimiuk
Manager of Inspection Services and Sustainability Practices

BH:lh

VILLAGE OF MCBRIDE STATISTICS				
	CURRENT MONTH SEPT/18		YEAR TO DATE -SEPT/18	
TYPE	QUANTITY	VALUE	QUANTITY	VALUE
SFD			1	151,000
SFD ADDITIONS				
REC CABIN				
GARAGES	1	24,000	2	35,000
ACCESSORY			1	8,000
PLUMBING			1	3,000
MOBILE HOME FDN				
MOBILE HOME ADDITION				
COMMERCIAL			1	2,000
COMMERCIAL ADDITION			1	8,000
CIVIC				
CIVIC ADDITION				
INSTITUTIONAL				
INSTITUTIONAL ADDITION				
INDUSTRIAL				
INDUSTRIAL ADDITION				
SERV. BLDG				
DEMOLITIONS	1	1,000	1	1,000
HEATING UNIT			2	12,000
OTHER				
TOTALS	2	25,000	10	220,000

	TOTAL PERMIT FEES
CURRENT MONTH	338
YEAR TO DATE	2,160

BUILDING PERMIT BREAKDOWN BY ELECTORAL AREA					
CURRENT MONTH - SEPT/18			YEAR TO DATE -SEPT/18		
AREA	TYPE	QUANTITY	VALUE	QUANTITY	VALUE
A					
	SFD	1	230,000	3	847,000
	SFD ADDITIONS			2	45,000
	MULTI-FAMILY			2	866,000
	REC CABIN				
	GARAGES	3	230,000	9	806,000
	ACCESSORY			5	444,000
	PLUMBING	2	5,500	11	41,500
	MOBILE HOME FDN				
	MOBILE HOME ADD	1	40,000	1	40,000
	COMMERCIAL				
	COMMERCIAL ADDITION				
	CIVIC				
	CIVIC ADDITION				
	INSTITUTIONAL				
	INSTITUTIONAL ADDITION				
	INDUSTRIAL				
	INDUSTRIAL ADDITION				
	SERVICE BUILDING				
	DEMOLITIONS				
	HEATING UNIT			4	24,000
	OTHER				
	TOTALS	7	505,500	37	3,113,500

BUILDING PERMIT BREAKDOWN BY ELECTORAL AREA					
CURRENT MONTH - SEPT/18			YEAR TO DATE -SEPT/18		
AREA	TYPE	QUANTITY	VALUE	QUANTITY	VALUE
C					
	SFD	1	321,000	10	3,799,000
	SFD ADDITIONS	2	19,000	11	505,000
	MULTI-FAMILY			2	779,000
	REC CABIN			1	204,000
	GARAGES	4	308,000	11	845,000
	ACCESSORY	1	48,000	4	449,000
	PLUMBING	1	3,750	14	59,500
	MOBILE HOME FDN	1	6,000	5	111,000
	MOBILE HOME ADD				
	COMMERCIAL				
	COMMERCIAL ADDITION				
	CIVIC				
	CIVIC ADDITION				
	INSTITUTIONAL				
	INSTITUTIONAL ADDITION				
	INDUSTRIAL				
	INDUSTRIAL ADDITION				
	SERVICE BUILDING				
	DEMOLITIONS			1	28,000
	HEATING UNIT			6	36,000
	OTHER	1	6,000	2	12,000
	TOTALS	11	711,750	67	6,827,500

BUILDING PERMIT BREAKDOWN BY ELECTORAL AREA					
CURRENT MONTH - SEPT/18				YEAR TO DATE -SEPT/18	
AREA	TYPE	QUANTITY	VALUE	QUANTITY	VALUE
D					
	SFD	1	360,000	9	3,890,000
	SFD ADDITIONS	2	97,000	4	203,000
	MULTI-FAMILY				
	REC CABIN				
	GARAGES			8	507,000
	ACCESSORY	2	67,000	15	1,197,000
	PLUMBING	1	4,500	9	39,750
	MOBILE HOME FDN			4	42,000
	MOBILE HOME ADD	1	16,000	2	26,000
	COMMERCIAL				
	COMMERCIAL ADDITION				
	CIVIC				
	CIVIC ADDITION			1	231,000
	INSTITUTIONAL				
	INSTITUTIONAL ADDITION				
	INDUSTRIAL				
	INDUSTRIAL ADDITION				
	SERVICE BUILDING				
	DEMOLITIONS			1	6,000
	HEATING UNIT			2	12,000
	OTHER	1	2,000	1	2,000
	TOTALS	8	546,500	56	6,155,750

BUILDING PERMIT BREAKDOWN BY ELECTORAL AREA					
CURRENT MONTH - SEPT/18				YEAR TO DATE -SEPT/18	
AREA	TYPE	QUANTITY	VALUE	QUANTITY	VALUE
E					
	SFD				
	SFD ADDITIONS			1	416,000
	MULTI-FAMILY				
	REC CABIN				
	GARAGES				
	ACCESSORY				
	PLUMBING			1	4,000
	MOBILE HOME FDN				
	MOBILE HOME ADD				
	COMMERCIAL				
	COMMERCIAL ADDITION				
	CIVIC				
	CIVIC ADDITION				
	INSTITUTIONAL				
	INSTITUTIONAL ADDITION				
	INDUSTRIAL				
	INDUSTRIAL ADDITION				
	SERVICE BUILDING				
	DEMOLITIONS				
	HEATING UNIT			1	6,000
	OTHER				
	TOTALS	-	0	3	426,000

BUILDING PERMIT BREAKDOWN BY ELECTORAL AREA					
CURRENT MONTH - SEPT/18				YEAR TO DATE -SEPT/18	
AREA	TYPE	QUANTITY	VALUE	QUANTITY	VALUE
F					
	SFD	1	187,000	1	187,000
	SFD ADDITIONS			1	12,000
	MULTI-FAMILY				
	REC CABIN				
	GARAGES			1	52,000
	ACCESSORY	1	165,000	1	165,000
	PLUMBING	1	3,250	1	3,250
	MOBILE HOME FDN			3	45,000
	MOBILE HOME ADD				
	COMMERCIAL				
	COMMERCIAL ADDITION				
	CIVIC			1	309,000
	CIVIC ADDITION			1	2,500
	INSTITUTIONAL				
	INSTITUTIONAL ADDITION				
	INDUSTRIAL				
	INDUSTRIAL ADDITION				
	SERVICE BUILDING				
	DEMOLITIONS			1	8,000
	HEATING UNIT	1	6,000	3	18,000
	OTHER				
	TOTALS	4	361,250	14	801,750

BUILDING PERMIT BREAKDOWN BY ELECTORAL AREA					
CURRENT MONTH - SEPT/18				YEAR TO DATE -SEPT/18	
AREA	TYPE	QUANTITY	VALUE	QUANTITY	VALUE
G					
	SFD				
	SFD ADDITIONS				
	MULTI-FAMILY			1	1,203,000
	REC CABIN				
	GARAGES			1	42,000
	ACCESSORY			1	42,000
	PLUMBING			1	16,000
	MOBILE HOME FDN				
	MOBILE HOME ADD				
	COMMERCIAL				
	COMMERCIAL ADDITION				
	CIVIC				
	CIVIC ADDITION				
	INSTITUTIONAL				
	INSTITUTIONAL ADDITION				
	INDUSTRIAL				
	INDUSTRIAL ADDITION				
	SERVICE BUILDING				
	DEMOLITIONS				
	HEATING UNIT			1	6,000
	OTHER				
	TOTALS	-	0	5	1,309,000

BUILDING PERMIT BREAKDOWN BY ELECTORAL AREA					
CURRENT MONTH - SEPT/18				YEAR TO DATE -SEPT/18	
AREA	TYPE	QUANTITY	VALUE	QUANTITY	VALUE
H					
	SFD	1	142,000	2	395,000
	SFD ADDITIONS	1	35,000	3	45,000
	MULTI-FAMILY				
	REC CABIN				
	GARAGES			1	6,000
	ACCESSORY			8	337,000
	PLUMBING	2	5,500	4	10,500
	MOBILE HOME FDN				
	MOBILE HOME ADD				
	COMMERCIAL				
	COMMERCIAL ADDITION				
	CIVIC				
	CIVIC ADDITION				
	INSTITUTIONAL				
	INSTITUTIONAL ADDITION				
	INDUSTRIAL				
	INDUSTRIAL ADDITION			1	20,000
	SERVICE BUILDING				
	DEMOLITIONS			1	1,000
	HEATING UNIT	1	6,000	13	78,000
	OTHER				
	TOTALS	5	188,500	33	892,500
	GRAND TOTAL	35	2,313,500	215	19,526,000

APPENDIX 'A'
REGIONAL DISTRICT OF FRASER-FORT GEORGE
MONTHLY BUILDING REPORT

FILE I-STA 1.1

	CURRENT MONTH		PREVIOUS YEAR		YEAR TO DATE		PREVIOUS YEAR TO DATE	
	Sep-18		Sep-17		Sep-18		Sep-17	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE
SFD	5	1,240,000	4	1,031,000	25	9,118,000	34	10,464,000
SFD ADDITIONS	5	151,000	1	20,000	23	1,456,000	26	1,426,000
MULTI-FAMILY					5	2,848,000	1	383,000
RECREATION CABIN					1	204,000		
GARAGES	7	538,000			30	2,028,000	14	554,000
ACCESSORY	4	280,000	5	70,000	34	2,634,000	41	1,912,000
PLUMBING	7	22,500	6	21,750	41	174,500	50	176,000
MOBILE HOME FDN	1	6,000	2	88,000	12	198,000	9	187,000
ADD MOBILE HOME	2	56,000			3	66,000	1	34,000
COMMERCIAL			1	23,000			6	75,000
ADD. TO COMMERCIAL							2	47,000
CIVIC					1	309,000	1	41,000
ADD TO CIVIC			1	19,000	2	233,500	3	300,000
INSTITUTION							1	10,000
ADD TO INSTITUTIONAL							3	128,000
INDUSTRIAL			1	36,000			2	49,000
ADD. TO INDUSTRIAL					1	20,000		
SERV BLDG								
DEMOLITION			1	1,000	4	43,000	9	18,000
HEATING UNIT	2	12,000	9	54,000	30	180,000	56	336,000
OTHER	2	8,000	1	36,000	3	14,000	6	102,000
TOTAL	35	2,313,500	32	1,399,750	215	19,526,000	265	16,242,000

**BUILDING AND PLUMBING PERMIT
FEE VALUE**

	Current Month Sept/2018	Previous Year Month Sept/2017	Year to Date Sept/2018	Previous Year to Date Sept/2017
TOTALS	16,759	11,330	129,599	119,618



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REPORT FOR CONSIDERATION

TO: Chair and Directors File No.: N/A

FROM: Lena Haagerup, Service Centre Representative

DATE: October 2, 2018

SUBJECT Item: Summary of Development Permits Issued from July 1 to September 30, 2018

SUMMARY: Purpose: For Information

PREVIOUS REPORTS: None

ATTACHMENT(S): 3rd Quarter Spreadsheet – July to September 2018

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	All 1 Director/1 vote	Majority

ISSUE(S):

This report summarizes the Development Permits issued in accordance with Delegation Bylaw No. 3082.

Attached is a summary of each Development Permit issued during the 3rd quarter of 2018.

The Regional Board is not being asked to take any action.

RELEVANT POLICIES:

1. *Local Government Act*:
 - outlines the regulations for issuing a development permit
2. Regional District Bylaw No. 3082:
 - delegates the authority to issue specific types of development permits to the Manager of Development Services

SERVICE RELEVANCE:

Regional District Land Use Services is a region wide service and fulfils the obligations of land use planning under Part 14 of the *Local Government Act*.

FINANCIAL CONSIDERATION(S):

N/A

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendations.
 - receive report and take no further action

COMMENTS:

For the period of July 1 to September 31, 2018, twelve (12) Development Permits were issued by Development Services.

Respectfully submitted,

Lena Haagerup

Lena Haagerup
Service Centre Representative

LH

Development Permits 3rd Quarter July - September 2018							
Permit No.	Applicant Name	Legal Description	Location	Electoral Area	Purpose of Permit	Date Issued	Issued Under
1197	Lisa Gash Terrence Gash	Lot B District Lot 2721 Cariboo District Plan 26794	Ness Lake	A	<ul style="list-style-type: none">the general purpose of this Permit is to allow the construction of two accessory buildings, an addition to the residence, a garage, a fence, a sewage system, landscaping, related earthworks, and revegetation.this Permit recognizes the loation of the existing driveways, accessory buildings, landscaping, and residence.	11-Jul-18	Bylaw No. 2656
1202	Warren Wilson Winifred Wilson	Lot 4 District Lot 2220 Cariboo District Plan 11615	Nukko Lake	A	<ul style="list-style-type: none">the general purpose of this Permit is to allow the construction of a septic system.this Permit recognizes the location of the existing shop and store.	23-Jul-18	Bylaw No. 2656
1206	Geraldine and Lyle Hall	Lot B District Lot 2725 and 8489 Cariboo District Plan EPP78005	Ness Lake	A	<ul style="list-style-type: none">the general purpose of this Permit is to allow the construction of a dwelling with an attached garage, construction of a retaining wall, installation of a septic field, construction of a driveway, slope grading, landscaping and planting of vegetation.this Permit recognizes the location of the existing driveway, accessory buildings, cleared areas, rip-rap, beach and vegetation.	21-Aug-18	Bylaw No. 3082
1208	Anders Wilhelmsen and Brigitte Wilhelmsen	Lot 4 District Lot 8461 And An Undivided 1/12 th Share In Lot 13 District Lot 5170 Cariboo District Plan 22878	Summit Lake	A	<ul style="list-style-type: none">the general purpose of this Permit is to allow the removal of an existing pit privy, the construction of a new pit privy, the construction of a freestanding deck, the construction of an earthen staircase and landing, and the removal of vegetation.this Permit recognizes the location of an existing recreation cabin, two accessory buildings, a pit privy, an existing cleared area, a footpath and natural native vegetation.	06-Sep-18	Bylaw No. 3082
1198	Daverne Wood Robert Wood	Lot A District Lot 4228 Cariboo District Plan 4881 Except Plan B6874	West Lake	C	<ul style="list-style-type: none">the general purpose of this Permit is to allow the construction of a shop, the construction of a garage, demolish of existing deck and the construction of a deck.this Permit recognizes the location of the existing driveways, landscaping, and dwelling.	06-Jul-18	Bylaw No. 2656
1205	Dean Jardine	Block H District Lot 12284 Cariboo District	Norman Lake	C	<ul style="list-style-type: none">the general purpose of this Permit is to allow the construction of a pole barn, construction of a pit privy, and construction of a recreation cabin.this Permit recognizes the location of the existing driveway, accessory building and clearing of vegetation and earthworks.	30-Aug-18	Bylaw No. 3082

Development Permits 3rd Quarter July - September 2018							
1207	297644 BRITISH COLUMBIA LTD. INC. NO. 297644	Block B District Lot 8500 Cariboo District Except Plan H824	Bednesti Lake	C	<ul style="list-style-type: none">the general purpose of this Permit is to allow the clearing of natural native vegetation, construction of a driveway extension, and the construction of two RV pads.this Permit recognizes the location of the existing driveways, landscaping, recreation cabins and associated accessory buildings.	12-Sep-18	Bylaw No. 3082
1194	Cassidy Dahl & Crystal Dahl	Lot 31 District Lot 2171 Cariboo District Plan 25191	Tabor Lake	D	<ul style="list-style-type: none">the general purpose of this Permit is to allow the construction of an alternate driveway entrance, the demolition of an existing pit privy, and demolition or decommission of an existing cabin, vegetation removal, landscaping and earthworks.this permit recognizes the location of the existing driveway, cabin, pit privy, accessory building, concrete pad, landscaped/cleared area, and natural native vegetation.	29-Jun-18	Bylaw No. 3082
1212	Cassidy Dahl & Crystal Dahl	Lot 31 District Lot 2171 Cariboo District Plan 25191	Tabor Lake	D	<ul style="list-style-type: none">the general purpose of this Permit is to allow the construction of a dwelling unit, construction of an alternate driveway entrance, installation of a septic field, landscaping, vegetation removal, removal of a pit privy, and removal or decommissioning of a recreation cabin.this Permit recognizes the location of the existing driveway, recreation cabin, pit privy, accessory building, concrete pad, landscaped/cleared area, and natural native vegetation.	14-Sep-18	Bylaw No. 2656
1200	Catherine Wells	Lot 7 District Lot 12408 Cariboo District Plan 22202	Summit Lake	G	<ul style="list-style-type: none">the general purpose of this Permit is to allow the construction of an accessory building.this Permit recognizes the location of the existing driveway, recreation cabin, pit privy, greenhouse, accessory building, retaining wall, cleared/landscaped area, and natural native vegetation.	06-Jul-18	Bylaw No. 2656
1201	James Jamieson Sonja Jamieson Bryan Eikum Kim Eikum	Lot 16 District Lot 9383 Cariboo District Plan 11895	Summit Lake	G	<ul style="list-style-type: none">the general purpose of this Permit is to allow the construction of a deck extension, the demolishment of a storage building (old cabin) and the construction of a fence.this Permit recognizes the location of the existing driveways, accessory buildings, landscaping, and residence.	23-Jul-18	Bylaw No. 2656
1199	Borealis Geopower Inc. and the Province of British Columbia	Part of North ½ District Lot 7394 and Part of District Lot 7395 Cariboo District	Valemount	H	<ul style="list-style-type: none">the general purpose of this Permit is to allow vegetation clearing and land alteration for drilling a temporary geothermal temperature gradient well and access to that well site within a Development Permit Area.this Permit recognizes the location of existing natural vegetation.	12-Jul-18	Bylaw No. 2656
I:\Report Working\2018\10 - October\Dev Serv\Attachments\3rd quarter Dev Permits .xls							



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REPORT FOR CONSIDERATION

TO: Chair and Directors File No.: N/A

FROM: Lena Haagerup, Service Centre Representative

DATE: October 3, 2018

SUBJECT Item: Subdivision Referrals from July 1, 2018, to September 30, 2018

SUMMARY: Purpose: For Information

PREVIOUS REPORTS: None

ATTACHMENT(S): Subdivision Referral Spreadsheet

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	All 1 Director/1 vote	Majority

ISSUE(S):

Subdivision referrals from the Ministry of Transportation and Infrastructure are received on a regular basis. Responses outlining the Regional District requirements are sent back to the applicants. These requirements need to be addressed before the subject subdivision can proceed.

Attached is a summary of each subdivision proposal reviewed during the 3rd quarter of 2018.

The Regional District Board is not being asked to take any action.

RELEVANT POLICIES:

N/A

SERVICE RELEVANCE:

Regional District Land Use Services is a region wide service and fulfils the obligations of land use planning under Part 14 of the *Local Government Act*.

FINANCIAL CONSIDERATION(S):

N/A

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendations
 - Receive report and take no further action

COMMENTS:

For the period of July 1st, 2018, to September 30th, 2018, one (1) referral was received and processed by Development Services.

Respectfully submitted,

Lena Haagerup

Lena Haagerup
Service Centre Representative

LH

Subdivision Referrals Spreadsheet July - September 2018

Hwys File No.	Legal Description	Electoral Area	Approximate Location	Present Zoning	OCP or RLUP Designation	No. of Lots	Total Area		Applicant	RDFFG Requirements
							HA	AC		
2018-03917	Pcl A (X40078) District Lot 4297 Cariboo District	C	West Lake	RR1	LS	5	10.3	25.4	Williams	- Development Permit - proof of water quality and quantity - proof of sewage disposal - parkland dedication



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REPORT FOR CONSIDERATION

TO: Chair and Directors File No.: N/A

FROM: Lena Haagerup, Service Centre Representative

DATE: October 3, 2018

SUBJECT Item: Crown land Referrals from July 1 to September 31, 2018

SUMMARY: Purpose: For Information

PREVIOUS REPORTS: None

ATTACHMENT(S): Crown land Spreadsheet

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	All 1 Director/1 vote	Majority

ISSUE(S):

Crown land referrals from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development are received on a regular basis. Development Services review the proposals in terms of the Regional District's plans, policies and general interests.

Attached is a summary of each Crown land referral received during the third quarter of 2018.

The Regional Board is not being asked to take any action.

RELEVANT POLICIES:

1. Policy P-2 Crown land Referrals:
 - The method of response to Crown land referrals ensures accordance with planning policies of the Regional District, and minimizes administrative delays

SERVICE RELEVANCE:

Regional District Land Use Services is a region wide service and fulfils the obligations of land use planning under Part 14 of the *Local Government Act*.

FINANCIAL CONSIDERATION(S):

N/A

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendations.
 - receive report and take no further action

COMMENTS:

For the period of July 1st to September 31st, 2018, thirteen (13) referrals were received and processed by Development Services.

Respectfully submitted,

Lena Haagerup

Lena Haagerup
Service Centre Representative

LH

Replacement Item

Crown Referrals Response Spreadsheet July to September 2018																
EA	Date Request Sent:	Date of Referral Response	Agency Type	Referral No	File No	Applicant	Location	Size (ha)	Legal Desc	Tenure Type/Intended Land Use	Additional info	ereferral comment checkbox	ereferral comments	OCF	Zoning	ALR
A	10-Aug-18	14-Aug-18	FLNRO	105502257-006	7410016	Richard Michael Arnett	Kazakoff Rd. Salmon Valley	96.89 ha	NE 1/4 od SE 1/4 District Lot 1065, W1/2 of SE1/4 District Lot 1065, S1/2 of NW1/4 District Lot 1065, SE1/4 of SE 1/4 District Lot 1065 and NE1/4 of SE1/4 District Lot 1064 Cariboo District	Crown Grant for Agriculture - Intensive/Extensive Use	The applicant has applied for a Crown Grant under the Agriculture - Extensive policy. Area is in the ALR. File 7400870 for Section 16 Agriculture Reserve Withdrawal may be amended to reflect the updated area if approved. Application area may be reduced to most suitable approximate 65 ha. Operations may include the removal of merchantable timber and other vegetation from the application area.	No objections to approval of project	The Regional District has reviewed the proposed Crown Grant for Agriculture - Intensive/Extensive purposes. The subject area is zoned Rural 3 (Ru3) under Zoning Bylaw No. 2892 and is within the Agriculture/Resource (AG/RES) designation under the Salmon River-Lakes Official Community Plan. Both Ru3 and AG/RES are supportive of the use of land for agriculture. No objections to approval of the project.	AG/RES in Salmon River-Lakes OCP	Ru3	Yes
A	18-Sep-18	19-Sep-18	FLNRO	106157748-003	7410026	Joel & Shirley St John	Reid Lake	78.4 ha	Part of District Lot 967 and Part of W1/2, District Lot 968, Cariboo District	Crown Grant for Agriculture Extensive	The applicant has applied for a Crown Grant under the Agriculture - Extensive policy for a more than 30 year term. Operations may include the removal of merchantable timber and other vegetation from the application area. Inventory File 7400361 & 7402356 for Agriculture-Extensive purposes may be amended to reflect the updated status area if approved. This area will be removed from the Provincial Forest.	No objections to approval of project	The Regional District has reviewed the application for a Crown Grant under the Agriculture-Extensive policy for a more than 30 year term. The subject area is located within the Rural 3 (Ru3) zone in accordance with Zoning Bylaw No. 2892, is within the Agriculture/Resource (AG/RES) designation under the Salmon River - Lakes Official Community Plan (OCP), and is partially located within the Agricultural Land Reserve (ALR). The Ru3 zone, AG/RES designation, and ALR all support agriculture as permitted uses. No objection to approval of the project.	AG/RES in Salmon River - Lakes OCP	Ru3	Yes (partial)
C	27-Aug-18	13-Sep-18	FLNRO	105794314-001	7002559	Norm Ferris	12630 Carmel Drive	18 ha	Lot 21 District Lot 1896 Cariboo District Plan 21904	Surface Water Licence for Conservation purposes	The applicant has applied for a Surface Water Licence under the Water Sustainability Act for Conservation purposes. Operations may include the removal of merchantable timber and other vegetation from the application area. Body of water is shared by several adjacent properties.	No objections to approval of project	The Regional District has reviewed the proposed Surface Water Licence for Conservation purposes. The subject property is within the Rural Residential 4 (RR4) zone in accordance with Zoning Bylaw No. 2892 and is within the Rural Residential designation under the Chilako River-Nechako Official Community Plan. The zoning bylaw does not regulate the usage of surface water. No objections to approval of the project.	RR in Chilako River-Nechako OCP	RR4	No
E	20-Jul-18	14-Aug-18	FLNRO	105025361-006	20007616	Tim Cabey	Terry Creek	33 ha	Mineral Tenure # 352278 Mine # 1101525	New Groundwater Licence for Mining - Placer	The area of interest is within Tree Farm (TFL 53-Dunkley Lumber), Range Tenure RAN077862. Groundwater Licence is in relation to a Notice of Work that applicant has filed for Mining purposes.	No objections to approval of project subject to the conditions outlined below.	The Regional District has reviewed the proposed Groundwater Licence for Mining-Placer purposes. The area of interest (AOI) is in an unzoned area and is not within the boundaries of an official community plan of rural land use bylaw. It is noted that approximately half of the AOI is within the Cariboo Regional District. No objections to approval of the project.	none	none	No
F	19-Jun-18	17-Jul-18	FLNRO	104066038-003	7410006	Pia Lund-Munro	Nazul Lake	1.6 ha	Part of E 1/2, District Lot 9220, Cariboo District	Licence of Occupation/Roadways Policy	The applicant has applied for a Licence of Occupation under the Roadways policy for a 10 year term. Operations may include the removal of merchantable timber and other vegetation from the application area. Inventory File 7402854 for Agricultural purposes may be amended to reflect the updated status area if approved.	No objections to approval of project subject to the conditions outlined below.	The Regional District has reviewed the proposed Licence of Occupation under the Roadways policy for the purpose of maintaining an existing road, used to access private property. The area of interest is zoned Rural 3 (Ru3) in accordance with Zoning Bylaw No. 2892 and is within the Agriculture/Resource (AG/RES) land-use designation under the Willow River-Upper Fraser Official Community Plan (OCP). A portion of the area of interest is also within the Nazul Lake Development Permit Area (DPA) under the OCP. Issuance of a development permit from the Regional District will be required prior to any further development of the road, including the removal of vegetation. A development permit has a fee of \$150 and typically takes approximately 2-3 weeks to process. It is noted that the applicant's private property adjacent to the area of interest is located within the same DPA. It is also noted that the area of interest is within the Agricultural Land Reserve and may require approvals from the Agricultural Land Commission. No objections to the approval of the project subject to the issuance of a development permit from the Regional District.	AG/RES in Willow River-Upper Fraser	Rural 3	Yes

EA	Date Request Sent:	Date of Referral Response	Agency Type	Referral No	File No	Applicant	Location	Size (ha)	Legal Desc	Tenure Type/Intended Land Use	Additional info	ereferral comment checkbox	ereferral comments	OCP	Zoning	ALR
F	22-Aug-18	11-Sep-18	FLNRO	105627010-004	7410020	Peter, Antonio and Ronald Tiani	Nazul Lake	59.89 ha	Part of District Lot 9221 Together with Part of NW 1/4 and Part of NE1/4, District Lot 3645, Cariboo District	Crown Grant for Agriculture - Extensive Use	The applicant has applied for a Crown Grant Direct Sale under the Agriculture - Extensive policy. Operations may include the removal of merchantable timber and other vegetation from the application area. File 7402854 Inventory file for Agricultural purposes may be amended to reflect the updated status area if approved.	No objections subject to the conditions outlined below	The Regional District has reviewed the proposed Crown Grant for Agriculture - Intensive/Extensive purposes. The subject area is zoned Rural 2 (Ru2) under Zoning Bylaw No. 2892 and is within the Agriculture/Resource (AG/RES) designation under the Willow River-Upper Fraser Valley Official Community Plan (OCP). The subject area is also within the Agricultural Land Reserve (ALR) as well as partially located within a Development Permit Area (DPA) under the OCP. Agriculture is a permitted use throughout the Ru2 zone, the AG/RES designation as well as the ALR. However, a development permit (DP) for any development, including vegetation removal, proposed within the DPA will be required by the Regional District prior to any undertaking of works. A DP has a fee of \$150 and takes approximately 2-3 weeks to process. Please note that the Regional District does not issue DP's if there is snow cover. A map of the DP area has been attached. Please have the applicant contact the Regional District (250-960-4400) Planning Department to apply for the DP if any works are proposed within the DPA. No objections to approval of the project subject to the conditions outlined above.	AG/RES in Willow River-Upper Fraser Valley	Ru2	Yes
G	6-Jul-18	3-Aug-18	FLNRO	104534490-002	7410011	BC Hydro and Power Authority	Summit Lake	0.35 ha	Unsurveyed Crown Land in the Vicinity of District Lot 13181, Cariboo District	Statutory Right of Way for Utilities	The applicant has applied for a Statutory Right of Way under the Utilites policy for a more than 30 year term, however under this policy the tenure may be extended up to 30 years. They may be issued an interim Licence of Occupation initially until the conditions are met and survey completed, at which time the Statutory Right of Way would be issued. Operations may include the removal of merchantable timber and other vegetation from the application area.	No objections to approval of the project	The Regional District has reviewed the proposed Statutory Right of Way under the Utilities policy for the purpose of supplying electricity to a private property surrounded by Crown land. The application area is located within the Rural 2 (Ru2) zone in accordance with Zoning Bylaw No. 2892. Utility installations are permitted in the Ru2 zone as a General Permitted Use. Please note that the subject area (in accordance with the shapefile provided in the referral) is located near the Summit Lake Development Permit Area (DPA), pursuant to the Crooked River-Parsnip Official Community Plan. If any proposed works encroach into the DPA and include the removal of vegetation, the Regional District will require issuance of a development permit. A development permit has a fee of \$150 and takes approximately 2-3 weeks to process. A map has been attached indicated where the DPA is in relation of the application area. It is also noted that the private property for which the electricity is being supplied is also within the DPA; any removal of vegetation for the installation of power poles will require a development permit. Please contact a Planner with the Regional District (250-960-4400) if clarification is required. No objections to the approval of the project.	PD/I in Crooked River-Parsnip OCP	Ru2	No
G	29-Aug-18	14-Sep-18	FLNRO	105844673-002	7402313	Wayne Byram	Hart Lake Road, Bear Lake	0.419 ha	Lot 3, District Lot 2972, Cariboo District, Plan 28931, PID 005-801-061	Crown Grant for Residential Use	The applicant has applied for a Crown Grant under the Residential policy for a more than 30 year term. Operations may include the removal of merchantable timber and other vegetation from the application area.	No objections to approval of project	The Regional District has reviewed the application for a Crown Grant for residential purposes. The subject property is zoned Residential 3 under Zoning Bylaw No. 2892 and is within the Lakeshore Settlement designation under the Crooked River-Parsnip Official Community Plan. Residential use is permitted within the R3 zone. Construction of buildings over 10 sq. metres require issuance of a Building Permit from the Regional District. No objections to approval of the project.	LS in Crooked River-Parsnip OCP	R3	No
H	29-Jun-18	17-Jul-18	FLNRO	104200119	7410006	Rex and Patricia Duncan	Blackman Rd	71.45 ha	Part of District Lots 5058, 5692, and 5693, Cariboo District	Crown Grant Direct Sale under the Agriculture - Extensive policy	The applicant has applied for a Crown Grant Direct Sale under the Agriculture - Extensive policy. Operations may include the removal of merchantable timber and other vegetation from the application area. Section 17 Conditional Withdrawal, Files 7407953 and 7409203 for Agriculture purposes may be amended to reflect the updated status area if approved. This area will require removal from the Provincial Forest.	No objections to approval of the project	The Regional District has reviewed the proposed Crown Grant Direct Sale for Agriculture Extensive purposes. The area of interest is zoned Rural 5 (Ru5) in accordance with Zoning Bylaw No. 2892, is within the Agriculture/Resource (AG/RES) designation under the Robson Valley-Canoe Upstream Official Community Plan (OCP), and is located within the Agricultural Land Reserve (ALR). Agriculture is permitted within the Ru5 zone, the AG/RES designation, as well as the ALR. No objections to the approval of the project.	AG/RES in Robson Valley-Canoe Upstream OCP	Rural 5	Yes

EA	Date Request Sent:	Date of Referral Response	Agency Type	Referral No	File No	Applicant	Location	Size (ha)	Legal Desc	Tenure Type/Intended Land Use	Additional info	ereferral comment checkbox	ereferral comments	OCP	Zoning	ALR
H	29-Jun-18	27-Jul-18	FLNRO	104532739-002	7002538	MoTi	McBride Bridge Bicycle Path-Fraser River	1.6 ha	Highway 16 Fraser River Bridge	Water approval for changes in and about a stream (Section 11)/ bank erosion mitigation - creating a bike path	The applicant has applied for a Change of Approval - Sec 11 under the Water Sustainability Act for Bank Erosion Protection purposes. MoTi wants to construct a cycling trail from the west side of the Fraser River along the south side of Highway 16 to the east side, 2km east of McBride BC. The objective involves keying riprap into the stream bank and clearing and grubbing the area of the trail. Operations may include the removal of merchantable timber and other vegetation from the application area.	No objections to approval of the project	The Regional District has reviewed the proposal for changes in and about a stream for the purpose of bank erosion - creating a bike path. The subject area is split-zoned Rural 5 (Ru5), Rural 2 (Ru2) and Public Development 1 (P1) in accordance with Zoning Bylaw No. 2892. The subject area is also within the Agriculture Resource, Public Development/Institutional and Rural Residential land-use designations under the Robson Valley-Canoe Upstream Official Community Plan. It is noted that the subject area is within the Agricultural Land Reserve whose interests may be affected by this proposal. No objections to the approval of the project.	AG/RES, PD/I and RR in Robson Valley-Canoe Downstream OCP	Rural 5, Rural 2, and Public Development 1	Yes
H	6-Jul-18	1-Aug-18	FLNRO	104740992-002	7002544	Richard and Elizabeth Chambers	Bonney Creek	126.0 ha	PIDs: 015-339-572, 026-903-709 & 015-339-530	Surface Water Licence for Industrial - Livestock and Animal purposes	The applicant has applied for a Surface Water Licence under the Water Sustainability Act for Industrial-Livestock and Animal purposes. This is an application to increase the volume by 240 cubic metres per year and add a new purpose (stockwatering) to Licence C113655-File7001396. Operations may include the removal of merchantable timber and other vegetation from the application area.	No objections to approval of the project	The Regional District has reviewed the proposed surface water licence for industrial - livestock and animal purposes. The subject area is located in the Rural 5 (Ru5) zone in accordance with Zoning Bylaw No. 2892, is within the Agriculture/Resource (AG/RES) designation under the Robson Valley-Canoe Downstream Official Community Plan, and is located within the Agricultural Land Reserve (ALR). Surface water use is not regulated by zoning. The associated agricultural use is permitted by the Ru5 zone, the AG/RES designation, as well as the ALR. No objections to the approval of the project.	AG/RES in Robson Valley-Canoe Downstream OCP	Ru5	Yes
H	19-Jul-18	14-Aug-18	FLNRO	104679428-003	233067	Keith Wood	Purden Lake	1.1 ha	Block D District Lot 11973 Cariboo District	Crown Grant for Residential Use	The applicant has applied for a Crown Grant under the Residential policy to purchase their existing Lease. Operations may include the removal of merchantable timber and other vegetation from the application area.	No objections to approval of the project subject to the conditions outlined below	The Regional District has reviewed the proposed Crown Grant for residential purposes (purchase of Lease). The application area is zoned Seasonal Recreation 2 (SR2) in accordance with Zoning Bylaw No. 2892 and is within a development permit area (DPA) in accordance with Robson Valley-Canoe Downstream Official Community Plan (OCP). The SR2 zone allows the use of a Recreation Cabin for seasonal use only and does not permit full-time residential use as Residential-Single Family use is not permitted in the SR2 zone. Any development, including the removal of vegetation, of the application area requires issuance of a development permit (DP) from the Regional District. A DP has an initial fee of \$150 for the first permit and \$75 for each subsequent permit amendment. A DP is required before any development of the application area is undertaken. No objections to the proposed Crown Grant subject to the conditions outlined above. A copy of the SR2 zone has been attached for convenience.	Lakeshore Settlement in Robson Valley-Canoe Downstream OCP	SR2	No
H	30-Aug-18	14-Sep-18	FLNRO	105878152-003	20008026	Dwight Cole	Nevin Creek	1 ha	Part of the NW 1/4 of District Lot 7217 Cariboo District	Surface Water Licence for Domestic use	The applicant has applied for a Surface Water Licence under the Water Sustainability Act for Domestic purposes. The applicant is proposing to install new works to Nevin Creek. As the works will cross Crown land a permit over Crown land will be required. Operations may include the removal of merchantable timber and other vegetation from the application area.	No objections to approval of project	The Regional District has reviewed the application for a Surface Water Licence for domestic purposes. The subject area is zone Rural 5 under Zoning Bylaw No. 2892, is within the Agriculture/Resource designation under the Robson Valley-Canoe Downstream Official Community Plan, and is within the Agricultural Land Reserve (ALR). The zoning bylaw does not regulate the usage of surface water. However, ALR regulations may apply - please contact the Agricultural Land Commission for more information. Please also note that the subject area is identified in a known high frequency and medium frequency hazard area under the Robson Valley Hazard Land Study by Bruce Geotechnical Consultants (1993). Any buildings or structures requiring a building permit in this area may be subject to further geotechnical evaluation. No objections to approval of the project.	AG/RES in Robson Valley-Canoe Downstream OCP	Ru5	Yes



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
 Telephone: (250) 960-4400 / Fax: (250) 563-7520
 Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

REPORT FOR CONSIDERATION

TO: Chair and Directors File No.: N/A

FROM: Heather Meier, Planner II

DATE: October 1, 2018

SUBJECT SUMMARY: Item: Agricultural Land Commission Decisions made July 1 to September 30, 2018
 Purpose: For Information

PREVIOUS REPORTS: None

ATTACHMENT(S): 1. Backgrounder
 2. ALC Reasons for Decisions

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	ALL 1 Director/1 vote	Majority
THAT the report and ALC Reasons for Decisions be received.		

ISSUE(S):

Two decisions were made by the Agricultural Land Commission (ALC) during the third quarter of 2018. The decisions were regarding applications for inclusion and non-farm use in the Agricultural Land Reserve where the Board did not have delegated authority.

The Regional District Board is not being asked to take any action.

RELEVANT POLICIES:

Agricultural Land Commission Delegation Agreement with the Regional District of Fraser-Fort George:

- the Board may act as the ALC for proposals that are consistent with the area Official Community Plan

SERVICE RELEVANCE:

Regional District Land Use Services is a region wide service and fulfils the obligations of land use planning under Part 14 of the *Local Government Act*.

FINANCIAL CONSIDERATION(S):

N/A

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

- Approve recommendations.
 - receive the report and take no further action

COMMENTS:

The attached decisions were received from the ALC. The backgrounder to the report contains information pertaining to the application and the resolutions of the Regional District Board.

Respectfully submitted,

Heather Meier

Heather Meier
Planner II

HM:

BACKGROUNDER

Applicant/Owner: Canoe River Campground
Agent: Robert Griffin

Location: 6190 Highway 5 S – (Electoral Area 'H')

Legal Description: The SE ¼ of District Lot 7372 Cariboo District Except Plans 19772 and PGP35837

Proposal: **Application for Inclusion in the Agricultural Land Reserve**

An application has been made to include approximately 1.7 ha of the 48.8 ha property into the ALR. This inclusion was a condition of a previously approved application to exclude a 0.3 ha portion of the property for the existing campground.

Regional District Board Resolution: RES. NO. 276/18 Beckett/Alan

THAT the application by Canoe River Campground Ltd. Inc. No. BC7211899 to include a portion of the South East ¼ of District Lot 7372 Cariboo District Except Plans 19772 and PGP35837 into the Agricultural Land Reserve be authorized to proceed to the Agricultural Land Commission.

CARRIED

Agricultural Land Commission: By Resolution #257/2018 released August 27, 2018, **the proposal was approved** to include 1.7 ha of the 48.8 ha property for a total ALR area of 15.9 ha subject to the following condition:
 a. the submission of a site plan that clearly delineates the measurement lengths of the area's perimeter to be included.

The ALC Reasons for Decision for Resolution #257/2018 is attached.

Applicant/Owner: Westcan Property Ltd.
Agent: James Wankel

Location: Cariboo Highway – (Electoral Area 'D')

Legal Description: Lot 2 Block 3 District Lot 1567 Cariboo District Plan 941, Except Plan 16630

Proposal: **Application for Non-Farm in the Agricultural Land Reserve**

An application has been made to allow a forestry supply company to be established on the subject property as a non-farm use in the ALR.

Regional District Board Resolution: RES. NO. 275/18 Beckett/Alan

THAT the application for Non-Farm Use in the Agricultural Land Reserve by Westcan Property Ltd. to permit forestry supply company use on Lot 2 Block 3 District Lot 1567 Cariboo District Plan 941, Except Plan 16630 be authorized to proceed to the Agricultural Land Commission.

CARRIED

Agricultural Land Commission: By Resolution #286/2018 released September 18, 2018, **the proposal was refused** to establish and operate a forestry supply company on the 1.7 ha property that would consist of a main building and storage building.

The ALC Reasons for Decision for Resolution #286/2018 is attached.



Agricultural Land Commission
 201 – 4940 Canada Way
 Burnaby, British Columbia V5G 4K6
 Tel: 604 660-7000
 Fax: 604 660-7033
 www.alc.gov.bc.ca

August 27, 2018

ALC File: 57252

Robert Griffin
DELIVERED ELECTRONICALLY

Dear Mr. Robert Griffin:

Re: Application 57252 to Include Land into the Agricultural Land Reserve

Please find attached the Reasons for Decision of the North Panel for the above noted application (Resolution #257/2018). As agent, it is your responsibility to notify the applicant accordingly.

Review of Decisions by the Chair

Under section 33.1 of the *Agricultural Land Commission Act* (ALCA), the Chair of the Agricultural Land Commission (the Commission) has 60 days to review this decision and determine if it should be reconsidered by the Executive Committee in accordance with the ALCA. You will be notified in writing if the Chair directs the reconsideration of this decision. The Commission therefore advises that you consider this 60 day review period prior to acting upon this decision.

Request for Reconsideration of a Decision

Under section 33(1) of the ALCA, a person affected by a decision (e.g. the applicant) may submit a request for reconsideration. The request must be received within one (1) year from the date of this decision's release. For more information, refer to *ALC Policy P-08: Request for Reconsideration* available on the Commission website.

Please direct further correspondence with respect to this application to Marli Bodhi at Marli.Bodhi@gov.bc.ca.

Yours truly, 

Marli Bodhi, Land Use Planner

Enclosures: Reasons for Decision (Resolution #257/2018)
 Schedule A: Decision Map

cc: Regional District of Fraser-Fort George (File: ALR 7372/SE 1/4); Attention: Julie Thompson

Page 1 of 1



AGRICULTURAL LAND COMMISSION FILE 57252

REASONS FOR DECISION OF THE NORTH PANEL

Inclusion Application Submitted Under s. 17(3) of the *Agricultural Land Commission Act*

Applicant:	Canoe River Campground Ltd.
Agent:	Robert Griffin
Property:	Parcel Identifier: 006-844-782 Legal Description: The South East ¼ Of District Lot 7372, Cariboo District, Except Plans 19772 And PGP35837 Civic: [REDACTED] Area: 48.8 ha (14.2 ha ALR)
Panel:	David Merz, North Panel Chair Ross Ravelli James Garnet Berge



OVERVIEW

- [1] The Property is located partially within the Agricultural Land Reserve (ALR) as defined in s. 1 of the *Agricultural Land Commission Act* (ALCA). The Property is located within Zone 2 as defined in s. 4.2 of the ALCA.

- [2] On November 2017, an application was made to exclude a 0.3 ha portion of the Property from the ALR (Application ID #56119) for the purpose of excluding a portion of the Applicant's existing campground from the ALR. The Commission approved the application by ALC Resolution #334/2017 subject to conditions, one of which was that an application be submitted to include the 1.7 ha of the Property into the ALR.

- [3] Pursuant to s. 17(3) of the ALCA, the Applicant is applying to the Agricultural Land Commission (the "Commission") to include 1.7 ha of a 48.8 ha Property (14.2 ha in the ALR) into the ALR for the purpose of fulfilling a condition under ALC Resolution #334/2017 (the "Proposal").

- [4] The issues the Panel considered is whether the Proposal is consistent with the conditions of ALC Resolution #334/2017.

- [5] The Proposal was considered in the context of s. 4.3 of the ALCA, which states:

When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:

- (a) The purposes of the commission set out in section 6;*
- (b) Economic, cultural and social values;*
- (c) Regional and community planning objectives;*
- (d) Other prescribed considerations*

The purposes of the Commission set out in s. 6 of the ALCA are:

- (a) To preserve agricultural land;*



- (b) *To encourage farming on agricultural land in collaboration with other communities of interest; and,*
- (c) *To encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.*

EVIDENTIARY RECORD

[6] The Proposal along with related documentation from the Applicant, Agent, local government, and Commission is collectively referred to as the "Application". All documentation in the Application was disclosed to the Agent in advance of this decision.

EVIDENCE AND FINDINGS

Issue 1: Whether the Proposal is consistent with the conditions of ALC Resolution #334/2017.

[7] The Panel considered that a condition of ALC Resolution #334/2017 states that submission of an application to include a portion of the Property directly west of the existing ALR boundary was required. The Panel finds that the Proposal is consistent with the conditions of ALC Resolution #334/2017.

DECISION

[8] For the reason given above, the Panel approves the Proposal to include 1.7 ha of the 48.8 ha Property for a total ALR area of 15.9 ha subject to the following condition:

- a. the submission of a site plan that clearly delineates the measurement lengths of the area's perimeter to be included.

ALC File 57252 Reasons for Decision

[9] This decision does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

[10] These are the unanimous reasons of the Panel.

[11] A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the ALCA.

[12] Resolution #257/2018

Released on August 27, 2018

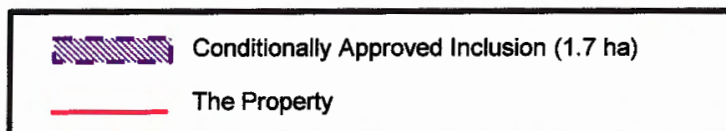
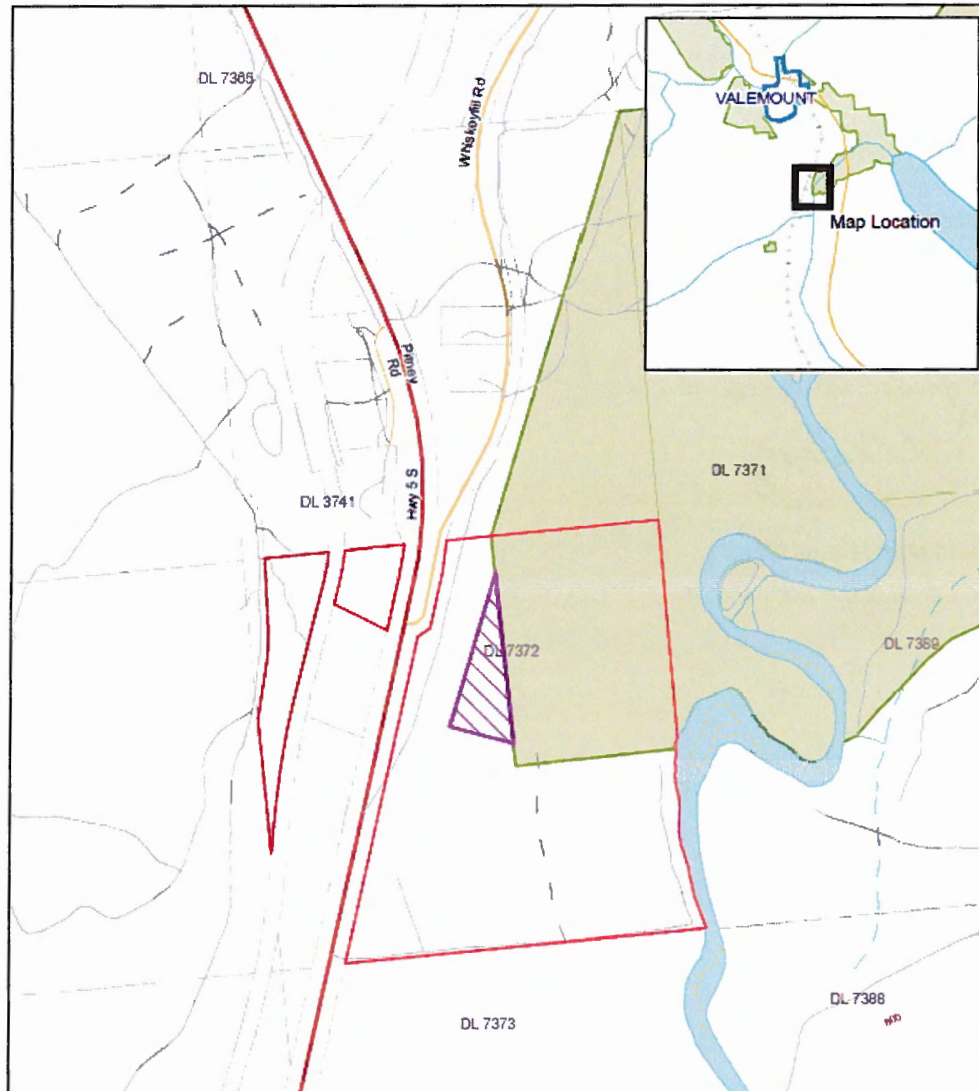


David Merz, Panel Chair

On behalf of the North Panel



Schedule A: Agricultural Land Commission Decision Map
 ALC File 57252 (Canoe River)
 Conditionally Approved Inclusion
 ALC Resolution #257/2018





Agricultural Land Commission
201 – 4940 Canada Way
Burnaby, British Columbia V5G 4K6
Tel: 604 660-7000
Fax: 604 660-7033
www.alc.gov.bc.ca

September 18, 2018

ALC File: 57270

James Wankel
DELIVERED ELECTRONICALLY

Dear Mr. James Wankel:

Re: Application 57270 to Conduct a Non-farm Use in the Agricultural Land Reserve

Please find attached the Reasons for Decision of the North Panel for the above noted application (Resolution #286/2018). As agent, it is your responsibility to notify the applicant accordingly.

Request for Reconsideration of a Decision

Under section 33(1) of the ALCA, a person affected by a decision (e.g. the applicant) may submit a request for reconsideration. The request must be received within one (1) year from the date of this decision's release. For more information, refer to *ALC Policy P-08: Request for Reconsideration* available on the Commission website.

Please direct further correspondence with respect to this application to ALC.North@gov.bc.ca.

Yours truly, 


Marli Bodhi, Land Use Planner

Enclosure: Reasons for Decision (Resolution #286/2018)

cc: Regional District of Fraser-Fort George (File: ALR 1567/941/3/2); Attention: Heather Meier

**AGRICULTURAL LAND COMMISSION FILE 57270****REASONS FOR DECISION OF THE NORTH PANEL**

Non-Farm Use Application Submitted Under s. 20(3) of the *Agricultural Land Commission Act*

Applicant: Westcan Property Ltd.

Agent: James Wankel

Property: Parcel Identifier: 015-686-965
Legal Description: Lot 2, Block 3, District Lot
1567, Cariboo District, Plan 941, Except Plan
16630
Location: Pineview, BC
Area: 1.7 ha

Panel: David Merz, North Panel Chair
Ross Ravelli
James Garnet Berge



OVERVIEW

[1] The Property is located within the Agricultural Land Reserve (ALR) as defined in s. 1 of the *Agricultural Land Commission Act* (ALCA). The Property is located within Zone 2 as defined in s. 4.2 of the ALCA.

[2] Pursuant to s. 20(3) of the ALCA, the Applicant is applying to the Agricultural Land Commission (the "Commission") to establish and operate his forestry supply company on the 1.7 ha Property. The forestry supply company infrastructure would include:

- a 6,000-12,000 ft² steel structure main building on a concrete slab located on the southwestern corner of the Property; and,
- 1-3 storage structures (to be built at a later time) of up to a total of 10,000 ft² on the northern portion of the Property.

The Agent has stated that there will be light courier trucks coming to the Property 4-6 times per day on average. Further, the forestry supply company would store wholesale merchandise in the storage structures.

(the "Proposal")

[3] The first issue the Panel considered is whether the proposed non-farm use would impact the agricultural utility of the Property.

[4] The second issue the Panel considered is whether there are any economic, social, cultural, or regional and community planning objectives considerations that contribute to the Panel's review of the proposal taking into account the priority given to agricultural considerations.

[5] The Proposal was considered in the context of s. 4.3 of the ALCA, which states:



ALC File 57270 Reasons for Decision

When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:

- (a) The purposes of the commission set out in section 6;*
- (b) Economic, cultural and social values;*
- (c) Regional and community planning objectives;*
- (d) Other prescribed considerations*

The purposes of the Commission set out in s. 6 of the ALCA are:

- (a) To preserve agricultural land;*
- (b) To encourage farming on agricultural land in collaboration with other communities of interest; and,*
- (c) To encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.*

EVIDENTIARY RECORD

[6] The Proposal along with related documentation from the Agent, local government, and Commission is collectively referred to as the "Application". All documentation in the Application was disclosed to the Agent in advance of this decision.

BACKGROUND

[7] The Applicant purchased the Property in 2017. The Property is located on the frontage road off Cariboo Highway to Columbia Road. The Property is currently uncultivated and has no built structures at this time.

**EVIDENCE AND FINDINGS****Issue 1: Whether the proposed non-farm use would impact the agricultural utility of the Property.**

[8] To assess agricultural capability on the Property, the Panel referred to agricultural capability ratings. The ratings are identified using the Canada Land Inventory (CLI), 'Soil Capability Classification for Agriculture' system. The unimproved agricultural capability rating applicable to the Property is Class 4, more specifically (7:4D – 3:4T).

Class 4 - land is capable of a restricted range of crops. Soil and climate conditions require special management considerations.

The limiting subclasses associated with this parcel of land are D (undesirable soil structure) and T (topographic limitations).

[9] Based on the agricultural capability ratings, the Panel finds that the Property has secondary agricultural capability and could be used for agricultural purposes.

[10] The Applicant purchased the Property in December 2017 with the intent of conducting their non-farm use on the Property. The Panel finds that the Proposal for a forestry supply company would utilize land that is capable for agriculture and the Proposal can be carried out on lands outside of the ALR on parcels that are not designated for agricultural priority.

Issue 2: Whether there are any economic, social, cultural, or regional and community planning objectives considerations that contribute to the Panel's review of the Proposal, taking into account the priority given to agricultural considerations.

[11] The Application submits that the Proposal provides an economic benefit because the existing company provides support to customers in the forestry industry and they also develop products at the facilities to support the forestry industry.



ALC File 57270 Reasons for Decision

- [12] The Application submits that the Proposal provides a social benefit because *'[we] support our forestry industry which supports local communit[ies] and supports jobs in a wonderful renewable resource economy.'*
- [13] The Panel considered the Proposal within the context of the Regional District of Fraser-Fort George's (RDFFG) local area planning as indicated in the applicable zoning and Official Community Plan (OCP).
- [14] The Property is currently designated Rural Residential (RR) by the Pineview Official Community Plan. In the Local Government Report the RDFFG Planning Staff state that the Proposal would require an OCP amendment to be designated as Light Industrial (L/IND) if the non-farm use was approved. The Panel finds that the Proposal is inconsistent with the RDFFG's designation in the OCP which reflects the long-term planning for the area.
- [15] The Property is currently zoned Rural Residential 1 (RR1) by RDFFG Zoning Bylaw No. 2892. If the Proposal was approved, a zoning amendment would be required to accommodate the Proposal.
- [16] In a letter from the Applicant dated April 16th, 2018, the Applicant states that the Proposal is consistent with the RDFFG's past zoning which allowed commercial properties in the area. With respect to this submission, the Panel discussed that the area to the south of the Property does have some commercial properties; however, those properties are designated Light Industrial and Recreational Commercial and the current Property in the Proposal is not zoned to allow for the proposed non-farm use. The Panel is concerned that approving the Proposal will encourage future non-farm uses in the area, which is not consistent with the current zoning and OCP designations.
- [17] For the reasons listed above, the Panel finds that the Proposal is inconsistent with the regional and community planning objectives in the Regional District of Fraser-Fort George zoning and Official Community Plan.

**WEIGHING THE FACTORS IN PRIORITY**

[18] The Panel gave consideration to economic, social and cultural values, and regional and community planning objectives as required by s. 4.3 of the ALCA. Given that the Property has agricultural capability and that the Proposal is inconsistent with the RDFFG's long-term planning objectives and surrounding rural land use character, the Panel finds that the Proposal is better located on lands outside of the ALR which are appropriately zoned for the forestry supply business. With respect to the economic and social, the Panel finds that these considerations are not contributory to the decision given the Panel's findings following its review of the agricultural and community planning considerations.

DECISION

[19] For the reasons given above, the Panel refuses the Proposal to establish and operate a forestry supply company on the 1.7 ha Property that would consist of a main building and storage building.

[20] These are the unanimous reasons of the Panel.

[21] A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the ALCA.

[22] Resolution #286/2018

Released on September 18, 2018

David Merz, Panel Chair

On behalf of the North Panel

MINUTES OF THE MEETING OF THE REGIONAL BOARD OF THE REGIONAL DISTRICT OF FRASER-FORT GEORGE HELD ON THURSDAY, SEPTEMBER 20, 2018 IN THE BOARDROOM 155 GEORGE STREET, PRINCE GEORGE, BC

Directors Present:

Director A. Kaehn, Chair
 Director D. Alan
 Director L. Beckett
 Director T. Burgess
 Director P. Crook
 Director K. Dunphy
 Director B. Empey
 Alternate Director G. Frizzell
 Director L. Hall
 Director A. Koehler
 Director M. Krause
 Director R. Thompson
 Director J. Townsend
 Director W. Wilson

Staff Present:

J. Martin, Administrator
 C. Calder, General Manager of Financial Services
 M. Higgins, General Manager of Community Services
 K. Jensen, General Manager of Legislative and Corporate Services
 K. Jonkman, Manager of Development Services
 P. Wildauer, General Manager of Environmental Services

Minutes Recorded and Produced by:

N. Floris, Human Resources Coordinator

CALL TO ORDER

The Chair called the meeting to order at 11:14 a.m.

**ITEM # 2.1
 CONSIDERATION OF
 AGENDA ITEM(S) UNDER
 SECTIONS 90 AND 91 OF
 THE COMMUNITY
 CHARTER**

A report by the General Manager of Legislative and Corporate Services was presented regarding consideration of Agenda Item(s) under Sections 90 and 91 of the *Community Charter*.

RES. NO. 719/18 Townsend/Frizzell

THAT the report be received.

CARRIED

RES. NO. 720/18 Burgess/Wilson

THAT the meeting be closed to the public to permit consideration of four (4) supplemental agenda items pursuant to Section 90(1)(a), (c), (g), (k) and Section 91(2)(b) of the Community Charter.

CARRIED

RECESS

The meeting moved into closed session – 11:15 a.m.
 The meeting moved into open session – 11:48 a.m.
 The meeting recessed – 11:49 a.m.

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Directors Present:

Director A. Kaehn, Chair
Director D. Alan
Director L. Beckett
Director T. Burgess
Director P. Crook
Director K. Dunphy
Director B. Empey
Alternate Director G. Frizzell
Director L. Hall
Director A. Koehler
Director M. Krause
Director R. Thompson
Director J. Townsend (in at 1:37 p.m.)
Director W. Wilson

Staff Present:

J. Martin, Administrator
C. Calder, General Manager of Financial Services
M. Higgins, General Manager of Community Services
K. Jensen, General Manager of Legislative and Corporate Services
K. Jonkman, Manager of Development Services
P. Wildauer, General Manager of Environmental Services

**Minutes Recorded and
Produced by:**

J. Gloger, Confidential Assistant (Corporate Services)

Media:

No media were in attendance.

**RECONVENE - OPEN
SESSION**

The Chair reconvened the meeting at 1:33 p.m.

The Chair acknowledged the meeting is being held on the traditional territory of the Lheidli T'enneh First Nation.

**ADOPTION OF AGENDA
(ADDITIONS/DELETIONS)**

RES. NO. 721/18 Krause/Beckett

THAT the agenda be adopted as circulated.

RES. NO. 722/18 Krause/Beckett

THAT Item No. 9.11 be added to the agenda.

CARRIED

A vote was taken on the main motion, as amended, and it was:

CARRIED

The Chair welcomed Alternate Director Frizzell to the meeting.

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ITEM # 6.1
CONSENT AGENDA

Item No. 6.1 - Building Statistics for August 2018

Alternate Director Frizzell provided an overview of the building statistics for August 2018.

The Manager of Inspection Services and Sustainability Practices responded to a query from a Director regarding how values have changed noting that larger homes and more accessory buildings are becoming common.

RES. NO. 723/18 Frizzell/Empey

THAT the Consent Agenda, designated as Items No. 6.1, inclusive, be received.

CARRIED

ITEM # 7.1
AUGUST 16, 2018
REGIONAL BOARD
MEETING MINUTES

RES. NO. 724/18 Koehler/Thompson

THAT the Minutes of the Regional Board meeting held on August 16, 2018 be adopted as circulated.

CARRIED

ITEM # 8.1
TEMPORARY USE
PERMIT NO. 214
(NORTHERN INTERIOR
AGGREGATES INC.)

A report was presented regarding Temporary Use Permit No. 214 on Pas Mill Site Road (Northern Interior Aggregates Inc.).

RES. NO. 725/18 Burgess/Crook

THAT the report be received.

CARRIED

The Chair opened the Public Consultation Meeting - 1:36 p.m.

The Manager of Development Services provided an overview of Temporary Use Permit No. 214.

There were no letters to be read into the Public Consultation Meeting.

The Chair called for a presentation from the applicant. The applicant was not in attendance.

The Chair called for questions from the Board. There were none.

The Chair called for presentations from the public. There were none.

The Chair closed the Public Consultation Meeting - 1:38 p.m.

RES. NO. 726/18 Burgess/Crook

THAT Temporary Use Permit No. 214 be issued to Northern Interior Aggregates Inc. to allow Preliminary Resource Processing on the Part of District Lot 2954 Cariboo District - Ministry of Forests, Lands, Natural Resource Operations & Rural Development License of Occupation #706496 - for a three year period.

CARRIED

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**ITEM # 8.2
TEMPORARY USE
PERMIT NO. 215
(COASTAL GASLINK
PIPELINE LTD.)**

Director Townsend entered the Boardroom and assumed her respective seat - 1:37 p.m.

A report was presented regarding Temporary Use Permit No. 215 on Chuchinka Log Lake Forest Service Road and Hart Highway (Coastal GasLink Pipeline Ltd.).

RES. NO. 727/18 Burgess/Crook

THAT the report be received.

CARRIED

The Chair opened the Public Consultation Meeting - 1:39 p.m.

The Manager of Development Services provided an overview of Temporary Use Permit No. 215.

There were no letters to be read into the Public Consultation Meeting.

Mr. Dave Kmet, Lands Manager with Coastal GasLink Pipeline Ltd. advised that no camp or overnight camping will be located on the site, that it is strictly a lay down yard.

The Chair called for questions from the Board. There were none.

The Chair called for presentations from the public. There were none.

The Chair closed the Public Consultation Meeting - 1:41 p.m.

Discussion ensued regarding:

- not supporting the application due to the industry's contribution to increased fossil fuel use; and
- the suitability of the proposed location for the lay down yard being half way between Summit Lake and Bear Lake.

RES. NO. 728/18 Burgess/Crook

THAT Temporary Use Permit No. 215 be issued to Coastal GasLink Pipeline Ltd. and Leonard Solonas to allow Laydown Yard use on Block B District Lots 13061, 2930 and 2931 Cariboo District for a three year period.

CARRIED

Opposed - Director Beckett

**ITEM # 9.1
COMMUNITY STUDIO**

Dr. Annie Booth (Associate Professor, Ecosystem Science and Management Program) and Dr. Mark Groulx (Assistant Professor, School of Environmental Planning) at the University of Northern British Columbia (UNBC) made a presentation regarding a proposed Community Studio project, including:

- activating community post-secondary partnerships in Northern BC;
- shared interests;
- defining a starting point;

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- an overview of the City Studio model;
- examples of citizen science and riparian revitalization;
- the pillars of Community Studio:
 - the anchor,
 - the connector, and
 - the sandbox;
- ongoing engagement to capture local needs;
- the importance of face to face dialogue;
- brokering relationship building; and
- curating the stories and working together for creative solutions.

Discussion ensued regarding:

- shared partnerships and working together; and
- UNBC/CNC collaboration sessions and the importance of drawing on the relationships between communities and schools.

Dr. Booth responded to queries from Directors regarding:

- plans for other municipalities in the region;
- opportunities in the agriculture sector; and
- opportunities for access to research facilities.

Further discussion ensued regarding the potential for opportunities with community groups and positive repercussions that will result.

Dr. Booth responded to queries from Directors regarding

- further discussions with smaller communities is needed.

Further discussion ensued regarding:

- the importance to local governments to see a financial contribution from UNBC; and
- considering how it would work for the entire Regional District.

The Chair thanked Drs. Booth and Groulx for their presentation.

A report was presented regarding the Community Studio Participation Agreement.

RES. NO. 729/18 Frizzell/Hall

THAT the report be received.

CARRIED

RES. NO. 730/18 Frizzell/Alan

THAT a partnership with the University of Northern British Columbia for the development and delivery of the Community Studio program be supported in principle.

CARRIED

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RES. NO. 731/18 Frizzell/Krause

THAT a Community Studio Participation Agreement be brought to the Board for consideration.

CARRIED

RES. NO. 732/18 Crook/Koehler

THAT a commitment of \$10,000 per year over the next 5 years from the Regional Grant-in-Aid budget be included in the 2019 budget discussions.

CARRIED

**ITEM # 10.1
PRESENTATION - 2019
WORLD PARA NORDIC
SKIING CHAMPIONSHIPS**

Mr. Kevin Pettersen (Chairperson), Mr. Steve Henderson (Member of Local Organizing Committee) and Ms. Heidi Martel (Event Manager) of the 2019 World Para Nordic Skiing Championships made a presentation regarding the 2019 World Championships, including:

- the Caledonia Nordic Ski Club;
- building from a strong legacy;
- an overview of the World Para Nordic Skiing Championships;
- para nordic skiing and para biathlon;
- local organizing committee;
- benefits to our region;
- funding partners;
- discovering mutual opportunities and community benefits; and
- a funding partner proposal for the Regional District.

The Chair thanked Messrs. Pettersen and Henderson and Ms. Martel for their presentation.

RES. NO. 733/18 Krause/Beckett

THAT Corporate Services Administration prepare a report regarding possible funding options.

CARRIED

**ITEM # 9.2
PROPOSED MICROWAVE
COMMUNICATION
SYSTEM**

A report was presented regarding a proposed microwave communication system.

The Manager of Development Services responded to a query from a Director regarding the applicant's awareness of the timelines noting that the applicant is well-versed in that regard.

RES. NO. 734/18 Alan/Townsend

THAT the report, and letters and public information consultation from SRE Hydro Canada Corporation (SRE), be received.

CARRIED

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RES. NO. 735/18 Alan/Townsend

THAT the General Manager of Legislative and Corporate Services advise SRE and Innovation, Science, and Economic Development Canada in writing that regarding Valemount Microwave Repeater Site proposed at District Lot 360 Cariboo District:

a) SRE has satisfactorily completed its consultation with the Regional District of Fraser-Fort George;

b) The Regional District of Fraser-Fort George is satisfied with SRE's public consultation process and does not require any further consultation with the public;

c) The Regional District of Fraser-Fort George concurs with SRE's proposal to construct a microwave communications facility provided it is constructed substantially in accordance with the plans submitted and described as a 54.9 metre self-support tower and ancillary equipment.

CARRIED

**ITEM # 9.3
DEVELOPMENT PERMIT
NO. 1203 (WILLIAMS)**

A report was presented regarding Development Permit No. 1203 at Nadsilnich (West) Lake (Williams).

Director Beckett provided an overview of the application.

RES. NO. 736/18 Beckett/Krause

THAT the report be received.

CARRIED

RES. NO. 737/18 Beckett/Krause

THAT Development Permit No. 1203 be issued to subdivide That Part of the Fractional South ½ of District Lot 4297 Cariboo District Lying to the West of the Production Southerly of the West Boundary of District Lot 4297F Cariboo District Except Plans 23847 and 31954 to be Known Hereafter as Parcel A (X40078) District Lot 4297 Cariboo District into five (5) lots.

CARRIED

**ITEM # 9.4
ZONING BYLAW NO.
2892, AMENDMENT
BYLAW NO. 3107, 2018
(SZTOGRYN)**

A report was presented regarding Zoning Bylaw No. 2892, Amendment Bylaw No. 3107, 2018 on Crooked Creek Road (Sztogryn).

Director Alan provided an overview of the application.

RES. NO. 738/18 Alan/Townsend

THAT the report and letter from the applicant dated July 14, 2018 be received.

CARRIED

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RES. NO. 739/18 Alan/Townsend

THAT Zoning Bylaw No. 2892, Amendment Bylaw No. 3107, 2018 be now introduced and read for the first time.

CARRIED

RES. NO. 740/18 Alan/Townsend

THAT Zoning Bylaw No. 2892, Amendment Bylaw No. 3107, 2018 be given second reading.

CARRIED

RES. NO. 741/18 Alan/Townsend

THAT a public hearing on Zoning Bylaw No. 2892, Amendment Bylaw No. 3107, 2018 be held with the chairing of the hearing delegated to Director Alan, or her Alternate, or any other Director as a delegate of the Board.

CARRIED

RES. NO. 742/18 Alan/Townsend

THAT the applicant be requested to provide to the satisfaction of Administration, a report from an authorized person pursuant to the Sewerage System Regulations that the subject property can accommodate an adequate on-site sewage disposal system that will meet the need and capacity of a 10 bedroom commercial lodge and a 5 bedroom dwelling.

CARRIED

**ITEM # 9.5
ZONING BYLAW NO.
2892, AMENDMENT
BYLAW NO. 3108, 2018
(NORLANDER/
OTTAWAY)**

A report was presented regarding Zoning Bylaw No. 2892, Amendment Bylaw No. 3108, 2018 at Swiftcurrent Creek (Norlander/Ottaway).

Director Alan provided an overview of the application and history of the subject property.

RES. NO. 743/18 Alan/Townsend

THAT the report and DWB Consulting Services Ltd. – Hydrotechnical Summary Report Swift Current Creek Reviewed/Revised by Emily Cheung, MAsC, PEng, FEC dated February 17, 2017 be received.

CARRIED

RES. NO. 744/18 Alan/Townsend

THAT Zoning Bylaw No. 2892, Amendment Bylaw No. 3108, 2018 be now introduced and read for the first time.

CARRIED

RES. NO. 745/18 Alan/Townsend

THAT Zoning Bylaw No. 2892, Amendment Bylaw No. 3108, 2018 be given second reading.

CARRIED

RES. NO. 746/18 Alan/Townsend

THAT a public hearing on Zoning Bylaw No. 2892, Amendment Bylaw No. 3108, 2018 be held with the chairing of the hearing delegated to Director Alan, or her Alternate, or any other Director as a delegate of the Board.

CARRIED

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RES. NO. 747/18 Alan/Townsend

THAT the applicant be requested to provide to the satisfaction of Administration, a report from a qualified professional to confirm that Lot 3 and Lot 4 may be used safely for the intended use without undue risk.

CARRIED

RES. NO. 748/18 Alan/Townsend

THAT the applicant be requested to provide to the satisfaction of Administration, a report from an authorized person pursuant to the Sewerage System Regulations that Lot 4 can accommodate an adequate on-site sewage disposal system for the proposed development.

CARRIED

**ITEM # 9.6
ZONING BYLAW NO.
2892, AMENDMENT
BYLAW NO. 3109, 2018
(COCKWILL & BOCHON)**

A report was presented regarding Zoning Bylaw No. 2892, Amendment Bylaw No. 3109, 2018 on Broderick Road (Cockwill & Bochon).

RES. NO. 749/18 Alan/Thompson

THAT the report be received.

CARRIED

RES. NO. 750/18 Alan/Thompson

THAT Zoning Bylaw No. 2892, Amendment Bylaw No. 3109, 2018 be now introduced and read for the first time.

CARRIED

RES. NO. 751/18 Alan/Thompson

THAT Zoning Bylaw No. 2892, Amendment Bylaw No. 3109, 2018 be given second reading.

CARRIED

RES. NO. 752/18 Alan/Thompson

THAT a public hearing on Zoning Bylaw No. 2892, Amendment Bylaw No. 3109, 2018 be held with the chairing of the hearing delegated to Director Alan, or her Alternate, or any other Director as a delegate of the Board.

CARRIED

**ITEM # 9.7
SALMON RIVER-LAKES
OFFICIAL COMMUNITY
PLAN BYLAW NO. 1587,
AMENDMENT BYLAW NO.
2732, 2012; ZONING
BYLAW NO. 2892,
AMENDMENT BYLAW NO.
2733, 2012 (SINDIA)**

A report was presented regarding Salmon River-Lakes Official Community Plan Bylaw No. 1587, Amendment Bylaw No. 2732, 2012 and Zoning Bylaw No. 2892, Amendment Bylaw No. 2733, 2012 on the Hart Highway (Sindia).

The Manager of Development Services provided an overview of the application and responded to a query from a Director regarding whether there is an opportunity for the applicant to re-apply should they choose to do so noting that yes, the applicant could reapply as there are no timelines in Development Applications Procedure Bylaw No. 2776.

RES. NO. 753/18 Wilson/Dunphy

THAT the report and email from Ministry of Transportation and Infrastructure be received.

CARRIED

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RES. NO. 754/18 Wilson/Dunphy

THAT Salmon River-Lakes Official Community Plan Bylaw No. 1587, Amendment Bylaw No. 2732, 212 be adopted.

DEFEATED

RES. NO. 755/18 Wilson/Dunphy

THAT Zoning Bylaw No. 2892, Amendment Bylaw No. 2733, 2012 be adopted.

DEFEATED

**ITEM # 9.8
WILLOW RIVER-UPPER
FRASER VALLEY
OFFICIAL COMMUNITY
PLAN BYLAW NO. 1589,
AMENDMENT BYLAW NO.
3095, 2018; ZONING
BYLAW NO. 2892,
AMENDMENT BYLAW NO.
3096, 2018 (PROVINCE OF
BRITISH COLUMBIA AND
GRAYMONT WESTERN
CANADA INC.)**

A report was presented regarding Willow River-Upper Fraser Valley Official Community Plan Bylaw No. 1589, Amendment Bylaw No. 3095, 2018 and Zoning Bylaw No. 2892, Amendment Bylaw No. 3096, 2018 on Giscome South Road and Churchill Road (Province of British Columbia and Graymont Western Canada Inc.).

The Manager of Development Services advised that concerns were expressed at the public consultation meeting regarding the notification area and that the Board can extend the area should they wish to do so.

RES. NO. 756/18 Dunphy/Wilson

THAT the report be received.

CARRIED

Director Kaehn declared the minutes of the Public Consultation Meeting held on August 30, 2018 regarding Willow River-Upper Fraser Valley Official Community Plan Bylaw No. 1589, Amendment Bylaw No. 3095, 2018 and Zoning Bylaw No. 2892, Amendment Bylaw No. 3096, 2018 to be accurate and fair, the originals of which are attached hereto and form part of these minutes.

RES. NO. 757/18 Dunphy/Wilson

THAT the minutes of the Public Consultation Meeting held on August 30, 2018 regarding Willow River-Upper Fraser Valley Official Community Plan Bylaw No. 1589, Amendment Bylaw No. 3095, 2018 and Zoning Bylaw No. 2892, Amendment Bylaw No. 3096, 2018 be received.

CARRIED

RES. NO. 758/18 Dunphy/Wilson

THAT pursuant to Section 477(3)(a)(i) and 477(3)(a)(ii) of the Local Government Act, Willow River-Upper Fraser Valley Official Community Plan Bylaw No. 1589, Amendment Bylaw No. 3095, 2018 has been considered in conjunction with the current Financial Plan and the current Solid Waste Management Plan.

CARRIED

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RES. NO. 759/18 Dunphy/Wilson

THAT Willow River-Upper Fraser Valley Official Community Plan Bylaw No. 1589, Amendment Bylaw No. 3095, 2018 be given second reading.

CARRIED

RES. NO. 760/18 Dunphy/Wilson

THAT Zoning Bylaw No. 2892, Amendment Bylaw No. 3096, 2018 be given second reading.

CARRIED

RES. NO. 761/18 Dunphy/Wilson

THAT a public hearing on Willow River-Upper Fraser Valley Official Community Plan Bylaw No. 1589, Amendment Bylaw No. 3095, 2018 and Zoning Bylaw No. 2892, Amendment Bylaw No. 3096, 2018 be held with the chairing of the hearing delegated to Director Dunphy, or his Alternate, or any other Director as a delegate of the Board.

CARRIED

RES. NO. 762/18 Dunphy/Wilson

THAT the mailout area for notification be increased from within 5 kilometres of the subject property to within 7 kilometres of the subject property.

CARRIED

**ITEM # 9.9
ZONING BYLAW NO.
2892, AMENDMENT
BYLAW NO. 3105, 2018
(KEMPSTER &
KEMPSTER)**

A report was presented regarding Zoning Bylaw No. 2892, Amendment Bylaw No. 3105, 2018 on Klein Road (Kempster & Kempster).

RES. NO. 763/18 Empey/Crook

THAT the report be received.

CARRIED

Director Empey declared the minutes of the Public Hearing held on September 4, 2018 regarding Zoning Bylaw No. 2892, Amendment Bylaw No. 3105, 2018 to be accurate and fair, the originals of which are attached hereto and form part of these minutes.

RES. NO. 764/18 Empey/Frizzell

THAT the minutes from the Public Hearing held September 4, 2018 regarding Zoning Bylaw No. 2892, Amendment Bylaw No. 3105, 2018 be received.

CARRIED

RES. NO. 765/18 Empey/Crook

THAT Zoning Bylaw No. 2892, Amendment Bylaw No. 3105, 2018 be given third reading.

CARRIED

RES. NO. 766/18 Empey/Frizzell

THAT Zoning Bylaw No. 2892, Amendment Bylaw No. 3105, 2018 be adopted.

CARRIED

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**ITEM # 9.10
ZONING BYLAW NO.
2892, AMENDMENT
BYLAW NO. 3106, 2018
(ZIELINSKI)**

A report was presented regarding Zoning Bylaw No. 2892, Amendment Bylaw No. 3106, 2018 on Upper Fraser Road (Zielinski).

RES. NO. 767/18 Dunphy/Empey

THAT the report be received.

CARRIED

Director Dunphy declared the minutes of the Public Hearing held on September 5, 2018 regarding Zoning Bylaw No. 2892, Amendment Bylaw No. 3106, 2018 to be accurate and fair, the originals of which are attached hereto and form part of these minutes.

RES. NO. 768/18 Dunphy/Wilson

THAT the minutes of the Public Hearing held September 5, 2018 regarding Zoning Bylaw No. 2892, Amendment Bylaw No. 3106, 2018 be received.

CARRIED

RES. NO. 769/18 Dunphy/Empey

THAT Zoning Bylaw No. 2892, Amendment Bylaw No. 3106, 2018 be given third reading.

CARRIED

RES. NO. 770/18 Dunphy/Wilson

THAT Zoning Bylaw No. 2892, Amendment Bylaw No. 3106, 2018 be adopted.

CARRIED

**ITEM # 9.11
ZONING BYLAW NO.
2892, AMENDMENT
BYLAW NO. 3025, 2017 -
SHELLEY ROAD
(MCCONAGHY)**

A report regarding Zoning Bylaw No. 2892, Amendment Bylaw No. 3025, 2017 on Shelley Road (McConaghy) was presented as an additional item.

RES. NO. 771/18 Dunphy/Wilson

THAT the report be received.

CARRIED

RES. NO. 772/18 Dunphy/Wilson

THAT the General Manager of Legislative and Corporate Services prepare and file the necessary documentation with the Land Title and Survey Authority to discharge existing Section 219 Covenant PE30178 from the title of Block A of District Lot 8380 Cariboo District.

CARRIED

RES. NO. 773/18 Dunphy/Wilson

THAT a Section 219 covenant restricting the use of land on Block A of District Lot 8380 Cariboo District outlined in Appendix 'A' attached to the report, be entered into.

CARRIED

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RES. NO. 774/18 Dunphy/Wilson

THAT the Chair and General Manager of Legislative and Corporate Services be authorized to execute a Section 219 covenant restricting the use of land on Block A of District Lot 8380 Cariboo District as outlined in Appendix 'A' to the report.

CARRIED

**CHAIRPERSON'S
REPORT**

The Chair advised that there was no report.

**ITEM # 13.1.1
POLICY RD-02-07
AMENDMENT –
LEARNING
OPPORTUNITIES
ELECTORAL AREA
DIRECTORS**

A report was presented regarding amending Policy RD-02-07 Director Expense Reimbursement for learning opportunities for Electoral Area Directors.

RES. NO. 775/18 Burgess/Alan

THAT the report be received.

CARRIED

RES. NO. 776/18 Beckett/Empey

THAT Policy RD-02-07, as set out in Schedule "A" attached to the report, be approved, effective November 15, 2018.

CARRIED

**ITEM # 13.1.2
RECRUITMENT PROCESS
FOR COMMUNITY
CONSULTATION
COMMITTEE MEMBERS**

A report was presented regarding the recruitment process for Community Consultation Committee (CCC) members.

The General Manager of Legislative and Corporate Services responded to queries from a Director regarding:

- recommendations of Directors taking precedent; and
- the process for consideration of applications for CCC membership.

RES. NO. 777/18 Dunphy/Wilson

THAT the report be received.

CARRIED

RES. NO. 778/18 Alan/Burgess

THAT the Recruitment Process for Community Consultation Members as outlined in Appendix "A" attached to the report be approved.

CARRIED

**ITEM # 13.1.3
APPOINTMENT/REMOVAL
TO COMMUNITY
CONSULTATION
COMMITTEE**

A report was presented regarding appointments to Valemount and District Fire and Rescue Community Consultation Committee.

RES. NO. 779/18 Alan/Townsend

THAT the report be received.

CARRIED

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RES. NO. 780/18 Townsend/Alan

THAT Rod Saul and Trevor Pelletier be appointed to the Valemount and District Fire and Rescue Community Consultation Committee.

CARRIED

**ITEM # 13.1.4
REQUEST TO FILE
NOTICE ON TITLE FOR
BUILDING BYLAW
CONTRAVENTION -
WILLOW CALE FSR**

A report was presented regarding a request to file notice on title for a building bylaw contravention on Willow Cale FSR.

The Manager of Inspection Services and Sustainability Practices provided an overview of the subject property and responded to a query from a Director regarding the length of time Inspection Services staff have been in communication with the property owner.

RES. NO. 781/18 Empey/Crook

THAT the report be received.

CARRIED

RES. NO. 782/18 Empey/Crook

THAT the residence constructed on Part SE ¼ of District Lot 1965 Cariboo District - 23200 Willow Cale FSR be declared to be in contravention of Building Bylaw No. 1561, 1999.

CARRIED

RES. NO. 783/18 Empey/Crook

THAT the Corporate Officer file a notice in the Land Title Office relating to the Part SE ¼ of District Lot 1965 Cariboo District - 23200 Willow Cale FSR, pursuant to Section 57 of the Community Charter.

CARRIED

**ITEM # 13.2.1
AUDIT ENGAGEMENT
LETTER FOR THE 2018
REGIONAL DISTRICT
AUDIT**

A report was presented regarding the audit engagement letter for the 2018 Regional District audit.

RES. NO. 784/18 Koehler/Thompson

THAT the report be received.

CARRIED

RES. NO. 785/18 Townsend/Krause

THAT the Chair and General Manager of Financial Services be authorized to execute the 2018 Audit Engagement Letter with KPMG LLP.

CARRIED

**ITEM # 13.3.1
9-1-1 EMERGENCY
RESPONSE -
CENTRALIZED FIRE
DISPATCH**

A report was presented regarding the replacement of the dispatch radio console at the Fire Operations Communications Centre - Centralized Fire Dispatch facilities.

RES. NO. 786/18 Hall/Burgess

THAT the report be received.

CARRIED

UNAPPROVED

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RES. NO. 787/18 Dunphy/Wilson

THAT a competitive bid process be entered into for the replacement of the dispatch radio console at the Fire Operations Communications Centre (FOCC) - Centralized Fire Dispatch facilities.

CARRIED

**ITEM # 13.3.2
SHELL-GLEN FIRE
DEPARTMENT
ESTABLISHMENT BYLAW
NO. 1256, AMENDMENT
BYLAW NO. 3110, 2018**

A report was presented regarding Shell-Glen Fire Department Establishment Bylaw No. 1256, Amendment Bylaw No. 3110, 2018.

RES. NO. 788/18 Dunphy/Empey

THAT the report be received.

CARRIED

RES. NO. 789/18 Empey/Dunphy

THAT Shell-Glen Fire Department Establishment Bylaw No. 1256, Amendment Bylaw No. 3110, 2018 be now introduced and read a first time.

CARRIED

RES. NO. 790/18 Dunphy/Empey

THAT the rules be suspended and Bylaw No. 3110 be given second and third readings.

CARRIED

RES. NO. 791/18 Empey/Dunphy

THAT Shell-Glen Fire Department Establishment Bylaw No. 1256, Amendment Bylaw No. 3110, 2018 be adopted.

CARRIED

**ITEM # 14.1
REPORT FROM THE
CHAIR OF THE
ENVIRONMENT AND
PARKS STANDING
COMMITTEE**

A report from the Chair of the Environment and Parks Standing Committee was presented.

RES. NO. 792/18 Burgess/Koehler

THAT the report from the Chair of the Environment and Parks Standing Committee be received.

CARRIED

RES. NO. 793/18 Burgess/Wilson

THAT Invitation to Tender ES-18-12 Shoreline Mitigation Works – Ness Lake Regional Park be awarded to Mass Construction Ltd. for the tendered amount of \$ 45,100.00, excluding taxes.

CARRIED

RES. NO. 794/18 Burgess/Wilson

THAT the Chair and General Manager of Legislative and Corporate Services be authorized to execute Contract ES-18-12 Shoreline Mitigation Works – Ness Lake Regional Park.

CARRIED

UNAPPROVED

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RES. NO. 795/18 Burgess/Dunphy

THAT Invitation to Tender ES-18-13 Shoreline Stabilization & Drainage Works – Harold Mann Regional Park not be awarded due to tendered costs being higher than the project budget.

CARRIED

RES. NO. 796/18 Burgess/Crook

THAT a competitive bid process be entered into for the provision of caretaker services at the Bear Lake, McLeod Lake and Summit Lake Regional Transfer Stations.

CARRIED

RES. NO. 798/18 Burgess/Frizzell

THAT a competitive bid process be entered into for the provision of environmental monitoring services at Regional District of Fraser-Fort George Landfills.

CARRIED

RES. NO. 799/18 Burgess/Hall

THAT Environmental Services Administration prepare a report on the Full Engagement option as the preferred model for an Extended Producer Responsibility (EPR) policy framework.

CARRIED

ITEM # 16.1
GRANTS: ELECTORAL
AREA A

A report was presented regarding grants for Electoral Area A.

RES. NO. 800/18 Wilson/Dunphy

THAT the report, Grant Schedule and grant application form for Electoral Area A be received.

CARRIED

RES. NO. 801/18 Wilson/Thompson

THAT the Grant for Electoral Area A, as listed in the September Grant Schedule, be approved.

CARRIED

ITEM # 16.2
GRANTS: ELECTORAL
AREA D

A report was presented regarding grants for Electoral Area D.

RES. NO. 802/18 Empey/Frizzell

THAT the report, Grant Schedule and grant application forms for Electoral Area D be received.

CARRIED

RES. NO. 803/18 Empey/Frizzell

THAT the Grants for Electoral Area D as listed in the September Grant Schedule be approved.

CARRIED

UNAPPROVED

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ITEM # 16.3
GRANTS: ELECTORAL
AREA F

A report was presented regarding grants for Electoral Area F.

RES. NO. 804/18 Dunphy/Wilson

THAT the report, Grant Schedule and associated grant application form for Electoral Area F be received.

CARRIED

RES. NO. 805/18 Dunphy/Empey

THAT the Grant for Electoral Area F as listed in the September Grant Schedule be approved.

CARRIED

RES. NO. 806/18 Dunphy/Wilson

THAT Paragraph No. 4 of Policy C-7, 'Recreation Grants' be waived for the issuance of the Recreation Grant as listed in the September Grant Schedule for Electoral Area F.

CARRIED

CORRESPONDENCE

RES. NO. 807/18 Hall/Alan

THAT the Correspondence Sections, designated as Items No. 18.1.1 to 18.4.2 inclusive, and the Information Section, designated as Item No. 19.1 to 19.2, inclusive, be received.

CARRIED

ITEM # 18.2.1
LETTER FROM THE
REGIONAL DISTRICT OF
NORTH OKANAGAN
REGARDING SUPPORT
FOR UBCM RESOLUTION
- BUSINESS LICENSING

A letter dated August 22, 2018 from the Chief Administrative Officer of the Regional District of North Okanagan regarding support for UBCM Resolution - Business Licensing was presented.

The Administrator responded to a query from a Director regarding business licensing for businesses in the Regional District.

NEW BUSINESS

ITEM # 20.1
DISTRICT OF MACKENZIE
UPDATE

Director Crook advised that Ms. Joan Atkinson has been elected by acclamation as the Mayor of Mackenzie.

ITEM # 20.2
RECYCLING OF
PLASTICS FOR
RESTAURANTS

The General Manager of Environmental Services responded to a query from a Director regarding possible options for recycling of plastics for the restaurant industry.

ITEM # 20.3
UBCM MEETING WITH
PARLIAMENTARY
SECRETARY FOR
EMERGENCY
PREPAREDNESS

Director Townsend thanked the Administrator and staff for putting the material together for the meeting with the Parliamentary Secretary for Emergency Preparedness at the 2018 Union of BC Municipalities Conference noting that the matter was also brought up with the Minister of Transportation and Infrastructure.

UNAPPROVED

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ITEM # 20.4
2018 GENERAL LOCAL
ELECTION

Directors exchanged well wishes for those running in the upcoming General Local Election.

ADJOURNMENT

RES. NO. 808/18 Koehler/Thompson

THAT the meeting be adjourned - 3:19 p.m.

CARRIED

Chair

General Manager of Legislative and
Corporate Services

UNAPPROVED



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-667-1959 / <http://www.rdfg.bc.ca>

REPORT FOR CONSIDERATION

TO: Chair and Directors

File No.: TUP 12433

FROM: Heather Meier, Planner II

DATE: October 1, 2018

SUBJECT Item: Temporary Use Permit No. 217

SUMMARY: Purpose: For Consideration

Location: Chuchinka-Colbourne FSR at Parsnip River – Electoral Area 'G'

Owner: Pineview Trucking & Excavating Ltd.

Applicant: Coastal GasLink Pipeline Ltd.

PREVIOUS

REPORTS: None

ATTACHMENT(S): 1. Backgrounder
2. Temporary Use Permit No. 217
3. Application information from Coastal GasLink Pipeline Ltd.

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
1. THAT the report and application information from Coastal GasLink Pipeline Ltd. be received.	All 1 Director/1 vote	Majority
Public Consultation Meeting		
1. Open the Public Consultation Meeting		
2. Presentation from Development Services		
3. Letters		
4. Presentation from the applicant		
5. Questions from Board Directors		
6. Presentation from the public		
7. Close the Public Consultation Meeting		
2. THAT Temporary Use Permit No. 217 be issued to Coastal GasLink Pipeline Ltd. and Pineview Trucking & Excavating Ltd., Inc. No.157152 to allow Work Camp, Storage/Warehouse Facility and Laydown Yard uses on District Lot 12433 Cariboo District, Except Plan 18164 and PGP44215 for a three year period.	All 1 Director/1 vote	Majority

ISSUE(S):

Coastal GasLink Pipeline Ltd. proposes to use a 29.04 hectare portion of the subject property for a multi-use site ancillary to construction of the proposed Coastal GasLink Pipeline Project. An application has been made for Temporary Use Permit to allow laydown yard, stockpile site and work camp uses for a three year period.

The Regional District Board is being asked to consider issuance of Temporary Use Permit No. 217

RELEVANT POLICIES:

- Crooked River-Parsnip Official Community Plan (OCP) Bylaw No. 2425
 - proposal is not consistent with OCP policies**
 - the subject area is designated Agriculture/Resource (Ag/Res)
 - consideration of a TUP is supported throughout the Plan area

2. *Local Government Act*:

- outlines requirements for consideration of issuance of a TUP
- requires a notification of Board consideration to be placed in one edition of a local newspaper

3. Development Services Applications Procedures Bylaw No. 2776:

- specifies requirements for a public consultation meeting, public notice mail-out and notification application sign
- notification sign requirements may be waived by the Manager of Development Services

SERVICE RELEVANCE:

Regional District Land Use Services is a region wide service and fulfils the obligations of land use planning under Part 14 of the *Local Government Act*.

FINANCIAL CONSIDERATION(S):

N/A

OTHER CONSIDERATION(S):

A public consultation meeting will be held at the October Board meeting.

DECISION OPTIONS:

1. Approve recommendations:

- Temporary Use Permit No. 217 will be issued and will allow laydown yard, stockpile site and work camp uses on the subject land for a three year period subject to the conditions of the permit

Other options:

1. amend the permit prior to consideration
 - permit conditions could be added or amended as Board deems appropriate
2. defeat issuance of Temporary Use Permit No. 217
 - permit will not be issued
3. postpone consideration of Temporary Use Permit No. 217
 - consideration may be postponed if additional information is required

COMMENTS:

The TUP application has been made for laydown yard, stockpile site and work camp uses on 29.04 hectares of a privately owned property located north east of Tacheeda Lakes near the Parsnip River. The surrounding area is unsurveyed Crown land used for guiding, trapping, mineral reserve, oil and gas, and forestry activity. This temporary multi-use site will be associated with construction of the Coastal GasLink Pipeline Project.

The subject land is designated Agriculture/Resource (Ag/Res) within the Crooked River-Parsnip OCP. The proposed uses are not supported in the Ag/Res designation; however, the OCP does allow for the Board to consider issuance of Temporary Use Permits throughout the region. No issues were identified through the technical referral comments received to date. A public consultation meeting will be held at the October Board meeting. Issuance of the TUP will permit the multi-use site, subject to the conditions in the permit, for a three year period.

Respectfully submitted,

Heather Meier

Heather Meier
Planner II

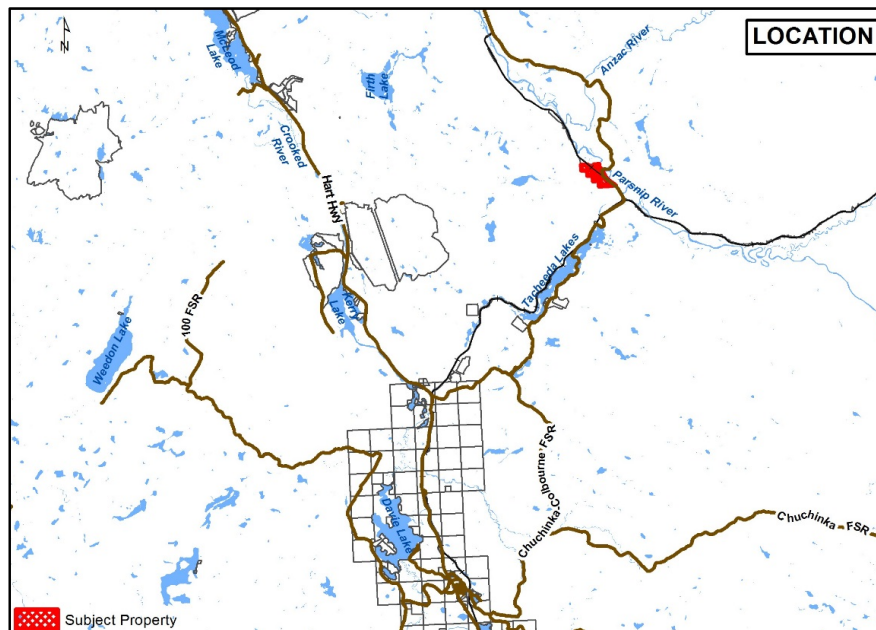
BACKGROUNDER

Owner: Pineview Trucking & Excavating Ltd.

Agent: Coastal GasLink Pipeline Ltd.

Location: Chuchinka-Colbourne FSR at Parsnip River – Electoral Area 'G'

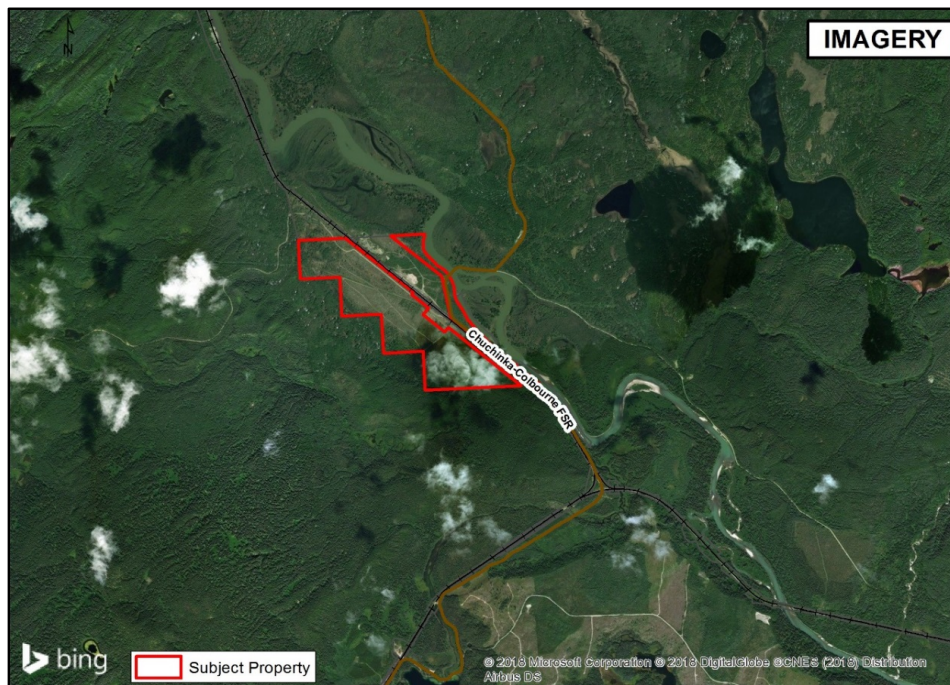
Legal Description: District Lot 12433 Cariboo District, Except Plan 18164 and PGP44215 – 142 hectares (351 acres)



Proposal: Coastal GasLink Pipeline Ltd. proposes to use a 29.04 hectare portion of the subject property for a multi-use site ancillary to construction of the proposed Coastal GasLink Pipeline Project. Temporary self-contained camps (multi-use sites) are required worksites for the pipeline project to provide accommodation and parking space for workers during the duration of the project construction. Uses will include a temporary laydown yard, stockpile site and work camp. Site preparation, use, clean-up and reclamation will be undertaken in accordance with the Project Environmental Management Plan.

Operations are proposed 24 hours a day, 7 days a week. A proposal description and site plan from the applicant is included in this backgrounder.

The *Local Government Act* allows the Regional Board to consider issuance of Temporary Use Permits for up to a three year period. Proposed TUP No. 217 is attached to the report.

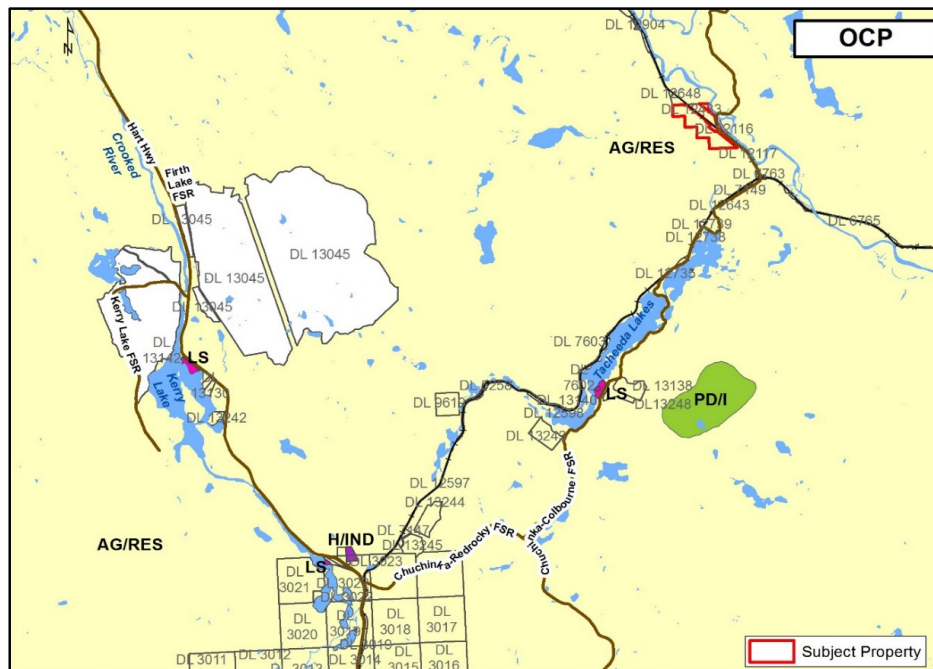


Official
Community
Plan:

The Crooked River-Parsnip Official Community Plan designates the subject land Agriculture/Resource (Ag/Res). Temporary resource extraction camps are supported uses in the Ag/Res designation. Temporary Use Permits may be considered throughout the Plan area.

Zoning:

The subject area is unzoned.



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ALR: The subject land and surrounding area are not within the Agricultural Land Reserve.

Fire Protection: The property is not within a volunteer fire protection area.

Future Applications: If this application is approved, building permits will be required from the Regional District for buildings and structures associated with the use.

Technical Agency Referral Comments: **RDFFG Building Inspection:** All new buildings over 10 square metres will require building permits. An approved sewerage system sized for the entire facility is required.

CN Rail: The information sent to us on the site location has been reviewed and is out of proximity to our lines. CN Rail has no comment or objections.

Ministry of Forests, Lands, Natural Resource Operations and Rural Development:
Water Stewardship has no comments or concerns with this proposal.



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: 250-960-4400 / Fax: 250-562-8676
Toll Free: 1-800-667-1959 / <http://www.rdfg.bc.ca>

TEMPORARY USE PERMIT No. 217

ISSUED TO: Coastal GasLink Pipeline Ltd. and Pineview Trucking & Excavating Ltd., Inc. No.157152

WITH RESPECT TO THE FOLLOWING LAND:

District Lot 12433 Cariboo District, Except Plan 18164 and PGP44215
PID: 015-301-249

1. This Temporary Use Permit is issued pursuant to the *Local Government Act*.
2. The general purpose of this Permit is to allow the operation of Work Camp, Storage/Warehouse Facility and Laydown Yard uses on the subject land for a period of three (3) years.
3. Notwithstanding that Crooked River-Parsnip Official Community Plan Bylaw No. 2425, 2007 does not allow for an industrial use on the subject land, this Temporary Use Permit specifically allows the following uses on District Lot 12433 Cariboo District, Except Plan 18164 and PGP44215:
 - Work Camp use
 - Storage/Warehouse Facility use
 - Laydown Yard use

Subject to the following:

- a) Work Camp use shall include but is not limited to employee personnel sleeping accommodations, sanitary facilities, kitchens and dining facilities, recreational facilities, power generation, waste handling facilities, security services, medical services, office trailers and parking.
- b) Storage/Warehouse Facility use shall include stockpile and storage of materials and equipment related to pipeline construction activities.
- c) Laydown Yard use shall include but not be limited to: storage/warehousing of materials, fuel, equipment, heavy machinery, and vehicles both outdoors and/or within a warehouse complex; a works yard; equipment repair and maintenance; refueling areas, office trailers and parking, all in conjunction with pipeline construction activities.
- d) The maximum combined site area that may be used for Work Camp, Storage/Warehouse Facility and Laydown Yard use is 30 hectares.
- e) A maximum of 1200 employee personnel are permitted to reside at the Work Camp at any one time.
- f) Operating hours are 24 hours per day, 7 days a week.
- g) All parking must be within the subject land.
- h) Roads/driveways on the subject land must be treated to minimize dust.
- i) No indoor plumbing is to be installed in any building, and no water borne sewage is to be generated, until the building or use is served by an approved water borne sewage disposal system approved by the jurisdiction having authority.
- j) All buildings, including new or pre-fabricated buildings, placed or constructed, must be built in accordance with BC Building Code, Regional District Building Bylaw No. 1651 and inspection requirements.
- k) Solid waste must be disposed of in accordance with Regional District regulations.

Temporary Use Permit No. 217 – Page 2 of 2

4. Upon expiry of this Temporary Use Permit all buildings and structures associated with the Work Camp, Storage/Warehouse Facility, and Laydown uses are to be removed and the land is to be restored to an equivalent or better standard than existed prior to the use.
5. This Permit does not relieve an owner or occupier from obtaining any other approvals required by the Regional District or any other jurisdiction, or from meeting any other applicable regulations.
6. This Permit is not a Building Permit.
7. This Permit shall expire three years after the date of issuance.
8. The land shall be developed strictly in accordance with this Permit.

TEMPORARY USE PERMIT NO. 217 ISSUED BY RESOLUTION OF THE REGIONAL BOARD ON THE DAY
OF , 2018.

General Manager of Legislative and Corporate Services

Coastal GasLink Pipeline Project

Temporary Use Permit Application Multi-Use Site

Coastal GasLink Pipeline Ltd. , a wholly owned subsidiary of TransCanada PipeLines Limited, will require ancillary sites for its Coastal GasLink Pipeline Project for preparation and use of construction camps, laydown areas, stockpile sites, and contractor yards before and during pipeline construction activities. Proposed Multi-Use Site is located in the Regional District of Fraser-Fort George approximately 90 km north of Prince George, B.C.

PURPOSE

Multi-use sites will be required to provide infrastructure to support the pipeline construction activities. These sites will need to be accessed and prepared before the start of the pioneering activities leading up to construction initiation, and will continue to be used until the cleanup activities have been completed. Multi-use sites include construction camps, which will be used to accommodate personnel during these activities, and contractor yards, which will be used to store equipment and maintenance materials for fuel storage and designated refueling areas, as well as provide field office space.

LOCATION AND ACCESS

Ancillary sites are located where an appropriate area of relatively level ground is available, located close to the pipeline right-of-way, with suitable ground access to the site and the right-of-way. Ground access will include existing highways and industry service roads, some of which will be upgraded before use.

SIZE

This multi-use site will be used for a construction camp site, contractor yard, field offices and temporary warehouse structures for storing materials. This multi-use site will be approximately 29.04 hectares.

SCHEDULE AND DURATION

It is anticipated that the clearing and preparation of these sites will take place in January 2019, pending regulatory approvals. The ancillary sites are scheduled to be used during pipeline construction between January 2019 and October 2022.

EQUIPMENT AND PERSONNEL

Equipment associated with contractor yards include pipe trucks/trailers, cranes, bulldozers, excavators, front-end loaders, pickup trucks, fuel trucks, water trucks, side booms, tractor trailers, delivery vehicles and fuel storage. The construction camp equipment will include dormitory trailers, dining facilities, recreation facilities, power generation facilities, office trailers and waste handling facilities.

EXISTING USES

The property is crown land and currently has the following types of existing tenure holders:

- Guide/Outfitter; Trapline; Mineral Reserve; Forest Service Road; Oil and Gas Activity; Forest Harvesting Licensee;



Coastal GasLink Pipeline Project

Example of a laydown area



Example of contractor yard and construction camp

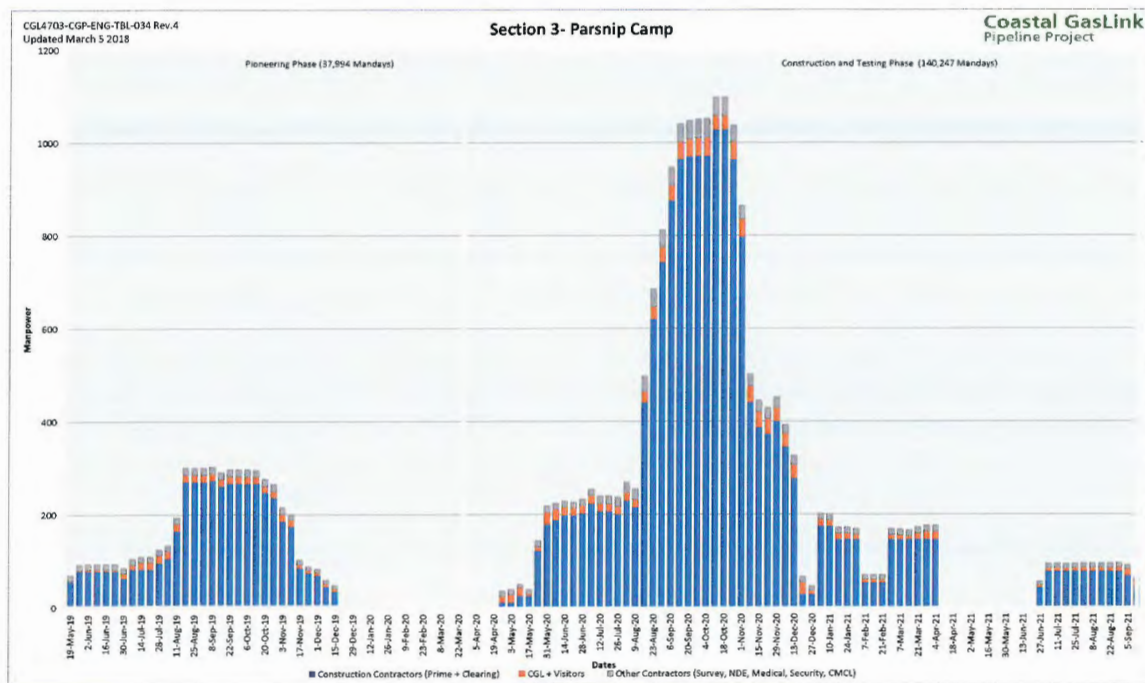




PROPOSED BUILDINGS AND USES

Camp Description:

The site will begin as a pioneering camp housing approximately 100 employees in modular units. Eventually the site will build up to a full construction camp housing up to 1100 employees (see camp histogram below). The modular units on site will consist of rooms for sleeping, washrooms, first aid facilities, recreational facilities, dining rooms and kitchens. A service area for water, sewage, generators, propane etc. will be required to run the camp. Camp sites may also include water wells and effluent pond. Equipment associated with the camp will consist of front end loaders, contractor/ personal vehicles, water/sewer, delivery trucks, fuel trucks etc. The site may also be used for additional parking if required and fencing may be required around the site perimeter. Detailed site development plans will be available when the contracts for the pipeline, clearing contractor and camp provider have been awarded and the contractors have all had opportunity to inform these plans.



Coastal GasLink Pipeline Project

Building Permit:

The camp contractor will be responsible for obtaining building permits on behalf of Coastal GasLink. Once site development has begun and a firm installation schedule can be arranged, the camp contractor will submit an *Application for a Permit to Construct, Alter, or Repair a Building or Structure* as well as contact the Regional District regarding Building Permits/Inspections. The camp contractor will also engage with applicable agencies involved with rural construction including: the Northern Health Authority, BC Safety Authority and the Ministry of Transportation and Infrastructure.

INFRASTRUCTURE AND SERVICES

Water:

- An on-site water well is planned for potable water requirements of the camp. The well will be strategically located upslope and as far away as possible from any potential sources of pollution/contamination and will adhere to all health and safety requirements.
- If an adequate water well cannot be located on site based on Coastal GasLink's early geotechnical investigations, Coastal GasLink will bring in water to storage containers on site. However, the preferred water source would be the water well.
- In the event Coastal GasLink must accommodate our second option, potable water would be trucked to the camps in tankers and stored on-site.
- If additional alternative water sources and wastewater management strategies are pursued, contractors will take into account well and hydrogeological effects.
- The Environmental Assessment evaluated the potential effect of the project on existing potable water systems. With the application of standard and non-standard mitigations such as obtaining and following all required permits, water conservation measures, collaboration with local service providers to avoid overburdening systems, and exploring viable water sources such as making arrangements with another community or private supplier in cases where the closest community does not have the necessary capacity, no potential adverse effects to potable water are predicted.

Wastewater:

- The Environmental Assessment studied wastewater capacity and determined that with the application of mitigation measures, such as collaborating with local service providers to avoid overburdening existing systems and complying with all regulatory and permitting requirements the potential adverse effects on wastewater would be manageable.
- Coastal GasLink and contractors will manage demand for water, wastewater, and solid waste in the same manner as other TransCanada projects, through the development and implementation of a site specific plan which will be prepared by the camp contractor prior to camp operation.



Coastal GasLink Pipeline Project

Use of on-site treatment

- On-site treatment is Coastal GasLink's preferred wastewater treatment plan as it would mitigate cost, traffic impacts as well as strain on local community systems.
- The use of on-site treatment cannot be pre-approved. Geotechnical investigations will be completed to determine whether or not on-site treatment is a possibility. Coastal GasLink has successfully received the OGC permit that will allow geotechnical investigations to begin and provisions with contractors have been made to start the work.
- If alternative water sources and wastewater management strategies are pursued, contractors will obtain permits for all water and waste water systems from the Ministry of Health and Ministry of Environment as required by provincial legislation.

Transportation:

- Please find attached Coastal GasLink's *Traffic Control Management Plan*.

Noise and dust:

- See attached Sample Camp *Code of Conduct* re: quiet hours, violence, all-terrain vehicles, firearms, etc.
- Coastal GasLink field crews and qualified inspectors will be monitoring noise abatement equipment on machinery to ensure all mechanical components are in good working order.
- Typically, Coastal GasLink would control dust by applying calcium chloride (or equivalent) or water.

Travel:

- Workers are anticipated to spend extended periods of time in camp.
- Scheduled breaks will occur during Spring break up and Christmas, during which time most workers will likely decamp and return home.
- Workers mobilizing to and from the Project will travel using various modes. Some will likely drive personal vehicles and accommodation for parking on site has been incorporated within the site plan. This is in alignment with industry standards.
- Those workers coming from further destinations, eg. Central or Eastern Canada, may fly into nearby hubs such as Prince George and the contractor will arrange to shuttle them to camp via buses or vans. Because workers are expected to stay in camp, these shuttles would likely only be running during ramp up/slow seasons (skeleton crew) so that workers with the anticipated 1 day off will choose to stay on site. This will reduce the number of vehicle trips generated.
- Some contractors or employees will require the use of their own vehicles for the performance of their job duties (eg. welders, surveyors, inspectors, etc.). Coastal GasLink will work with local road authorities and communities to optimize timing and routing of Project vehicle movements.



Coastal GasLink Pipeline Project

- All camps will be closed camps – no one will have access to these sites unless authorized.
- Workers will be housed in construction camps near the project worksite, which will eliminate a large percentage of trips on major roads and highways. This will be implemented as early in the pre-construction and construction phases as possible.
- Day to day movement will see a large number of workers traveling from camp to work site via buses or vans. Other personal vehicles may be required for some of the specialized positions as highlighted above. At peak the expectation is approximately 100 vehicles traveling from camp to the right-of-way.

Housing and Temporary Accommodations:

- Based on professional experience, construction workers are unlikely to move permanently to an area for temporary work. Therefore, little to no change in demand on permanent accommodations or housing, including privately owned and rental accommodations, is expected.
- Early construction crews may be lodged temporarily in hotels in nearby communities. This is predicted to be the time of highest impact for local businesses (eg. hotels, restaurants, convenience stores). The primary mitigation against impact on local temporary accommodations is to establish camps as early as possible and require workers to stay in camp during work. The effectiveness of this mitigation depends on how quickly camps can be established. If Coastal GasLink can begin work at our earliest anticipated construction date of January 2019, this will allow workers to be in camp and out of local accommodations by May of 2020.
- Contractors will keep construction camps running on days off to reduce the demand for local accommodations from workers.
- Workers involved in the land-based pipeline route will have one day off every six days (typically Sunday). It is also possible that they may seek temporary accommodations when their work in the area is complete; however, most workers are likely to either migrate directly to the next job site or return home immediately following the end of their contracts.

Recreation:

- Contractors will equip camps with fitness facilities and recreational opportunities to promote physical and mental wellness. On-site recreation includes: fitness facilities, pool tables, ping pong, televisions, etc.
- Recreational needs of workers may result in a slight increase in demand for community recreation and leisure facilities during workers rest days. However, the remoteness of camp location, long work days, and shift structure will discourage the use of community facilities. The bulk of demand will likely come from early construction crews accommodated in local communities or from local hires who may choose to commute. As camps are established and in-camp recreation opportunities become available, we expect demand on public recreation facilities to be reduced.
- Coastal GasLink will engage with local communities about recreational opportunities and communicate to workers the availability of facilities to them in accordance with the community and service provider's direction.



Coastal GasLink Pipeline Project

Policing:

- Contractors will employ in-camp and worksite security for personnel in camp.
- The site will have 24 hour on site security, and may be fenced as necessary.
- During camp use there will be security personnel on shift. There will be 1 security person during the day and 2 at night when there are under 300 workers. When more than 300 workers, there will be 1 security person during the day and 4 at night.
- At Coastal GasLink's discretion, the consumption of alcohol is to be permitted for workers, only in their private bedrooms; alcohol consumption is prohibited in common areas. Furthermore, all workers must agree to the "Camps rules and Regulations" (which will be developed by the Camp Supplier) upon initial check-in to the facility which will specify rules on consumption of alcohol and associated behavior.
- Contractors will conduct pre-screening of potential construction workers for drug and alcohol use at the time of hiring and prior to beginning work or occupying a construction camp.
- Contractors will enforce zero-tolerance policy for drug use and alcohol abuse that integrates TransCanada's Contractor Alcohol and Drug Policy, which prohibits the use, possession, distribution, offering, or sale of illicit drugs, drug paraphernalia and alcohol while workers on company business, or on the worksite, and take necessary measures to confirm camps and worksites are drug free to reduce the risk of accidents and incidents.
- Prime contractors will implement standard mitigation measures such as the Site Specific Environmental Management Plan, Safety and Security Plan, Traffic Management Plan, and Emergency Response Plan (ERP) that meet or exceed provincial requirements, including WorkSafe BC practices.
- Contractors will be required to manage their own staff and comply with TransCanada's Code of Business Ethics, which prohibits contractors and workers from participating in illegal or inappropriate activities that could be detrimental to the Project.
- As part of project orientation, contractors will communicate to all workers the expectations and standards of behavior in and outside of camps in order to mitigate any community specific sensitivities as well as minimize worker impacts in nearby communities.
- Coastal GasLink cannot prevent workers from conducting legal activities on their days off. However, during Project personnel will be prohibited from any hunting or fishing while on the work site.
- Coastal GasLink will develop and implement a no-hunting, no-trapping, no-fishing, and no-plant gathering policy for employees and contractors during work hours.
- Coastal GasLink will develop, implement and enforce a policy ensuring that no personnel possess or store firearms, bows or crossbows on any Project lands, including rights-of-way, temporary working space, Coastal GasLink controlled access roads, or camps, or in any work vehicles except for firearms expressly permitted by Coastal GasLink and relevant regulatory authorities for wildlife safety purposes.



Coastal GasLink Pipeline Project

Social:

Please refer to Coastal GasLink Pipeline Ltd.'s *Socio-Economic Effects Management Plan (SEEMP)* approved pursuant to Condition 24 of Environmental Assessment Certificate #E14-03 May 13, 2016.

- As part of the ongoing monitoring of potential adverse effects; and implementation of mitigation related to social effects; Coastal GasLink has developed a *Socio-Economic Effects Management Plan (SEEMP)*. Coastal GasLink will be engaging the Regional District and other stakeholders on an ongoing basis and will report regularly on the effectiveness of the mitigations set out in the EA in accordance with the SEEMP. We will also report on the results of issues management as community concerns are addressed throughout the construction period.
- Contractors will develop camp mitigation measures that meet or exceed the requirements of the *Industrial Camps Health Regulation 427/83* under the *BC Public Health Act* to promote safety and hygiene and to limit the spread of communicable disease.
- Contractors will employ personnel trained in first response or higher to provide emergency first aid onsite and have ambulances or other vehicles suitable for the transport of injured workers onsite and in camp.
- Contractors will equip camps with first aid facilities and equipment and staff them with emergency medical technicians or if possible nurse practitioners.
- Increased demand on health care services related to the Project will be associated with the needs of workers during construction. Given the transient and temporary nature of construction work, construction workers are not anticipated to relocate to the regional area permanently, nor are they likely to move their families to the area.
- Workers will likely continue to use physicians in their home community during construction for routine health check-ups, specialist diagnosis, or follow-up for chronic conditions and schedule such visits for their return home.
- Workers are also unlikely to place additional demand on other social services in local communities as they are most likely to use social services in the community where they reside. However workers will have access to social services in the camps through various means including on-site medical support, help lines and online services
- Increased demands for health care services is most likely to arise in response to primary and more serious acute-care needs, such as infections, injuries, and accidents should they occur.
- Workers will be treated in camp by the nurse practitioner. In extreme cases of trauma, workers will have to be transported to specialist care at hospitals in Prince George or Vancouver. In the case of trauma, workers would likely be transported back to their home community to receive long-term acute care.



Coastal GasLink Pipeline Project

- TransCanada is a North American energy company with a wide variety of projects ranging in type and scope. It has a world class health and safety management program which spans their operations. TransCanada and Coastal GasLink are committed to continuously improving performance in the area of Health, Safety and Environment and to conducting business so it meets or exceeds all applicable laws and regulations and minimizes risk to our employees, the public and environment. Coastal GasLink will establish and promote health and safety practices in line with their goal of having zero incidents on or off the worksite.

Reclamation:

- See attached documentation excerpt on reclamation as outlined in Coastal GasLink's Environmental Management Plan (EMP).

Solid Waste:

Information on solid waste disposal (method and location) and recycling

- Coastal GasLink anticipates hauling solid waste to a nearby facility which includes both waste to landfill and recycling facilities, as appropriate, in consultation with Regional District staff. Initial projections of solid waste volumes are provided below.

Solid Waste Projections:

Standby	-	1 Loads/week
200 Person Camp 1 tonne/day	-	2 Loads/week
500 Person Camp 2 tonnes/day	-	3 tonnes/week
1100 Person Camp 4 tonnes/day	-	6 Loads/week

- Non-hazardous solid waste from construction camps, construction vessels, and pipeline construction activities will be disposed of at local landfills, or recycled, as required or permitted by legislation. Wastes of value such as pipe will be sold or reused. Hazardous waste will be hauled to the closest authorized hazardous waste disposal facility.
- Contractors will collect all construction debris and other waste materials and dispose of daily at an approved facility and in accordance with Coastal GasLink's *Chemical and Waste Management Plan* and the *Spill Contingency Plan* unless otherwise authorized by the Environmental Inspector(s).



Coastal GasLink Pipeline Project

Emergency Management:

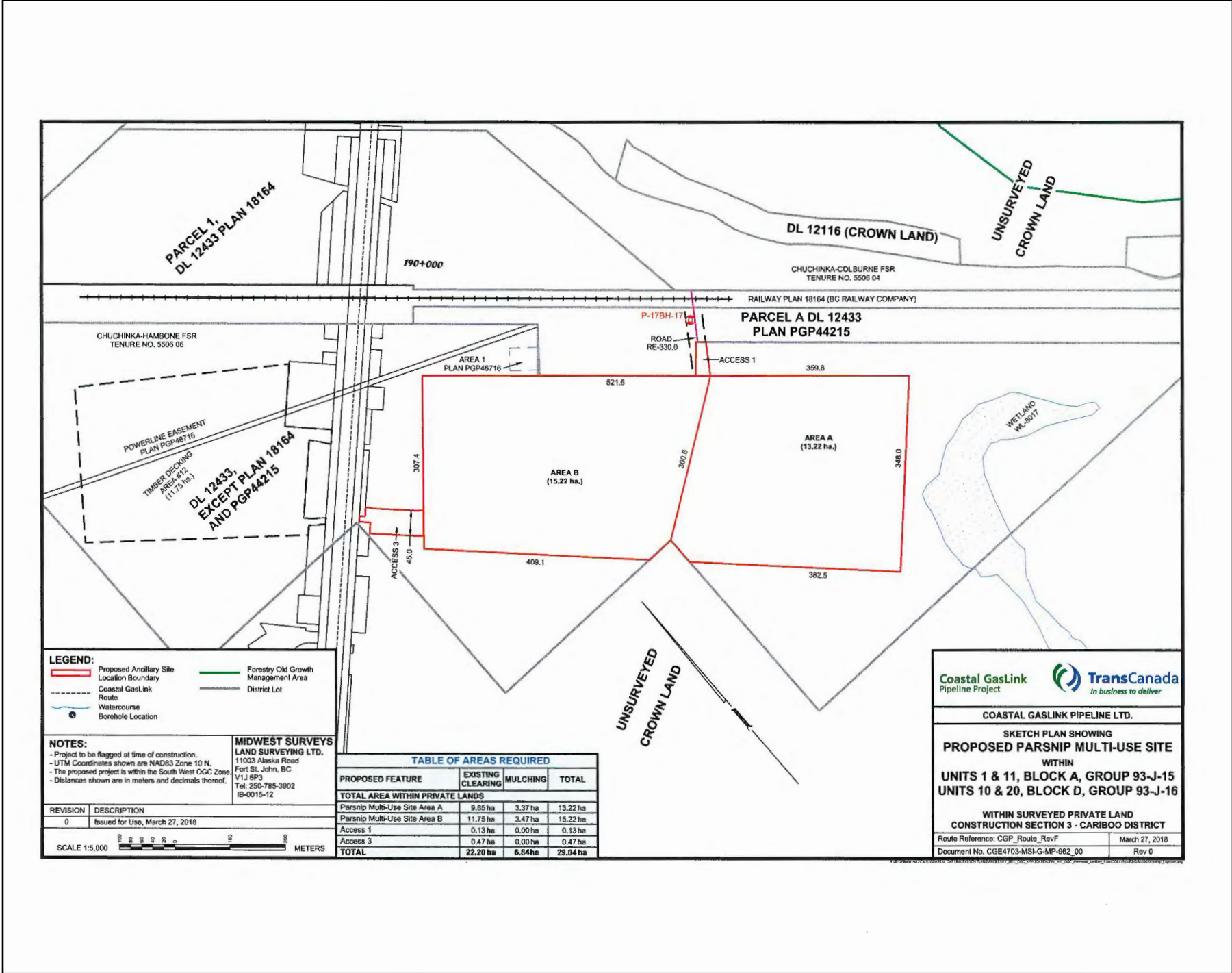
- Contractors will collaborate with local emergency services departments to develop site-specific ERPs and perform routine testing of ERPs to provide effective response in the event of an emergency.
- As feasible under collective bargaining agreements in place, contractors will ensure compliance with TransCanada's Motor Vehicle Operation Program among all personnel who operate vehicles for project purposes. The program includes provisions for driver training, personal protection equipment, mandatory emergency and safety items in fleet vehicles, and safe operating procedures.
- Additional mitigation measures such as the use of buses or crew vans to transport workers as feasible to reduce the number of vehicle trips generated, which is also an important mitigation measure to reduce the risk of vehicle accidents.
- This site will require two (2) access points. While there is no specific regulation stating that there should be two exits, Coastal GasLink has suggested there be two after conducting a hazard assessment. Per WorkSafe BC in regulation 4.14 *Emergency Procedures* and 4.32 *Access to Work Areas*:
 - 4.14
 - 1) *Emergency means of escape must be provided from any work area in which the malfunctioning of equipment or a work process could create an immediate danger to workers and the regular means of exit could become dangerous or unusable.*
 - 2) *Emergency exit routes must be designed and marked to provide quick and unimpeded exit.*
 - 3) *At least once each year emergency drills must be held to ensure awareness and effectiveness of emergency exit routes and procedures, and a record of the drills must be kept.*
 - 4.32

There must be a safe way of entering and leaving each place where work is performed and a worker must not use another way, if the other way is hazardous.
- Coastal GasLink's conclusion to these requirements set out by WorkSafe BC was to plan for a second exit to ensure the safety and timeliness should any emergency ensue.

Attachments:

- Individual Ownership Plan
- Traffic Control Management Plan – EA Approved
- Environmental Management Plan (EMP) – Reclamation Section
- Sample Camp Code of Conduct





Additional Item

From: [Tam, Daisy](#)
To: [Heather Meier](#)
Subject: RE: RDFFG Referral - TUP No. 217 - Pipeline Construction Multi-use with Camp
Date: Monday, October 15, 2018 4:29:05 PM

Attention: Heather Meier
 Development Services
 Regional District of Fraser-Fort George
 155 George St.
 Prince George, BC, V2L 1P8

Dear Ms. Meier:

Item Referred: Application for Temporary Use Permit No. 217 – Pipeline Multi-use Site

File No: TUP 12433

General Location: Chuchinka-Colbourne FSR at Parsnip River – Electoral Area 'G'

PID: 015-301-249

Northern Health's comments for this referral encompass worker's accommodations, food service, drinking water, wastewater and sewage, and community health services:

Worker's Accommodations

Accommodations provided to workers by employers are required to meet the requirements of the Industrial Camp Regulation. An application for an industrial camp is to be submitted to Northern Health.

Food

Any food served to the public or employees from a food premise must be permitted as per the Food Premises Regulations. Application for an operating permit must be submitted to Northern Health.

Drinking Water

All water sources intended for drinking or domestic use by the public or employees must be potable as stipulated in the Drinking Water Protection Act and Regulations. Application to Northern Health for a water system construction and operating permit will be required.

Wastewater and Sewage

Any wastewater and sewage from the site must be disposed of in an adequate wastewater treatment system as described in the Sewerage System Regulation and its supporting documents (Standard Practice Manual). Upgrading or installation of a sewerage system will require the submission of a sewage filing and letter of certification completed by an authorized person (Registered Onsite Wastewater Practitioner or a professional). The use of outhouses (pit privies) is only allowed if there is no running water. If the daily discharge of sewerage exceeds 22, 700 litres or 5000 imperial gallons, the jurisdiction involved is the Ministry of Environment.

Community Health Services

As the Regional District of Fraser-Fort George is aware, camps can place pressures on community health services. This is something that was surfaced by Northern Health during the Environmental Assessment (EA) process for the CGL project and was also brought forward during the development of CGL's Socio-Economic Effects Management Plan (SEEMP), referenced by the proponent.

Aligning with the comments made by Northern Health during the EA and SEEMP process, we recommend that the CGL camps develop a Health and Medical Services Plan (HMSP) outlining how they will manage their impacts to the local health care system and work collaboratively with Northern Health for medical escalations and traumas (scaled appropriately to the size of the camp). We ask that a plan be developed that aligns with the following best management guides to reduce local health care impacts and promote the health and wellbeing of the workforce:

- [Health and Medical Services Plan Best Management Guide for Industrial Camps](#)
- [Communicable Disease Control Plan Best Management Guide for Industrial Camps](#)
- [Health and Safety During the Opioid Overdose Emergency: Northern Health's Recommendations for Industrial Camps"](#)

We encourage the RDFFG to support our requests for the CGL camps to align with these best management guides."

-

All operations related to this proposal must comply with the Drinking Water Protection Act and Regulations as well as the Public Health Act and its associated regulations.

If you require further information please contact me at (250) 565-2150 between the hours of 8:30am-4:00pm Monday to Friday.

Sincerely,

Daisy Tam
Environmental Health Officer
Northern Health - Public Health Protection
tel: 250 565 2150



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-667-1959 / <http://www.rdfg.bc.ca>

REPORT FOR CONSIDERATION

TO: Chair and Members, Agricultural Land Use Standing Committee File No.: N/A

FROM: Chair, Agricultural Land Use Standing Committee

DATE: October 10, 2018

SUBJECT Item: Report from the Chair of the Agricultural Land Use Standing Committee

SUMMARY: Purpose: Consider Standing Committee Recommendations

ATTACHMENT(S): None

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	ALL 1 Director/1vote	Majority
THAT the report from the Chair of the Agricultural Land Use Standing Committee be received.		

ISSUE(S):

The Agricultural Land Use Standing Committee has 2 (two) items of business from the Committee's meeting held that require Board's consideration.

1. Application for Inclusion in the Agricultural Land Reserve

An application has been made to include a 5.4 ha parcel into the Agricultural Land Reserve (ALR) as a condition of a Crown grant for agricultural purposes. The applicant intends to clear the property to be developed for pasturing and forage production.

The Committee is being asked to recommend to the Board that the application proceed to the ALC.

Committee Report Reference: Item No. 4.1.1

(ALL / 1 DIRECTOR / 1 VOTE)

THAT the application by Duncan/Gilchrist to include a Part of District Lot 7905, Cariboo District into the Agricultural Land Reserve proceed to the Agricultural Land Commission.

2. Application for Inclusion in the Agricultural Land Reserve

An application has been made to include 12.1 ha parcel into the Agricultural Land Reserve (ALR) as a condition of a Crown grant for agricultural purposes.

The Committee is being asked to recommend to the Board that the application proceed to the ALC.

Committee Report Reference: Item No. 4.1.2

(ALL / 1 DIRECTOR / 1 VOTE)

THAT the application by Gustafson to include a Part of District Lot 7905 and Part of North East ¼, District Lot 7787, Cariboo District into the Agricultural Land Reserve proceed to the Agricultural Land Commission.

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Report to Regional Board

Page 2

Respectfully submitted,

Chair
Agricultural Land Use Standing Committee

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REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Directors

File No.: ALR 7905

FROM: Daniel Burke, Planner I

DATE: October 1, 2018

SUBJECT Item: Application for Inclusion in the Agricultural Land Reserve
SUMMARY: Purpose: Consider Application
Location: Lower Mud River – Electoral Area 'C'
Owner: Province of BC
Applicant: Duncan/Gilchrist
Agent: Cliff Shields of Stephen Wing & Company, Lawyers

PREVIOUS
REPORTS: None

ATTACHMENT(S): 1. Backgrounder
2. Agricultural Land Commission Application Submission

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	All 1 Director/1 vote	Majority
1. THAT the report and Agricultural Land Commission Application Submission be received. THAT the Committee recommend to the Board:		
2. THAT the application by Duncan/Gilchrist to include a Part of District Lot 7905, Cariboo District into the Agricultural Land Reserve proceed to the Agricultural Land Commission.	All 1 Director/1 vote	Majority

ISSUE(S):

An application has been made to include a 5.4 ha parcel into the Agricultural Land Reserve (ALR) as a condition of a Crown grant for agricultural purposes. The applicant intends to clear the property to be developed for pasturing and forage production.

The Committee is being asked to recommend to the Board that the application proceed to the ALC.

RELEVANT POLICIES:

1. *Agricultural Land Commission Act*:
 - gives the Agricultural Land Commission the authority to include land into the Agricultural Land Reserve
2. Agricultural Land Reserve Use, Subdivision and Procedure Regulation, Section 28:
 - specifies the required materials that a local government must send to the ALC for inclusion applications
 - specifies a time limit for sending required materials to the ALC
3. Agricultural Land Commission Delegation Agreement with the Regional District of Fraser-Fort George:
 - inclusion applications are not part of the Delegation Agreement; therefore, the Board is unable to act in its delegated capacity
4. Agricultural Land Reserve Application Procedure:
 - procedure to provide a guide for the collection of information for ALR non-farm use or subdivision applications
 - inclusion applications are not subject to this procedure

5. Chilako River-Nechako Official Community Plan Bylaw No. 2593:

- **proposal is consistent with Official Community Plan (OCP) policies**
- subject land is designated Agriculture/Resource (AG/RES)
- AG/RES designation supports agriculture

6. Zoning Bylaw No. 2892:

- **proposal meets zoning bylaw regulations**
- subject property is zoned Rural 3 (Ru3)
- inclusion area is within the Ru3 zone which permits agriculture

SERVICE RELEVANCE:

Regional District Land Use Services is a region wide service and fulfills the obligations of land use planning under Part 14 of the *Local Government Act*.

FINANCIAL CONSIDERATION(S):

N/A

OTHER CONSIDERATION(S):**DECISION OPTIONS:**

1. Approve recommendations.

- the application will proceed to the ALC
- ALC will advise the applicant and the Regional District of its decision

Other Options:

- forward the application to the ALC with a recommendation for approval
 - ALC will advise the applicant and the Regional District of its decision
- forward the application to the ALC with a recommendation of denial
 - ALC will advise the applicant and the Regional District of its decision

COMMENTS:

An application has been made to include an approximately 5.4 ha portion of District Lot 7905 into the ALR. The inclusion area is currently forested. The applicant intends to clear the property to be developed for pasturing and forage production.

No responses of serious concern have been received from Technical Agency referrals to date regarding the proposal.

Applications for inclusion are not subject to the delegation agreement and must be considered by the ALC. The application, and any recommendation made by the Regional District Board, will be forwarded to the ALC for a final decision.

Respectfully submitted,

Daniel Burke

Daniel Burke
Planner I

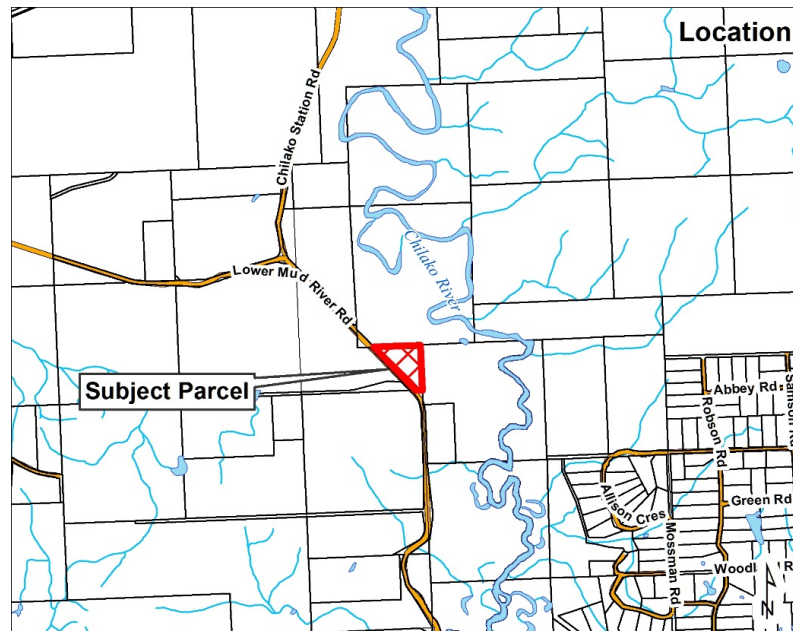
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BACKGROUNDER

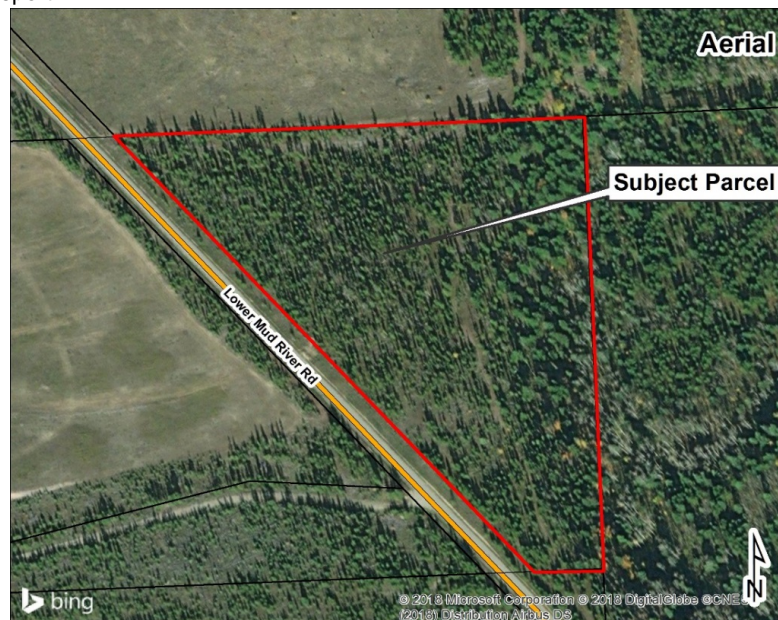
Owners: Province of BC

Location: Lower Mud River – Electoral Area 'C'

Legal Description: Part of District Lot 7905, Cariboo District – 5.4 ha (13.34 acres)



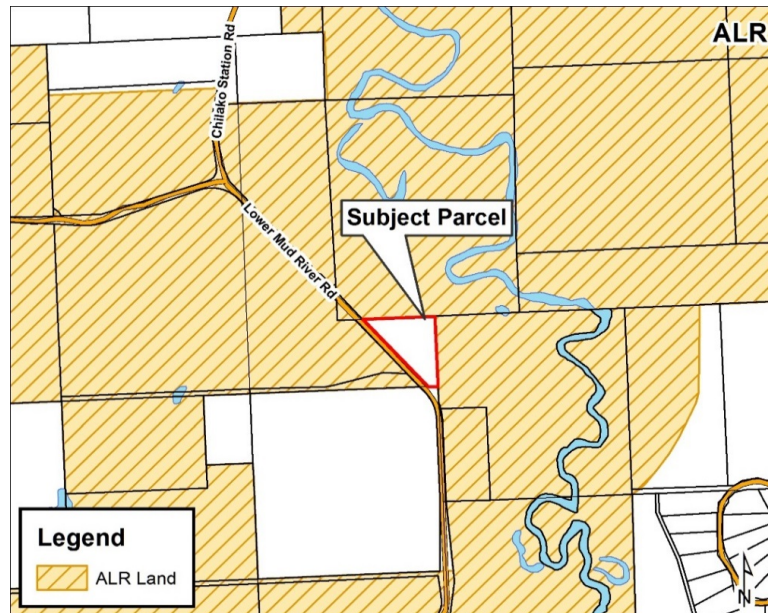
Proposal: An application has been made to include a 5.4 ha parcel into the Agricultural Land Reserve (ALR) as a condition of a Crown grant for agricultural purposes. The applicant intends to clear the property to be developed for pasturing and forage production. ALR application is attached to this report.



Existing and Surrounding Land Use: The subject property is currently forested.

North – Residential
 East – Unused
 South – Unused
 West – Agricultural/Farm

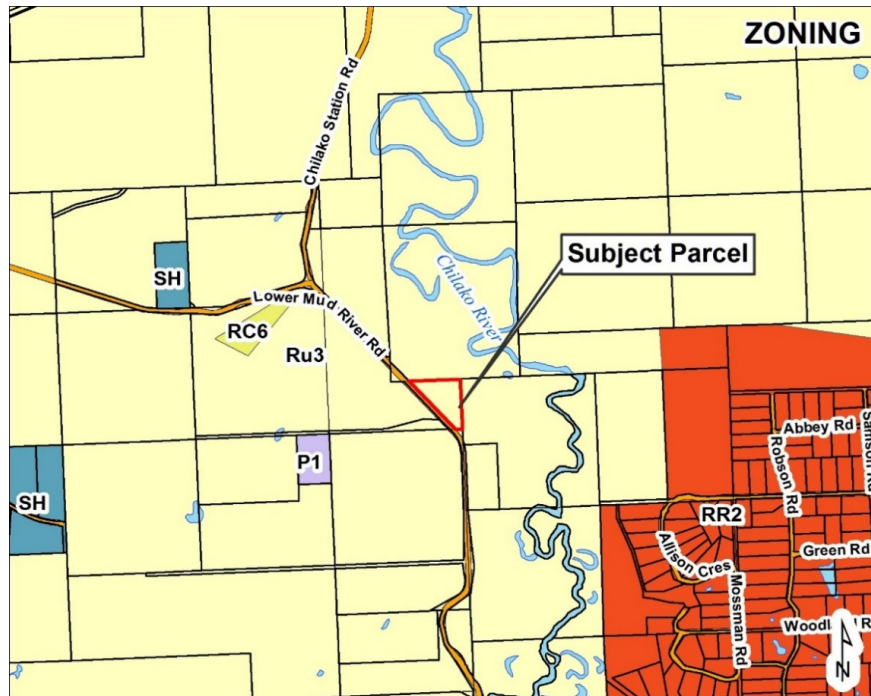
Agricultural Land Reserve: The subject property is not located within the ALR. The inclusion application would include the property into the ALR.



Official Community Plan (OCP): The subject property is designated Agriculture/Resource (Ag/Res) by the Chilako River-Nechako Official Community Plan (OCP). The Ag/Res designation supports agriculture. An OCP amendment is not required.



Zoning: The parcel is zoned Rural 3 (Ru3) by Zoning Bylaw No. 2892. Agriculture is a permitted use within the Ru3 zone; a zoning bylaw amendment is not required.



BC Soils: The Land Capability Classification for Agriculture in British Columbia rates the unimproved agricultural capability of the parcel's soils as:

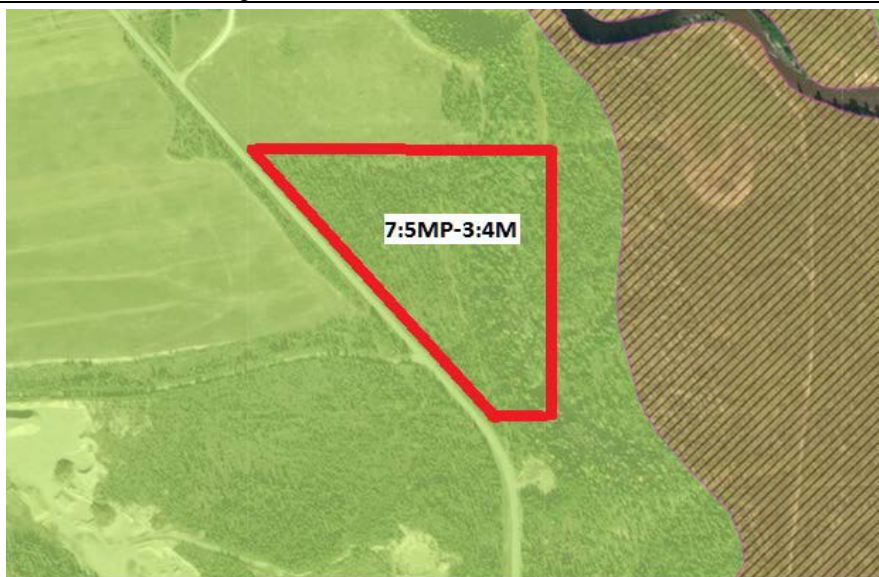
- 70% Class 5 soils with subclasses 'M' and 'P', and 30% Class 4 soils with subclass 'M'

Class 5: Land in this class has limitations that restrict its capability to producing perennial forage crops or other specially adapted crops.

Class 4: Land in this class has limitations that require special management practises or severely restrict the range of crops, or both.

Subclass 'M': Moisture Limitations - this consists of soils where crops are affected by drought owing to inherent soil characteristics. These soils usually have low water-holding capacity.

Subclass 'P': Stoniness - these soils are sufficiently stoney to hinder tillage, planting and harvesting operations.



Access: The subject property is accessed by Lower Mud River Road

Fire Protection: The parcel is within a volunteer fire department area.

Future Applications: Should the ALR inclusion be approved, no additional applications are required from the Regional District.

Technical Agency Comments: **BC Hydro:**
BC Hydro has no objection to the application for ALR inclusion as our works are not affected.

Telus:
I have examined the attached file and determined that TELUS has no objection to this proposal.

Building Inspection:
No concerns.

Ministry of Agriculture:
I have reviewed the documents you have provided as well as other reference materials relating to the application. From an agricultural perspective I can provide the following comments for your consideration:

- The subject parcel is in an area of mixed Unimproved Agricultural Capability Classes (70% Class 5 with 30% Class 4) and subclasses related to moisture (M) and stoniness (P). It is important to note that capability subclasses do not preclude agricultural production but provide insight into management considerations.
- The subject parcel is an area of Giscome soils. The soil type and capability classes identified are all associated with the subject parcel having potential for perennial forage production, pasture, and some vegetable production. Pasturing and forage production are listed as proposed agricultural uses of the parcel.
- Based on remote/aerial imagery, parcels in the vicinity of the subject parcel and in similar capability/soil mapping units as the subject parcel are currently in agricultural production further indicating that agricultural production is a feasible on the subject parcel.
- It is assumed that all requirements of Crown Grant process, with exception of ALR inclusion, have already been met.

- If Inclusion is approved, it is highly recommended that appropriate, lawful fences are established for the parcel. This is an important step in agricultural areas and can be a key step in protecting any parcels and any owners/future owners from legal issues such as livestock being at large and reduces the potential for complaints and conflict. For more information on fencing requirements in rural areas please refer to Section 3 of the Trespass Act www.bclaws.ca/civix/document/id/complete/statreg/96462_01 .



Provincial Agricultural Land Commission - Applicant Submission

Application ID: 57616

Application Status: Under LG Review

Applicant: The Province of British Columbia

Agent: Stephen Wing & Company, Lawyers

Local Government: Fraser Fort George Regional District

Local Government Date of Receipt: 05/05/2018

ALC Date of Receipt: This application has not been submitted to ALC yet.

Proposal Type: Inclusion

Proposal: The proposal is part of an application for a Crown Grant (Ministry of Forests, etc.) file no 7409907. John Joseph Duncan and Leslie Marie Gilchrist, the current owners of PID 015-189-457, District Lot 7915 Cariboo District Except Plan PGP35300 and PID 028-621-414, Block B District Lots 7787 and 7905 Cariboo District (which are in the ALR) have accepted an offer to purchase the property that is the subject of this application. A condition of that offer is the current owners of PID 015-189-457 and 028-621-441 apply to have the subject property included in the ALR. If the application to have the subject property included in the ALR is accepted, a covenant will be prepared and registered against the title to the subject property, effectively joining it permanently with the other two parcels.

Agent Information

Agent: Stephen Wing & Company, Lawyers

Mailing Address:

514-550 Victoria Street

Prince George, BC

V2L 2K1

Canada

Primary Phone: (250) 564-4999

Email: cliff@stephen-wing.com

Parcel Information

Parcel(s) Under Application

1. **Ownership Type:** Crown Lands

Parcel Identifier:

Legal Description: Part of District Lot 7905, Cariboo District

Parcel Area: 5.4 ha

Civic Address: 7750 Lower Mud River Road, Prince George

Date of Purchase:

Farm Classification: No

Owners

1. **Name:** The Province of British Columbia

Address:

PO Box 9352 Stn Prov Govt

Victoria, BC

V8W 9N1

Applicant: The Province of British Columbia

Canada

Phone: (250) 387-6730

Email: LandTenures.branch@gov.bc.ca

Current Use of Parcels Under Application

1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).

None - the property is currently Crown Land.

2. Quantify and describe in detail all agricultural improvements made to the parcel(s).

None - the property is currently Crown Land.

3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).

None - the property is currently Crown Land.

Adjacent Land Uses

North

Land Use Type: Residential

Specify Activity: Residential

East

Land Use Type: Unused

Specify Activity: None

South

Land Use Type: Unused

Specify Activity: None

West

Land Use Type: Agricultural/Farm

Specify Activity: Hay

Proposal

1. How many hectares are you proposing to include?

5.4 ha

2. What is the purpose of the proposal?

The proposal is part of an application for a Crown Grant (Ministry of Forests, etc.) file no 7409907. John Joseph Duncan and Leslie Marie Gilchrist, the current owners of PID 015-189-457, District Lot 7915 Cariboo District Except Plan PGP35300 and PID 028-621-414, Block B District Lots 7787 and 7905 Cariboo District (which are in the ALR) have accepted an offer to purchase the property that is the subject of this application. A condition of that offer is the current owners of PID 015-189-457 and 028-621-441 apply to have the subject property included in the ALR. If the application to have the subject property included in the ALR is accepted, a covenant will be prepared and registered against the title to the subject property, effectively joining it permanently with the other two parcels.

Applicant: The Province of British Columbia

3. Does the proposal support agriculture in the short or long term? Please explain.

The proposal does support short and long term agricultural use. The subject property does only have marginal ability to support intense agricultural activity due to the soil characteristics but the short and long term plan would be to clear the dead pine and fallen trees, fence the property and allow for grazing by horses.

4. Describe any improvements that have been made to, or are planned for the parcel proposed for inclusion.

No improvements have been made at this point in time as the property is currently Crown land. The plan would be to do some clearing of dead and fallen trees and complete some fencing. Existing trees which are mainly in southern portion would be left so as to provide a bit of a windbreak.

5. Describe any economic values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

The plan is expected to enhance the hay production of the upper portion of the property currently owned by the owners of the related parcels by providing additional grazing area, lessening the grazing pressure on existing fields.

6. Describe any cultural values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

The additional land and ALR inclusion will assist the proponents in continuing their agricultural endeavours, with the hopes of sustaining and promoting agricultural use in the area.

7. Describe any social values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

Again, the additional land and ALR inclusion will assist the proponents in continuing their agricultural endeavours, with the hopeful effect of sustaining and promoting agricultural use in the area.

8. Describe any regional and community planning objectives you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

The Regional District of Fraser-Fort George's applicable Chilako River Nechako Official Community Plan includes as one of its key objectives, agricultural use of land in this area.

Applicant Attachments

- Agent Agreement - Stephen Wing & Company, Lawyers
- Proposal Sketch - 57616

ALC Attachments

None.

Decisions

None.

Applicant: The Province of British Columbia





REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
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Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Directors

File No.: ALR 7905/NE¼/7787

FROM: Daniel Burke, Planner I

DATE: October 1, 2018

SUBJECT: Item: Application for Inclusion in the Agricultural Land Reserve
SUMMARY: Purpose: Consider Application
Location: Chilako Station Road – Electoral Area 'C'
Owner: Province of BC
Applicant: Brady and Trisha Gustafson
Agent: Trisha Gustafson

PREVIOUS
REPORTS: None

ATTACHMENT(S): 1. Backgrounder
2. Agricultural Land Commission Application Submission

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
1. THAT the report and Agricultural Land Commission Application Submission be received. THAT the Committee recommend to the Board:	All 1 Director/1 vote	Majority
2. THAT the application by Gustafson to include a Part of District Lot 7905 and Part of North East ¼, District Lot 7787, Cariboo District into the Agricultural Land Reserve proceed to the Agricultural Land Commission.	All 1 Director/1 vote	Majority

ISSUE(S):

An application has been made to include 12.1 ha parcel into the Agricultural Land Reserve (ALR) as a condition of a Crown grant for agricultural purposes.

The Committee is being asked to recommend to the Board that the application proceed to the ALC.

RELEVANT POLICIES:

- Agricultural Land Commission Act:*
 - gives the Agricultural Land Commission the authority to include land into the Agricultural Land Reserve
- Agricultural Land Reserve Use, Subdivision and Procedure Regulation, Section 28:
 - specifies the required materials that a local government must send to the ALC for inclusion applications
 - specifies a time limit for sending required materials to the ALC
- Agricultural Land Commission Delegation Agreement with the Regional District of Fraser-Fort George:
 - inclusion applications are not part of the Delegation Agreement; therefore, the Board is unable to act in its delegated capacity
- Agricultural Land Reserve Application Procedure:
 - procedure to provide a guide for the collection of information for ALR non-farm use or subdivision applications
 - inclusion applications are not subject to this procedure

5. Chilako River-Nechako Official Community Plan Bylaw No. 2593:

- **proposal is consistent with Official Community Plan (OCP) policies**
- subject land is designated Agriculture/Resource (AG/RES)
- AG/RES designation supports agriculture

6. Zoning Bylaw No. 2892:

- **proposal meets zoning bylaw regulations**
- subject property is split-zoned Rural 3 (Ru3)
- inclusion area is within the Ru3 zone which permits agriculture

SERVICE RELEVANCE:

Regional District Land Use Services is a region wide service and fulfills the obligations of land use planning under Part 14 of the *Local Government Act*.

FINANCIAL CONSIDERATION(S):

N/A

OTHER CONSIDERATION(S):**DECISION OPTIONS:**

1. Approve recommendations.

- the application will proceed to the ALC
- ALC will advise the applicant and the Regional District of its decision

Other Options:

- forward the application to the ALC with a recommendation for approval
 - ALC will advise the applicant and the Regional District of its decision
- forward the application to the ALC with a recommendation of denial
 - ALC will advise the applicant and the Regional District of its decision

COMMENTS:

An application has been made to include 12.1 ha parcel into the Agricultural Land Reserve (ALR) as a condition of a Crown grant for agricultural purposes. The applicant intends to fence the perimeter and erect a livestock shelter for a goat herd that will graze the subject property.

No responses of serious concern have been received from Technical Agency referrals to date regarding the proposal.

Applications for inclusion are not subject to the delegation agreement and must be considered by the ALC. The application, and any recommendation made by the Regional District Board, will be forwarded to the ALC for a final decision.

Respectfully submitted,

Daniel Burke

Daniel Burke
Planner I

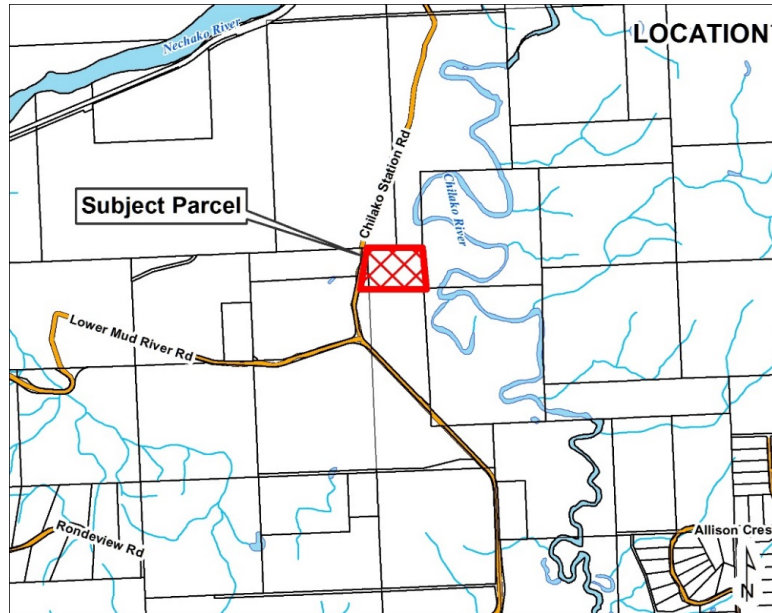
DB:dk

BACKGROUND

Owners: Province of BC

Location: Chilako Station Road – Electoral Area 'C'

Legal Description: Part of District Lot 7905 and Part of North East ¼, District Lot 7787, Cariboo District – 12.1 ha (29.90 acres)



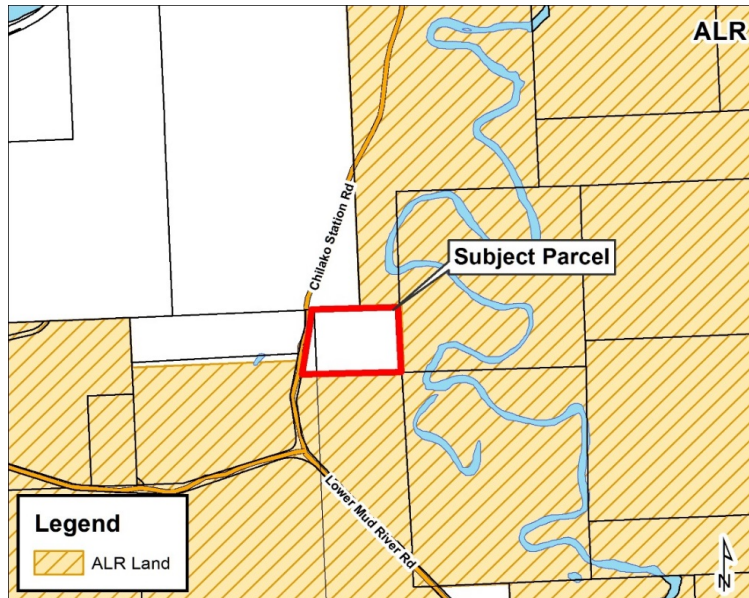
Proposal: An application has been made to include 12.1 ha parcel into the Agricultural Land Reserve (ALR) as a condition of a Crown grant for agricultural purposes. The applicant intends to fence the perimeter and erect a livestock shelter for a goat herd that will graze the subject property. ALR application is attached to this report.



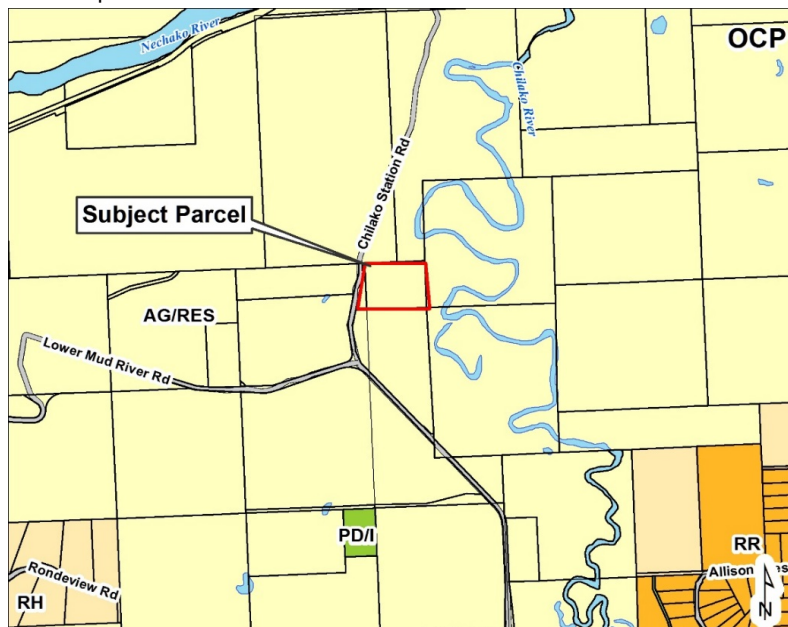
Existing and Surrounding Land Use: The subject property was previously logged but not stumped.

North – Residential
 East – Agricultural
 South – Residential
 West – Residential

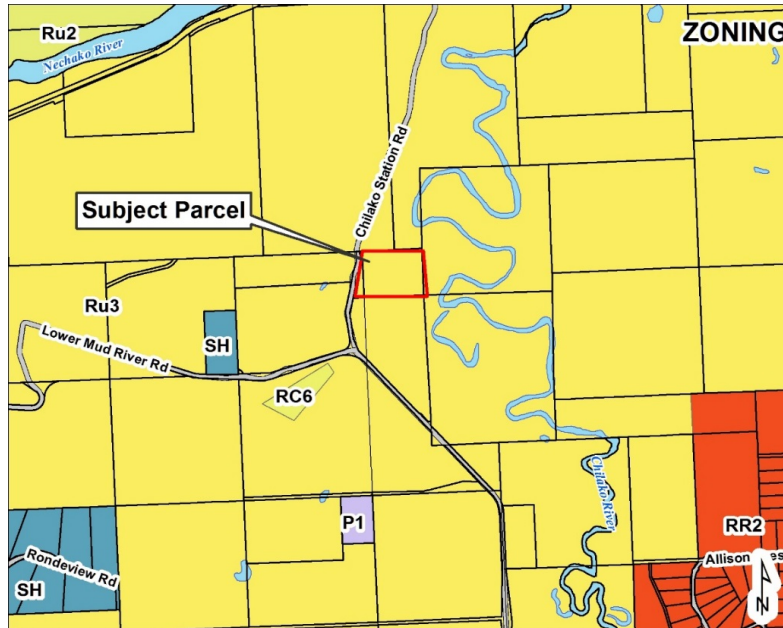
Agricultural Land Reserve: The subject property is not located within the ALR. The inclusion application would include the property into the ALR.



Official Community Plan (OCP): The subject property is designated Agriculture/Resource (Ag/Res) by the Chilako River-Nechako Official Community Plan (OCP). The Ag/Res designation supports agriculture. An OCP amendment is not required.



Zoning: The parcel is zoned Rural 3 (Ru3) by Zoning Bylaw No. 2892. Agriculture is a permitted use within the Ru3 zone; a zoning bylaw amendment is not required.



BC Soils: The Land Capability Classification for Agriculture in British Columbia rates the unimproved agricultural capability of the parcel's soils as:

- 70% Class 5 soils with subclasses 'M' and 'P', and 30% Class 4 soils with subclass 'M'

Class 5: Land in this class has limitations that restrict its capability to producing perennial forage crops or other specially adapted crops.

Class 4: Land in this class has limitations that require special management practises or severely restrict the range of crops, or both.

Subclass 'M': Moisture Limitations - this consists of soils where crops are affected by drought owing to inherent soil characteristics. These soils usually have low water-holding capacity.

Subclass 'P': Stoniness - these soils are sufficiently stoney to hinder tillage, planting and harvesting operations.



Access: The subject property is accessed by Lower Mud River Road

Fire Protection: The parcel is within a volunteer fire department area.

Future Applications: Should the ALR inclusion be approved, no additional applications are required from the Regional District.

Technical Agency Comments: **BC Hydro:**
BC Hydro has no objection to the application for ALR inclusion as our works are not affected.

Telus:
I have examined the attached document and determined that TELUS has no objection to this proposal.

Beaverly Fire Rescue:
Beaverly Fire Rescue has no concerns with this.

Ministry of Agriculture:
Thank you for providing BC Ministry of Agriculture staff the opportunity to comment on the Inclusion in the Agricultural Land Reserve (ALR) application from agent Trisha Gustafson and owner, Province of British Columbia. I have reviewed the documents you have provided as well as other reference materials relating to the application. From an agricultural perspective I can provide the following comments for your consideration:

- The subject parcel is in an area of mixed Unimproved Agricultural Capability Classes (70% Class 5 with 30% Class 4) and subclasses related to moisture (M) and stoniness (P). It is important to note that capability subclasses do not preclude agricultural production but provide insight into management considerations.
- The subject parcel is an area of Giscome soils. The soil type and capability classes identified are all associated with the subject parcel having potential for perennial forage production, pasture, and some vegetable production. Pasturing and forage production are listed as proposed agricultural uses of the parcel.
- Based on remote/aerial imagery, parcels in the vicinity of the subject parcel and in similar capability/soil mapping units as the subject parcel are currently in agricultural production further indicating that agricultural production is a feasible on the subject parcel.

- It is assumed that all requirements of Crown Grant process, with exception of ALR inclusion, have already been met.
- If Inclusion is approved, it is highly recommended that appropriate, lawful fences are established for the parcel. This is an important step in agricultural areas and can be a key step in protecting any parcels and any owners/future owners from legal issues such as livestock being at large and reduces the potential for complaints and conflict. For more information on fencing requirements in rural areas please refer to Section 3 of the Trespass Act www.bclaws.ca/civix/document/id/complete/statreg/96462_01 .



Provincial Agricultural Land Commission - Applicant Submission

Application ID: 57801

Application Status: Under LG Review

Applicant: Trisha Gustafson

Agent: Trisha Gustafson

Local Government: Fraser Fort George Regional District

Local Government Date of Receipt: 09/06/2018

ALC Date of Receipt: This application has not been submitted to ALC yet.

Proposal Type: Inclusion

Proposal: Extension of holdings. Inclusion of parcel into the ALR.

Agent Information

Agent: Trisha Gustafson

Mailing Address:

[REDACTED]

Primary Phone:

Email:

[REDACTED]

Parcel Information

Parcel(s) Under Application

1. **Ownership Type:** Crown Lands

Parcel Identifier:

Legal Description: crown land

Parcel Area: 12.1 ha

Civic Address: part of DL 7905 and part of NE 1/4, DL 7787, Cariboo District

Date of Purchase:

Farm Classification: Yes

Owners

1. **Name:** Trisha Gustafson

Address:

[REDACTED]

Phone:

Email:

[REDACTED]

Applicant: Trisha Gustafson

Current Use of Parcels Under Application

1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).

N/A

2. Quantify and describe in detail all agricultural improvements made to the parcel(s).

N/A

3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).

N/A

Adjacent Land Uses**North**

Land Use Type: Recreational

Specify Activity: single family dwelling

East

Land Use Type: Agricultural/Farm

Specify Activity: goat farm

South

Land Use Type: Residential

Specify Activity: single family dwelling

West

Land Use Type: Residential

Specify Activity: single family dwelling

Proposal

1. How many hectares are you proposing to include?

12.1 ha

2. What is the purpose of the proposal?

Extension of holdings. Inclusion of parcel into the ALR.

3. Does the proposal support agriculture in the short or long term? Please explain.

Yes. We are goat farmers and plan to use the land as browse for our goats.

4. Describe any improvements that have been made to, or are planned for the parcel proposed for inclusion.

Previously logged but not stumped by former neighbour. We plan to fence the perimeter and erect a livestock shelter.

5. Describe any economic values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

-potential for increase in goat herd production, thus producing more capital for infusion into the local market

-hiring local employees as needed.

Applicant: Trisha Gustafson

6. Describe any cultural values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

- locally grown livestock are a favourite to proponents of "buy local"
- farming has a strong emotional place in cultural values
- Providing locally produced fresh goat meat to the ethnic community when available.

7. Describe any social values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

- preserving farmland in the ALR for future generations by responsible resource management
- upholding the local economy through farming

8. Describe any regional and community planning objectives you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

- purchasing this land is consistent with the the purposes of the ALC (to preserve ALR and encourage farming)

Applicant Attachments

- Agent Agreement - Trisha Gustafson
- Proposal Sketch - 57801
- Other correspondence or file information - Agent Authorization

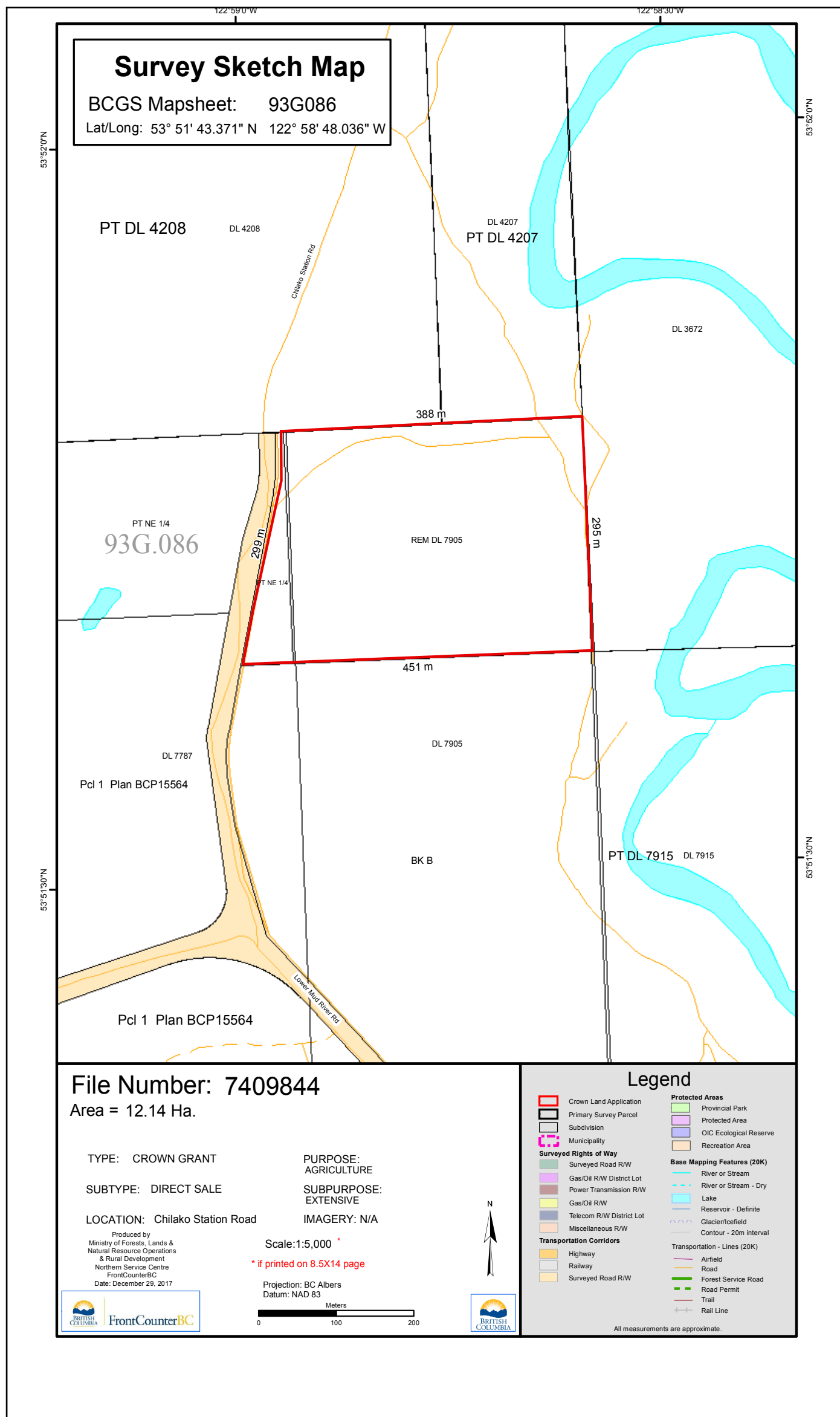
ALC Attachments

None.

Decisions

None.

Applicant: Trisha Gustafson





REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

REPORT FOR CONSIDERATION

TO: Chair and Directors

File No.: DEV 2173/PGP3471/14

FROM: Daniel Burke, Planner I

DATE: September 25, 2018

SUBJECT Item: Development Permit with Variance No. 1211
SUMMARY: Purpose: Consider Application
Location: 625 Bateman Road (Tabor Lake) - Electoral Area 'D'
Owner: Lee and Michelle Cooke
Agent: Bragg Construction

PREVIOUS
REPORTS: None

ATTACHMENT(S): 1. Backgrounder
2. BC Surveyor's Certificate of Location
3. Development Permit with Variance No. 1211

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
1. THAT the report be received.	All 1 Director/1 vote	Majority
2. THAT Development Permit with Variance No. 1211 be issued to vary the minimum setback of an Residential-Single Family dwelling from the front lot line from 5.0m to 2.0m on Lot 14 District Lot 2173 Cariboo District Plan 3471	All 1 Director/1 vote	Majority

ISSUE(S):

An application has been made to vary the minimum setbacks from the front lot line, as per Zoning Bylaw No. 2892, in order to facilitate the construction of a Residential-Single Family dwelling. The development permit with variance will decrease the minimum front lot line setback from 5.0 m to 2.0 m for the Residential-Single Family dwelling.

The Board is being asked to consider issuance of Development Permit with Variance No. 1211.

RELEVANT POLICIES:

1. *Local Government Act:*
 - outlines regulations for issuance of a development permit
 - a development permit may include a variance when issued by Board resolution
2. Tabor Lake–Stone Creek Official Community Plan Bylaw No. 2157:
 - the subject property is designated Lakeshore Settlement (LS) and is within the Tabor Lake Development Permit Area
 - a Development Permit is required

3. Zoning Bylaw No. 2892:

- **proposal does not comply with zoning**
- the property is zoned Residential 3 (R3)
- the minimum setback from a front lot line is 5.0 metres
- a development variance permit is required

SERVICE RELEVANCE:

Regional District Land Use Services is a region wide service and fulfils the obligations of land use planning under Part 14 of the *Local Government Act*.

FINANCIAL CONSIDERATION(S):

N/A

OTHER CONSIDERATION(S):

Notice of the proposed variance was mailed to applicable land owners on September 26, 2018 requesting comments no later than October 15, 2018. Technical Agency referrals were sent out on September 13, 2018 requesting comments no later than October 12, 2018. Any correspondence received will be forwarded to Board as additional agenda items.

DECISION OPTIONS:

1. Approve recommendations.

- Development Permit with Variance No. 1211 will be issued
- the owner may continue with the Building Permit process to construction the Residential-Single Family dwelling

Other Options:

- postpone consideration if more information is required
 - the proposed permit will return for consideration at a future meeting
- deny issuance of Development Permit with Variance No. 1211
 - front lot setbacks will not be varied

COMMENTS:

Proposed Development Permit with Variance No. 1211 will serve two functions: allow development in the Tabor Lake Development Permit Area, and vary Zoning Bylaw No. 2892. The proposed variance will decrease the setback of the proposed Residential-Single Family (RSF) dwelling from the front lot line from 5.0 m to 2.0 m.

The applicant has proposed the variance due to the establishment of RSF foundation in the 5.0 m front setback area in error. The application for variance will bring the structure into compliance and allow the continued construction of the RSF dwelling. A previous delegated Development Permit No. 1189 issued May 8, 2018 did approve the establishment of RSF dwelling, garage, landscape and sewage disposal system following setback distance set out by Zoning Bylaw No. 2892. The development permit with variance will only vary the front lot line setback for the RSF dwelling.

If the application is unsuccessful, the applicant will be required to bring the development into compliance.

No responses of serious concern have been received from Technical Agency referrals to date regarding the proposal. Notice of the proposed variance was also sent to surrounding land owners. To date, no comments from the public have been received. Any correspondence received will be forwarded to Board as additional agenda items.

Report to Regional Board

Page 3

Respectfully submitted,

Daniel Burke

Daniel Burke
Planner I

DB:dk

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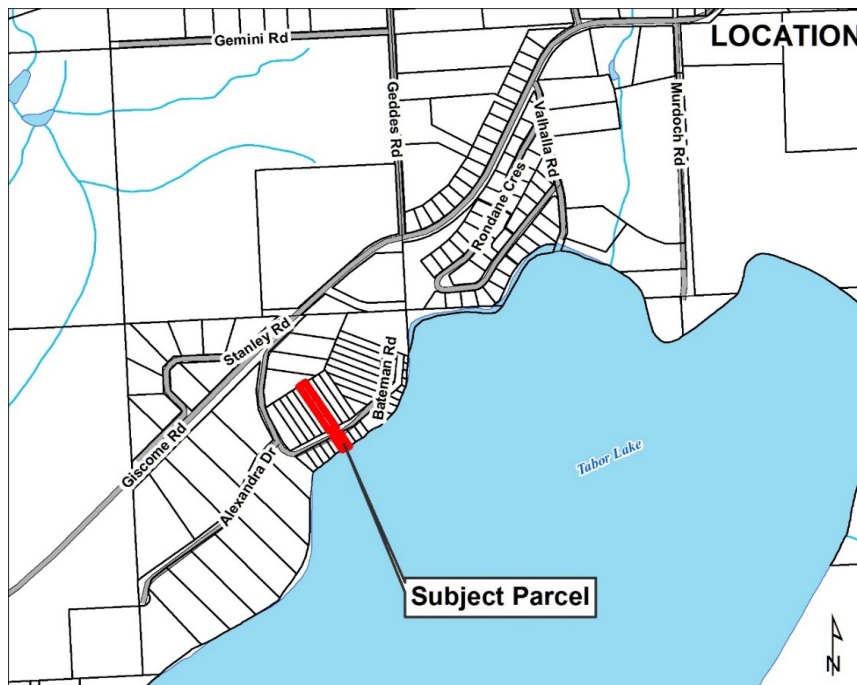
BACKGROUNDER

Owner: Lee and Michelle Cooke

Agent: Bragg Construction

Location: 625 Bateman Road (Tabor Lake) – Electoral Area 'D'

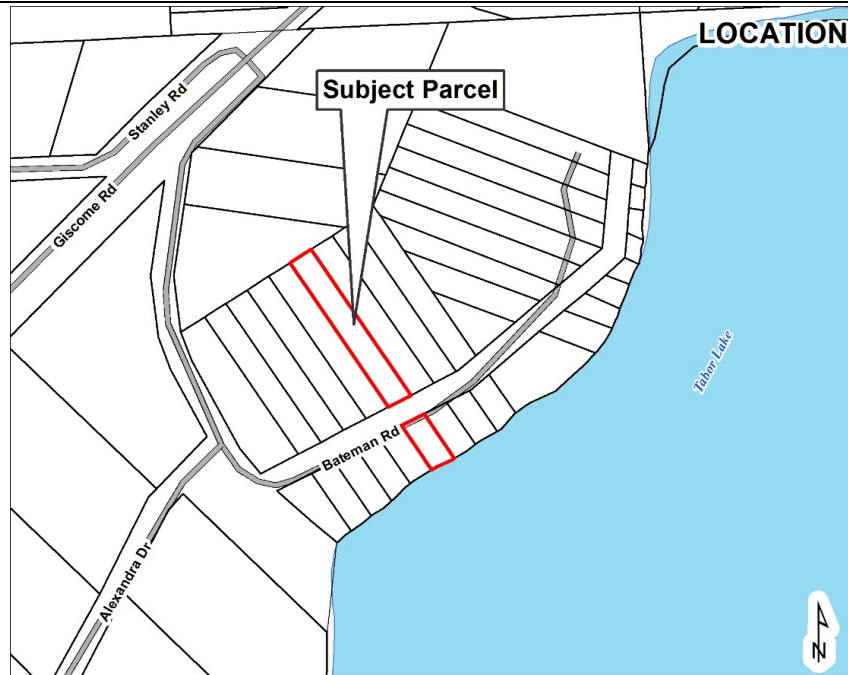
Legal Description: Lot 14 District Lot 2173 Cariboo District Plan 3471 – .452 ha (1.117 acres)



Proposal: An application has been made to vary the front lot line setback to accommodate a recently constructed foundation for a Residential-Single Family (RSF) dwelling. The RSF building is within the 5.0 m front lot line setback area. Please find attached the BC Land Survey Certificate showing that the RSF foundation is within the 5.0 m front lot line setback area.

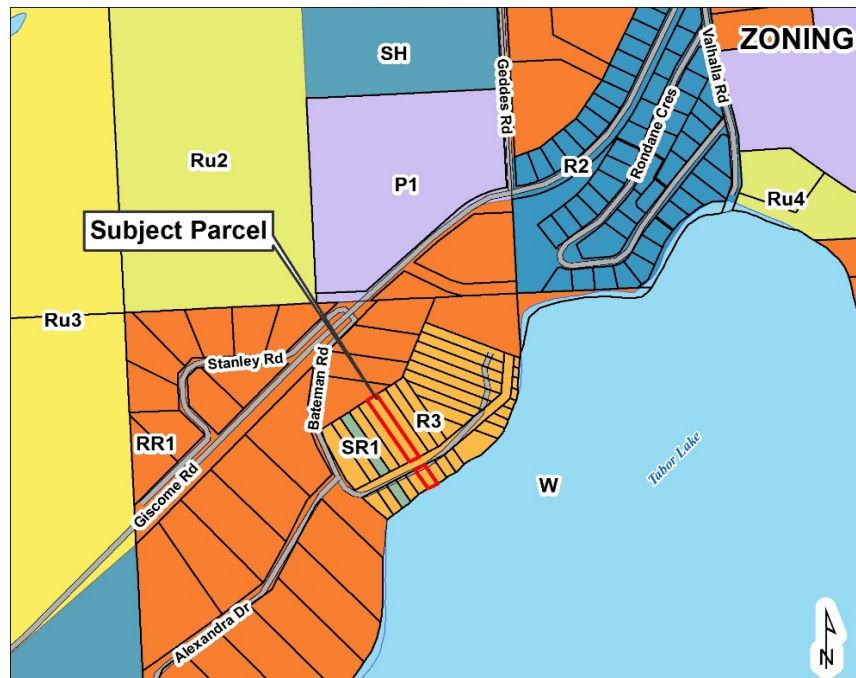
The proposed development permit will:

- Vary Zoning Bylaw No. 2892 by decreasing the setback of Residential-Single Family building from a front lot line from 5.0 m to 2.0 m.



Zoning:

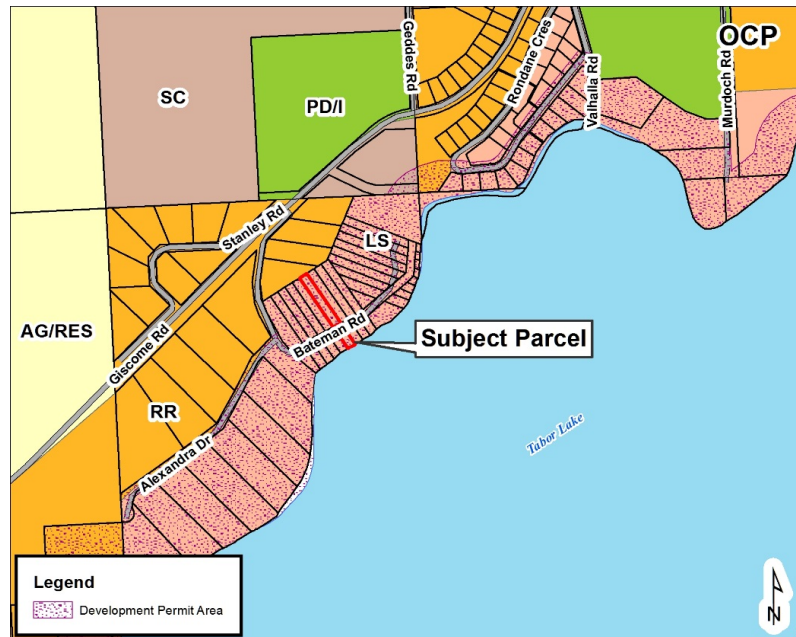
Pursuant to Zoning Bylaw No. 2892, the subject parcel is zoned Residential 3 (R3). Building setbacks in the R3 zone are 5.0 m from a front lot line and 2.5 m from a rear or side lot line. The Residential-Single Family foundation does not meet the 5.0 m front lot line setback, therefore a variance is required.



Official
Community
Plan:

The Tabor Lake-Stone Creek Official Community Plan (OCP) designates the parcel as Lakeshore Settlement (LS). The OCP also designates a Development Permit Area on lands within 300 m from the natural boundary of Tabor Lake. The subject parcel is entirely within a Development Permit Area. The objectives of the Development Permit Area are to ensure the protection of the water quality of the lake and protection of riparian habitats.

The guidelines for the issuance of Development Permits include that development be evaluated with respect to distance of buildings and structures from the natural boundary of a lake, impact to the first 15.0 m of riparian vegetation, impact to water quality, and to fish and wildlife habitat.



Development
Permit with
Variance:

A development permit is required for any development, including land clearing and building of structures on the subject parcel. A development permit may include a variance when issued by the Regional District Board. The proposed development permit will satisfy both the development permit area and zoning variance requirements.

Development Permit with Variance No. 1211 will vary Section 31.0(6)(a)(i) of Zoning Bylaw No. 2892 by decreasing the front lot line setback for an Residential-Single Family building from 5.0 m to 2.0 m.

Access:

The subject parcel is accessed by Bateman Road.

Fire Protection:

The subject property is within a volunteer fire protection area.

Future
Applications:

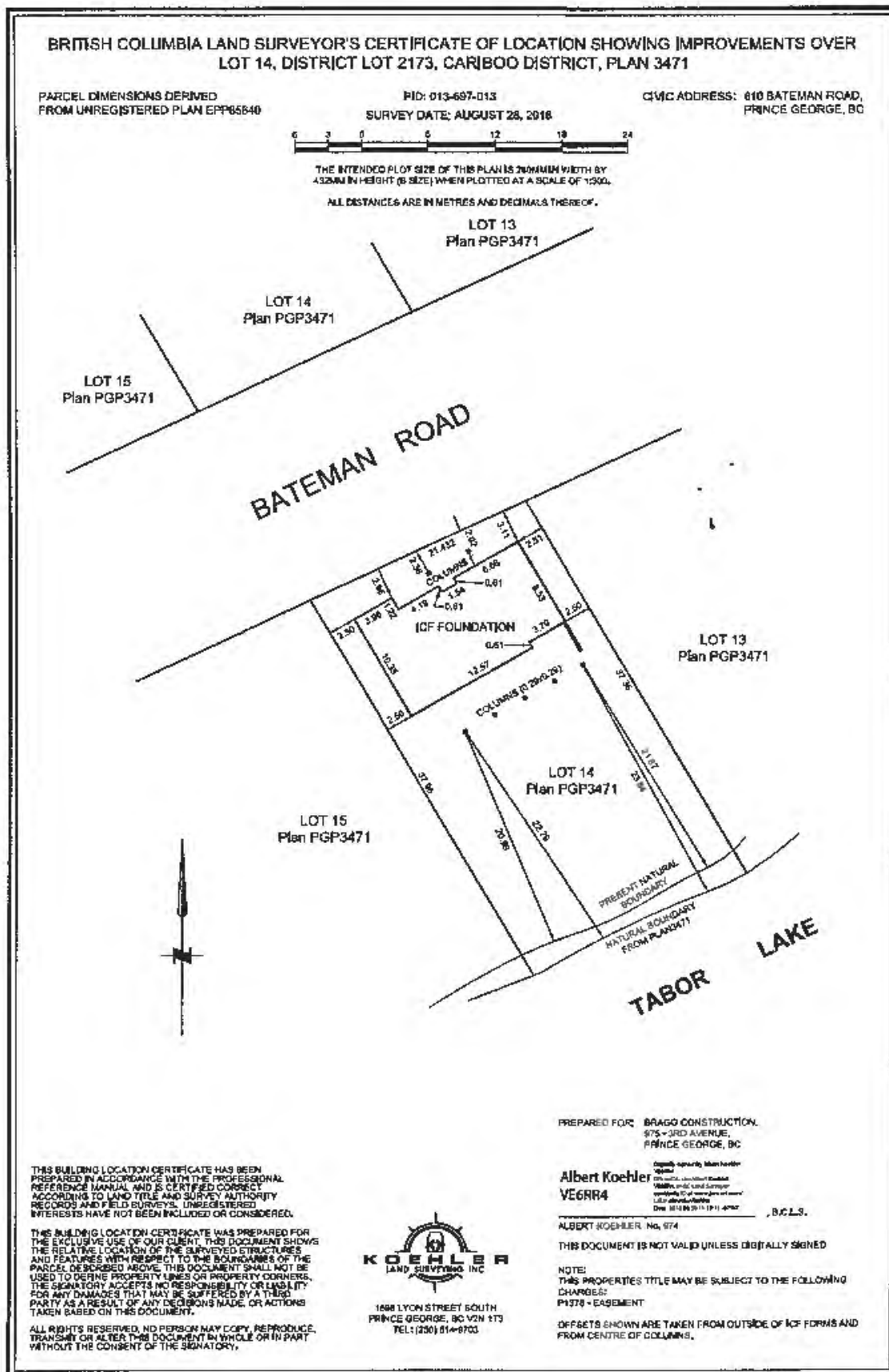
If Development Permit No. 1211 is issued by the Regional District Board, no additional applications are required from the Regional District.

Technical
Agency
Comments:

Telus:
TELUS has no objection to this proposal.

Ferndale/Tabor Fire Rescue:
Ferndale/Tabor Fire Rescue has no issues with this Variance.

Building Inspection:
No concerns.





REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: 250-960-4400 / Fax: 250-562-8676
Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

DEVELOPMENT PERMIT WITH VARIANCE No. 1211

(Amending Development Permit No. 1189)

ISSUED TO: Leland Cooke
Michelle Cooke

WITH RESPECT TO THE FOLLOWING LAND:

Lot 14 District Lot 2173 Cariboo District Plan 3471
PID: 013-697-013

1. This Development Permit is issued pursuant to the *Local Government Act*.
2. The general purpose of this Permit is to:
 - a) Allow the construction of a Residential-Single Family use with a maximum footprint of 400 m² within the Tabor Lake Development Permit Area.
 - b) Allow the construction of a garage with a maximum footprint of 60 m² and the construction of a sewage system within the Tabor Lake Development Permit Area.
 - c) Vary Zoning Bylaw No. 2892 by decreasing the setback of a Residential-Single Family use from a front lot line from 5.0 m to 2.0 m.
3. This Permit recognizes the location of an existing accessory building, a driveway, earthworks, cleared/landscaped area and natural native vegetation.
4. This Permit specifically varies Section 31.0(6)(a)(i) of Schedule 'A' to Regional District of Fraser-Fort George Zoning Bylaw No. 2892, 2014, as amended, by decreasing the front lot line setback for a Residential-Single Family use from 5.0 m to 2.0 m, as shown on Appendix 'B' attached to and forming part of this Permit.
5. This Permit specifically permits the following development and alteration of land within the Tabor Lake Development Permit Area, as designated in the Tabor Lake-Stone Creek Official Community Plan Bylaw No. 2157, pursuant to the *Local Government Act*:
 - a) Construction of a Residential-Single Family building with a maximum footprint of 400 m².
 - b) Construction of a garage with a maximum footprint of 60 m²
 - c) Construction of a sewage system.
6. All work is to be substantially as shown on Appendix 'A' and Appendix 'B' attached to and forming part of this Permit and is **subject to the following**:
 - a) The portion of the lands located within 100 m, measured horizontally, from the natural boundary of Tabor Lake shall remain free of development, land alteration and vegetation removal activities except for what is allowed by this Permit.
 - b) Any works on the property, as identified in this Permit, will be performed in such a way that no fuel, hydrocarbons, soil, sediment or other harmful materials may enter Tabor Lake. Before any works or activities are done close to Tabor Lake, erosion control methods must be in place. Stock piled dirt from construction activities must be covered with tarps and/or silt fencing placed to deter runoff.

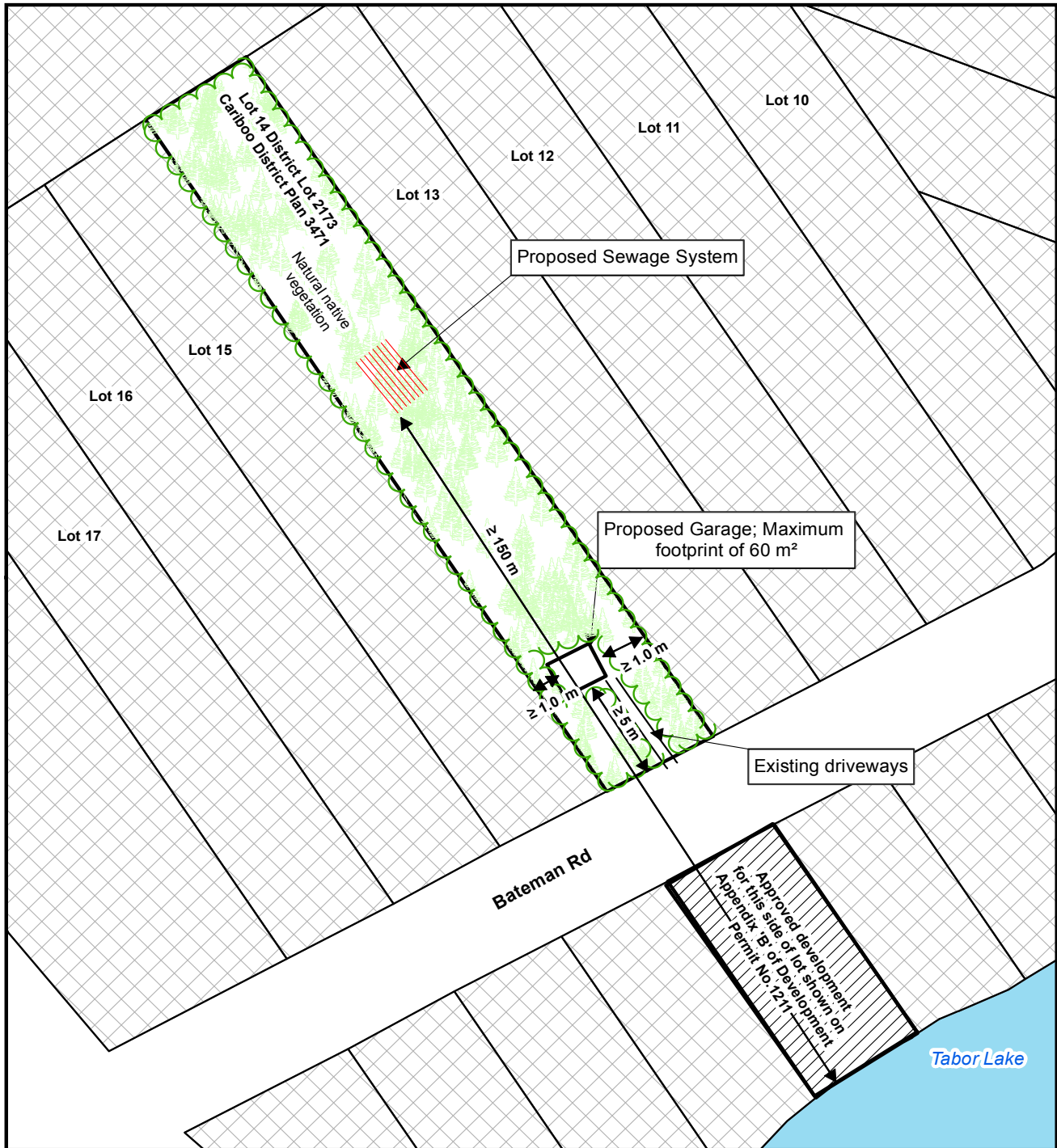
- c) Land alteration activities are not to coincide with wet weather conditions. The removal of material must not lead to bank instability or increase the risk of erosion. Exposed soils should be seeded with restoration grass mix and/or actively planted with deep rooting vegetation, in a timely manner.
 - d) No indoor plumbing is to be installed in any building, and no water borne sewage is to be generated, until such time as the building is served by an approved water borne sewage disposal system on the property.
 - e) Accessory buildings are not to be occupied as dwelling units in accordance with Zoning Bylaw No. 2892, as amended or replaced.
 - f) All development, including use, size and siting of buildings and structures, including sewage disposal systems, shall be in accordance with Zoning Bylaw No. 2892, as amended or replaced.
 - g) For any earthworks necessary for the construction of any building allowed by this Permit, a geotechnical report may be required to confirm the safety of such developments for the intended use without undue risk. The report shall be prepared by a Qualified Professional registered in British Columbia with qualifications and experience in the fields of geoscience and training in geotechnical engineering and geohazard assessment.
- 7. This Permit shall lapse if the holder of this Permit does not substantially commence any work with respect to which this Permit is issued within two years after the date it is issued.
 - 8. This Permit does not relieve the owner or occupier from obtaining any other approvals required by the Regional District or any other jurisdiction, or from meeting any applicable regulations. Furthermore, this Permit is not a building or sewage disposal permit. The owner or occupier is responsible for verifying the location of all lot lines prior to development.
 - 9. The land shall be developed strictly in accordance with this Permit.

[The zoning on the property at date of issuance of this Permit is Residential 3 (R3) pursuant to Zoning Bylaw No. 2892]

DEVELOPMENT PERMIT WITH VARIANCE No. 1211 ISSUED BY RESOLUTION OF THE REGIONAL DISTRICT BOARD ON THE DAY OF , 2018.

General Manager of Legislative and Corporate Services

APPENDIX 'A' TO DEVELOPMENT PERMIT No. 1211



APPENDIX 'A' ATTACHED TO AND FORMING PART OF DEVELOPMENT PERMIT No. 1211

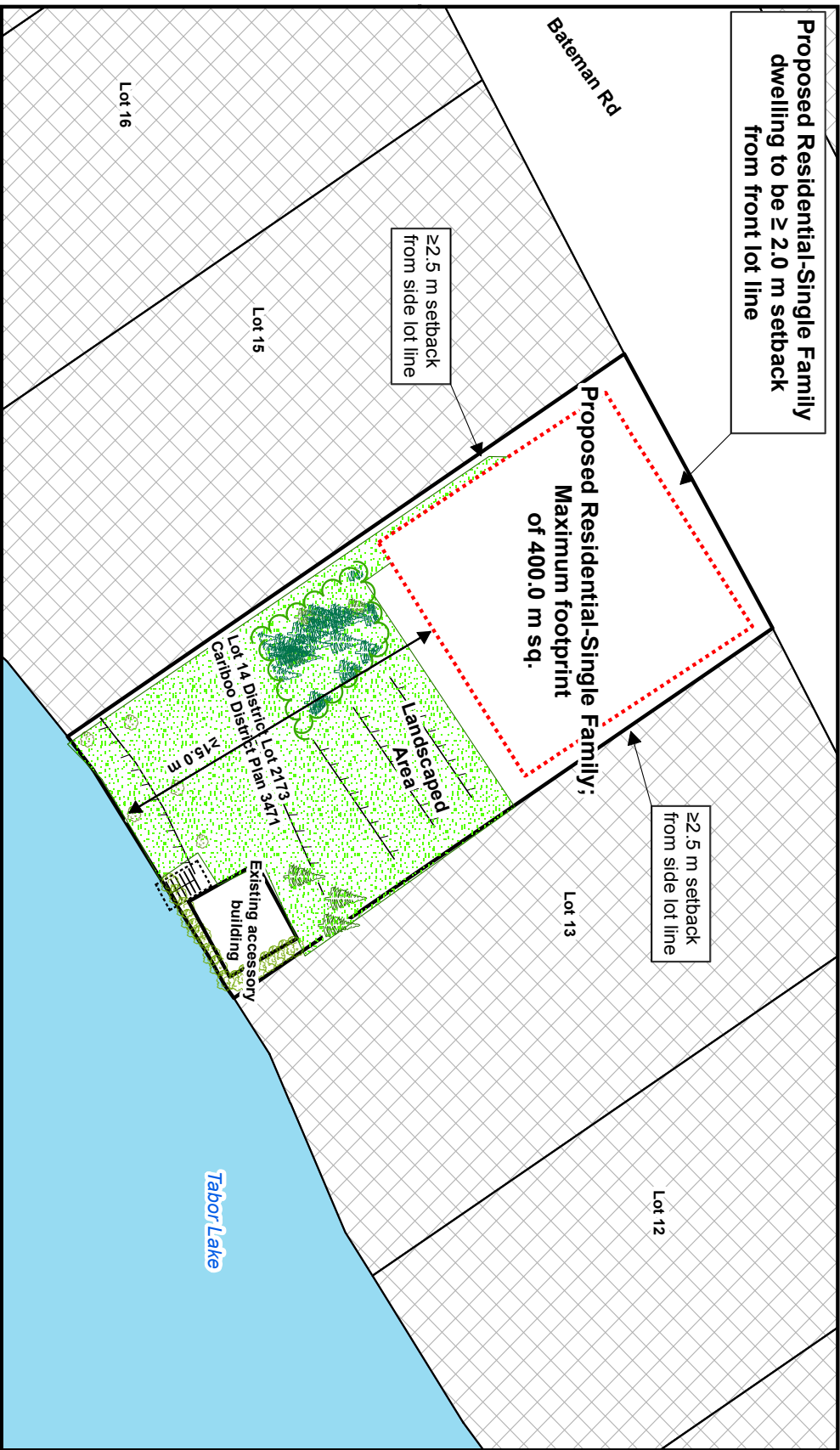
General Manager of Legislative and Corporate Services



NOT DRAWN TO SCALE

Development Permit No. 1211 - Page 3 of 4

APPENDIX 'B' TO DEVELOPMENT PERMIT No. 1211



APPENDIX 'B' ATTACHED TO AND FORMING PART OF DEVELOPMENT PERMIT No. 1211

General Manager of Legislative and Corporate Services

NOT DRAWN TO SCALE

Additional Item

From: [McColl, Duncan FLNR:EX](#)
To: [Daniel Burke](#)
Subject: RE: RDFFG - Technical Agency Referral - DPV - Cooke
Date: Tuesday, October 09, 2018 3:51:41 PM
Attachments: [image003.png](#)

Hello Daniel,

Having reviewed the information provided my Agency's interests are unaffected no further information is necessary.

Regards,
 Duncan McColl



Duncan McColl M.Sc. R.P.Bio.
Ecosystems Biologist
 Landbase Stewardship | Omineca Region
 Phone (250) 614-7484 | Email: duncan.mccoll@gov.bc.ca
Ministry of Forests, Lands, Natural Resource Operations and Rural Development

From: Daniel Burke [mailto:daniel.burke@rdffg.bc.ca]
Sent: Thursday, September 13, 2018 4:52 PM
To: Daniel Burke
Subject: RDFFG - Technical Agency Referral - DPV - Cooke

RDFFG - Technical Agency Referral – Development Permit with Variance - Cooke

You are requested provide written comment on the attached item for potential effect on your agency's interests. We would appreciate your written response by the date indicated below. If no response is received within that time, it will be assumed that your agency's interests are unaffected.

If your Agency's interests are unaffected no further information is necessary. In other instances, we would appreciate receiving information regarding any concerns you may have, or outline any conditions related to your concerns. Please note any legislation or official policy which would affect our consideration of this item.

Please submit your written comments via email, fax or mail by:

October 12, 2018

Daniel Burke, BPI.

Planner I
 Regional District of Fraser-Fort George

Ph. (250) 960-4452
Toll-Free: 1-800-667-1959
Email: Daniel.Burke@rdffg.bc.ca



The information provided herein is for assistance and convenience only, and should not be relied upon as or as a substitute for legal advice. In the event of any conflict between the information provided herein and any enactments of the Regional District or the Provincial/Federal governments, the enactments will prevail.

Additional Item

From: [O'Brien, Jesse](#)
To: [Daniel Burke](#)
Subject: RE: SITE CHECK RDFFG - Technical Agency Referral - DPV - Cooke
Date: Friday, October 12, 2018 11:03:14 AM
Attachments: [image001.png](#)

Morning Daniel,

I went and check the site. The only issue for us I could see is if those two concrete posts are going to extend to two stories high. If they will only be for a pad at grade or a small covered entry way then we should be okay.

As per the Canadian Electrical Code:

Rule 12-310 Clearance of conductors

The conductors shall be located or guarded so that they cannot be reached by a person standing on a fire escape, flat roof, or other portion of a building, and they shall be at least 2.5 m above the highest point of a flat roof or roof that can be readily walked upon and at least 1 m above peaked roofs or the highest point of roofs that cannot be readily walked upon, except that where a deviation has been allowed in accordance with Rule 2-030, they shall be permitted to be less than 2.5 m but not less than 2 m above the highest point of a flat roof or roofs that can be readily walked upon.

Thanks,

Jesse O'Brien | Design GTT, Distribution Design

P 250 561 4902 (64902)
M 778 349 3131

Smart about power in all we do.

From: Wilhelmsen, Casey
Sent: 2018, October 09 1:25 PM
To: Design, Northern
Cc: O'Brien, Jesse
Subject: RE: SITE CHECK RDFFG - Technical Agency Referral - DPV - Cooke

Hi Jesse,

Please site check to see how/if our powerline will be affected by this proposed structure. Be sure to get back to the Regional District Prior to the 12th. Thank you

Casey Wilhelmsen | Design Technician, Distribution Design and Customer Connections

BC Hydro
 3333 22nd ave,
 Prince George, BC V2N 1B4

P 250 561-4923
M 250 565-8826
E casey.wilhelmsen@bchydro.com

bchydro.com

Smart about power in all we do.

From: Zenchyson, Janice **On Behalf Of** Design, Northern
Sent: 2018, October 04 3:37 PM
To: Wilhelmsen, Casey
Subject: SITE CHECK RDFFG - Technical Agency Referral - DPV - Cooke

Hello Casey,
 Please review/advise and follow-up with RDFFG. Thanks.
 Janice

From: Springer, Dianne
Sent: 2018, October 04 3:34 PM
To: Design, Northern
Subject: FW: RDFFG - Technical Agency Referral - DPV - Cooke

Email with attachment. Thanks

From: DA, KAM HMH
Sent: 2018, September 21 3:10 PM
To: Bryan, Reece
Subject: FW: RDFFG - Technical Agency Referral - DPV - Cooke

From: Daniel Burke [mailto:daniel.burke@rdffg.bc.ca]
Sent: 2018, September 13 4:52 PM
To: Daniel Burke
Subject: RDFFG - Technical Agency Referral - DPV - Cooke

RDFFG - Technical Agency Referral – Development Permit with Variance - Cooke

You are requested provide written comment on the attached item for potential effect on your agency's interests. We would appreciate your written response by the date indicated below. If no response is received within that time, it will be assumed that your agency's interests are unaffected.

If your Agency's interests are unaffected no further information is necessary. In other instances, we would appreciate receiving information regarding any concerns you may have, or outline any conditions related to your concerns. Please note any legislation or official policy which would affect our consideration of this item.

Please submit your written comments via email, fax or mail by: **October 12, 2018**

Daniel Burke, BPI.

Planner I
 Regional District of Fraser-Fort George
 Ph. (250) 960-4452
 Toll-Free: 1-800-667-1959

Email: Daniel.Burke@rdffg.bc.ca



The information provided herein is for assistance and convenience only, and should not be relied upon as or as a substitute for legal advice. In the event of any conflict between the information provided herein and any enactments of the Regional District or the Provincial/Federal governments, the enactments will prevail.

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Additional Item

From: hjk@telus.net
To: [Development Services](#)
Subject: Notice of Regional District Board Consideration of Development Permit with Variance No.1192
Date: Friday, October 12, 2018 11:39:55 AM

Good morning,

Myself and my husband own the property @ [REDACTED]. We oppose this variance.

The first reason being that Bragg Construction did not abide by the approved lot line setback when they began construction and we do not feel they should be able to vary the bylaw to correct their error. Missing the offset by 60% is a substantial request to fix this miscalculation.

Secondly, decreasing the setback from 5.0 m to 2.0 m will place the building much too close to the road to allow for parking. The length of a standard pick up truck is far more than this 2.0 m setback and therefor any truck parked in the driveway would extend into the road. There is already a problem with too many vehicles parked along the road on Bateman. Just this past Sunday, there were numerous vehicles parked along that section of Bateman, with one of them completely blocking a neighbouring driveway. Having an inadequate driveway would exacerbate the problem.

Thirdly, we also are opposed as the construction continued on the property after the Stop Work Order was posted. We understand that it was only to enclose the structure, but this does not set a good precedent for any construction that follows.

The solution appears to be a redesign of the structure and corresponding land or to actually move the foundation itself.

Thank you for your consideration.

Janice & Howard Karpes

Additional Item

From: [roy de Dreu](#)
To: [Development Services](#)
Subject: development permit Variance No. 1211 for lot 14 dist lot 2173 dist plan 3471 (625 Bateman)
Date: Monday, October 15, 2018 12:17:58 PM

Morning , my name is Roy de Dreu I am owner of [REDACTED] (lot 13,Plan pgp3471, dist lot 2173), and lot 12, Plan pgp3471, dist lot 2173.

therefor Lee & Michelle Cooke neighbours. I'm Not for the rezoning bylaw No. 2892 of decreasing the front line set back from 5 to 2 meters. As the new construction of their house is extremely close to our property line, the power line right of way(isn't the construction actually under the electrical right of way now?) and the road surface. Our concern is not the property line(think Lee is good there), not the Electrical Service (Hydro should have already been informed of the location to the lines, but I believe it is 26 feet from a dwelling to the main power supply). Our Concern is if the house is to remain where it is, 9 FEET from where it is legally allowed to be (how was it possible to get past the footing stage??) isin the winter time when hwy's plows the rd where is that extra snow going to go??? I'll tell you into our driveway. As the house is 4 feet or slightly more from the property line & our driveway is 2-3 feet on our side of the line there is obviously No room for it to go But all of it in our drive way. We don't pay our taxes so that we can get all of our neighbours snow. Our driveway has been in the same spot for over40 years. We don't care if they want the dust in the summer, or even to be that close to the Rd. We don't want their snow.. We don't want to be Bad neighbours, or to cause them extra \$\$\$ in the building of their house. But how did the house get to the stage it's in before the location was actually checked??Who approved the construction and as a result caused lee & Michelle this delay in the construction, & the grief of going through this? thank you for hearing , really the only people to be affected by this variance

Roy & Maria de Dreu

Additional ItemLouise Phillips
[Redacted]

October 15, 2018

Re: Development Permit with Variance No. 1192, also listed as Variance No. 1211 (625 Bateman Road)

After viewing the foundation on the property, I am concerned that there is not enough clearance from a road which is particularly narrow. The concern is that any vehicles parked in front of the building would encroach on the roadway. The posts for an additional extension on the front of the structure are only 2 meters from the road. The main foundation at 2.95 meters from the road might be okay if backfilled right up to the foundation.

It is hard to understand how any reputable contractor could make such a large mistake. 5 meters is a long way from 2 meters! The other concern is that this could set an unfortunate precedence.

Sincerely,

[Redacted]
Louise Phillips
[Redacted]



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REPORT FOR CONSIDERATION

TO: Chair and Directors

File No.: DEV 2427/20774/58

FROM: Daniel Burke, Planner I

DATE: October 1, 2018

SUBJECT Item: Development Variance Permit No. 1213
SUMMARY: Purpose: Consider Application
Location: 12505 Eagle Crest Road (North Kelly) – Electoral Area 'A'
Owner: Janie and Cameron Chowen

PREVIOUS
REPORTS: None

ATTACHMENT(S): 1. Backgrounder
2. Development Variance Permit No. 1213

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
1. THAT the report be received.	All 1 Director/1 vote	Majority
2. THAT Development Variance Permit No. 1213 be issued to vary the minimum setback of an accessory building from the side lot line from 5.0m to 2.5m on Lot 58 District Lot 2427 Cariboo District Plan 20774.	All 1 Director/1 vote	Majority

ISSUE(S):

An application has been made to vary the minimum setbacks from the side lot line, as per Zoning Bylaw No. 2892, in order to facilitate the construction of a roof extension for an accessory building. The development variance permit will decrease the minimum side lot line setback from 5.0m to 2.5m for the Accessory building.

The Board is being asked to consider issuance of Development Variance Permit No. 1213.

RELEVANT POLICIES:

1. *Local Government Act:*
 - outlines regulations for issuance of a development variance permit
 - requires notification be sent to surrounding property owners
2. Zoning Bylaw No. 2892:
 - **proposal does not meet zoning bylaw regulations**
 - the property is zoned Rural Residential 1 (RR1)
 - the minimum setback from a side lot line is 5.0 metres
 - a development variance permit is required

SERVICE RELEVANCE:

Regional District Land Use Services is a region wide service and fulfils the obligations of land use planning under Part 14 of the *Local Government Act*.

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FINANCIAL CONSIDERATION(S):

N/A

OTHER CONSIDERATION(S):

Notice of the proposed variance was mailed to applicable land owners on October 1, 2018 requesting comments no later than October 15, 2018. Technical Agency referrals were sent out on September 27, 2018 requesting comments no later than October 15, 2018. Any correspondence received will be forwarded to Board as additional agenda items.

DECISION OPTIONS:

1. Approve recommendations:
 - Development Variance Permit No. 1213 will be issued
 - the applicant may apply for a Building Permit for the proposed roof extension

Other Options:

- a. postpone consideration if more information is required
 - the proposed permit will return for consideration at a future meeting
- b. deny issuance of Development Variance Permit No. 1213
 - side lot setbacks will not be varied

COMMENTS:

Proposed Development Variance Permit No. 1213 will vary Section 18.0(6)(a)(iii) of Zoning Bylaw No. 2892 by decreasing the minimum setback of an Accessory building use from a side lot line from 5.0m to 2.5m.

The applicant has proposed the variance to establish a roof extension on their existing Accessory building to prevent snow build-up against the structure. The development variance permit will only vary the side lot line setback for the Accessory building.

No responses of serious concern have been received from Technical Agency referrals to date regarding the proposal. Notice of the proposed variance was also sent to surrounding land owners. To date, no comments from the public have been received. Any correspondence received will be forwarded to Board as additional agenda items.

Respectfully submitted,

Daniel Burke

Daniel Burke
Planner I

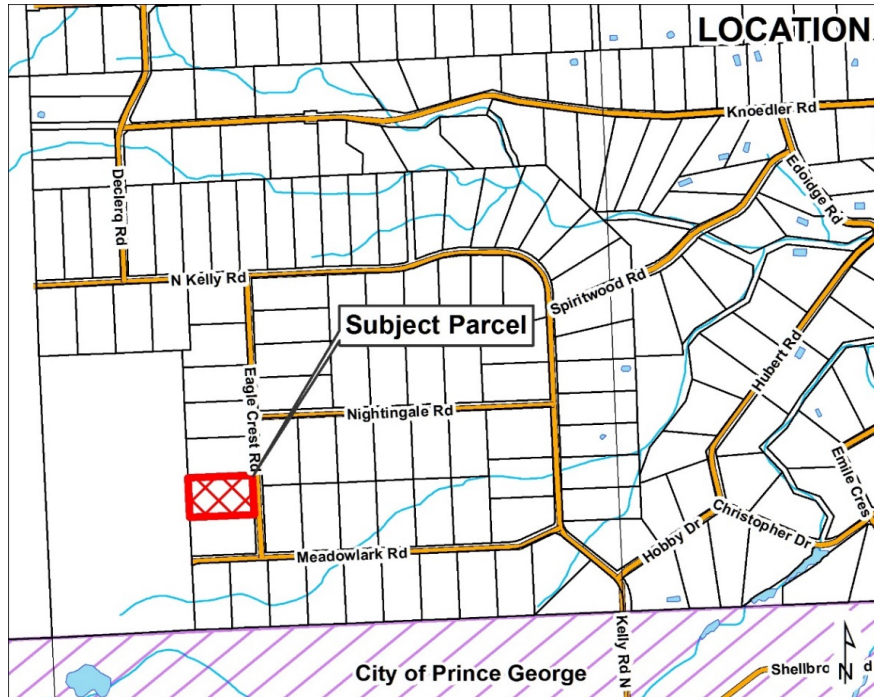
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BACKGROUNDER

Owner: Janie and Cameron Chowen

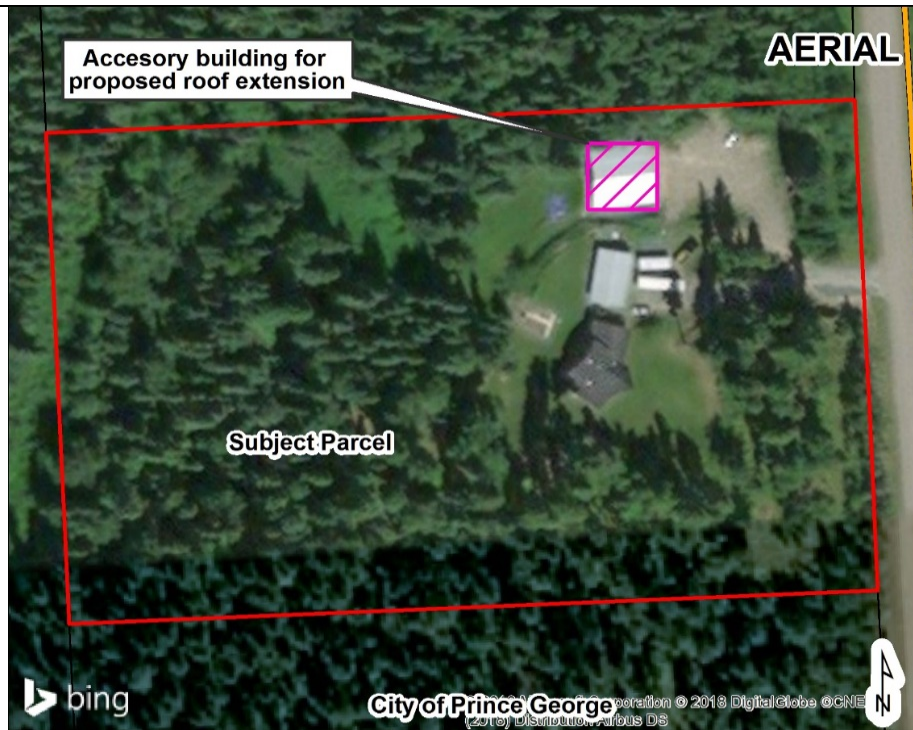
Location: 12505 Eagle Crest Road (North Kelly) – Electoral Area 'A'

Legal Description: Lot 58 District Lot 2427 Cariboo District Plan 20774 – 2.02 ha (5 acres)



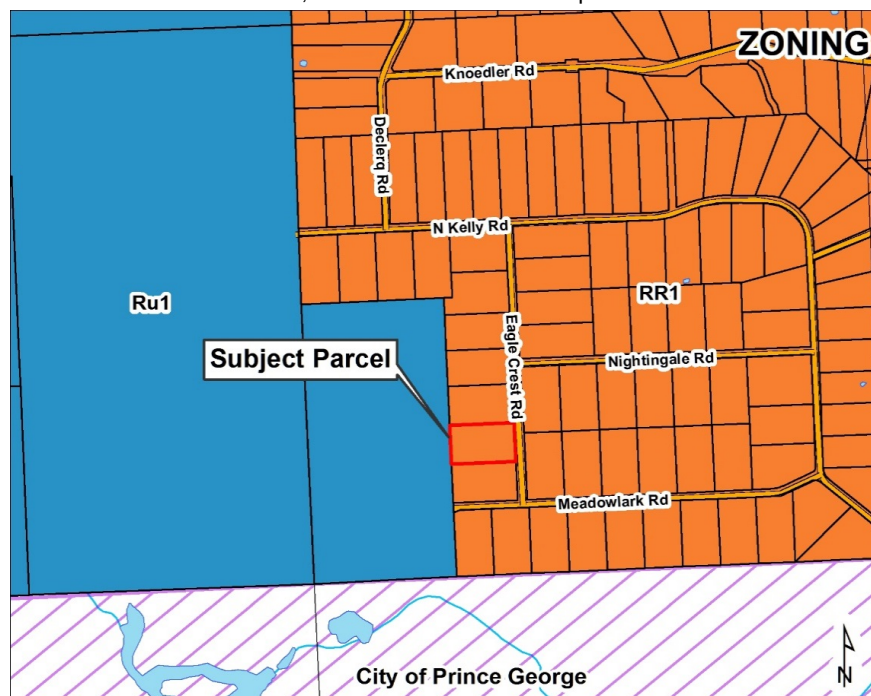
Proposal: An application has been made to vary the side lot line setback to accommodate the proposed constructed of a roof extension for an existing Accessory building.
The proposed development variance permit will:

- Vary Zoning Bylaw No. 2892 by decreasing the setback of Accessory building from a side lot line from 5.0 m to 2.5 m.



Zoning:

Pursuant to Zoning Bylaw No. 2892, the subject parcel is zoned Rural Residential 1 (RR1). Building setbacks in the RR1 zone are 7.5 m from a front lot line and 5.0 m from a rear or side lot line. The proposed construction of a roof extension on an existing Accessory building would not meet the 5.0 m side lot line setback, therefore a variance is required.



Development Permit with Variance: Development Variance Permit No. 1213 will vary Section 18.0(6)(a)(iii) of Zoning Bylaw No. 2892 by decreasing the side lot line setback for an Accessory building from 5.0 m to 2.5 m.

Access: The subject parcel is accessed by Eagle Crest Road.

Fire Protection: The subject property is within a volunteer fire protection area.

Future Applications: If Development Variance Permit No. 1213 is issued by the Regional District Board, the applicant will be required to obtain a building permit from the Regional District for the construction of the roof extension for an accessory building.

Technical Agency Comments: **Telus:**
TELUS has no objection to this proposal.

Building Inspector:
A building permit is required. The applicant may also require a survey to prove property line setback requirements.



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Telephone: 250-960-4400 / Fax: 250-562-8676
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DEVELOPMENT VARIANCE PERMIT No. 1213

ISSUED TO: Janie and Cameron Chowen

WITH RESPECT TO THE FOLLOWING LAND:

Lot 58 District Lot 2427 Cariboo District Plan 20774
PID: 009-796-568

1. This Development Variance Permit is issued pursuant to the *Local Government Act*.
2. The general purpose of this Permit is to vary the minimum setback for an Accessory building from the side lot line.
3. This Permit specifically varies Section 18.0(6)(a)(iii) of Schedule 'A' to Regional District of Fraser-Fort George Zoning Bylaw No. 2892, as amended, by decreasing the side lot line setback for an Accessory building from 5.0 m to 2.5 m.
4. This Permit shall lapse if the holder of this Permit does not substantially commence work with respect to which this Permit is issued within two years after the date it is issued.
5. For any earthworks necessary for the construction of any building allowed by this Permit, a geotechnical report may be required to confirm the safety of such developments for the intended use without undue risk. The report shall be prepared by a Qualified Professional registered in British Columbia with qualifications and experience in the fields of geoscience and training in geotechnical engineering and geohazard assessment.
6. This Permit does not relieve the owner or occupier from obtaining any other approvals required by the Regional District or any other jurisdiction, or from meeting any applicable regulations. Furthermore, this Permit is not a building or sewage disposal permit. The owner or occupier is responsible for verifying the location of all lot lines prior to development.
7. The land shall be developed strictly in accordance with this Permit.

[The zoning on the property at date of issuance of this Permit is Rural Residential 1 (RR1) pursuant to Zoning Bylaw No. 2892]

DEVELOPMENT VARIANCE PERMIT NO. 1213 ISSUED BY RESOLUTION OF THE
REGIONAL DISTRICT BOARD ON THE DAY OF 2018.

General Manager of Legislative and Corporate Services



REGIONAL DISTRICT of Fraser-Fort George

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REPORT FOR CONSIDERATION

TO: Chair and Directors

File No.: BOA 1.8

FROM: Renee McCloskey, Manager of External Relations

DATE: October 10, 2018

SUBJECT Item: Support for 2019 World Para Nordic Skiing Championships

SUMMARY: Purpose: Consider Support

PREVIOUS REPORTS: None

ATTACHMENT(S): None

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	All 1 Director/1 vote	Majority
1. THAT the report be received.		
2. THAT a grant of \$50,000 from the Economic Development budget be provided to the Caledonia Nordic Ski Club in support of staging the 2019 World Para Nordic Skiing Championships.	All 1 Director/1 vote	Majority

ISSUE(S):

At the September 2018 Regional District Board meeting, representatives from the Caledonia Nordic Ski Club were in attendance to provide information about the upcoming 2019 World Para Nordic Skiing Championships. As part of that presentation, a request for financial support was made. Administration was directed to investigate which budget may be suitable to support such a funding request.

Administration has determined that the Economic Development Budget has sufficient uncommitted funds that could be directed to this project. The Board is being asked to consider the provision of financial support for the 2019 World Para Nordic Skiing Championships.

RELEVANT POLICIES:

This project supports the Economic Diversification priority identified in the Board's Strategic Priorities 2016-2019 to be a catalyst to opportunities that enhance the economic prosperity of the region and to identify and promote potential assets within the region.

SERVICE RELEVANCE:

N/A

FINANCIAL CONSIDERATION(S):

There are sufficient resources to cover this grant through the Economic Development budget. The Economic Development Budget is funded through Grant-in-Lieu funds specific to the electoral areas and does not rely on requisition revenues.

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OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendations.
 - A \$50,000 grant would be provided to the Caledonia Nordic Ski Club for their event from the Economic Development Budget.

Other Options:

- a. Do not approve the full amount requested for support
 - The event organizing committee may fall short of their fundraising requirements.
- b. Request more information about the event and their fundraising requirements
 - A delay in providing the funding may mean the committee has to alter event plans, pending confirmation of funding

COMMENTS:

The World Para Nordic Skiing Championships are held every two years (alternating with the Paralympics). It consists of two events – para Nordic skiing and para biathlon held over ten days. It attracts over 140 world-class athletes from over 20 countries around the world, and has over 2 million viewers worldwide via live streaming.

This would be the first World Championship event held in Prince George and it is estimated to bring an economic benefit of \$5.2 million to the region.

Other funding partners include the Province of BC (\$475,000), Northern Development Initiatives Trust (\$300,000), City of Prince George (\$250,000), Government of Canada (\$250,000), International Paralympic Committee (\$90,000) and the Canadian Paralympic Committee (\$25,000).

Respectfully submitted,

R. McCloskey

Renee McCloskey
Manager of External Relations

RM:



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-667-1959 / <http://www.rdfg.bc.ca>

Additional Item

GM: _____

REPORT FOR CONSIDERATION

TO: Chair and Directors File No.: COM 2.12

FROM: D. Hegel, Confidential Assistant (Corporate Services)

DATE: October 16, 2018

SUBJECT Item: Appointment/Removal to Community Consultation Committee
SUMMARY: Purpose: Consider Appointment/Removal

PREVIOUS REPORTS: None

ATTACHMENT(S): None

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	All 1 Director/1 vote	Majority
1. THAT the report be received.		
2. THAT Owen Torgerson be appointed to the Valemount and District Fire and Rescue Community Consultation Committee.	All 1 Director/1 vote	Majority

ISSUE(S):

The Valemount and District Fire and Rescue Community Consultation Committee was established under Community Consultation Committee Establishment Bylaw No. 2843.

The Board is being asked to consider appointing Owen Torgerson to the Valemount and District Fire and Rescue Community Consultation Committee.

RELEVANT POLICIES:

- Community Consultation Committees Establishment Bylaw No. 2843, 2013
 - provides for the establishment of various community consultation committees

SERVICE RELEVANCE:

N/A

FINANCIAL CONSIDERATION(S):

N/A

OTHER CONSIDERATION(S):

The recommended appointment is on the recommendation of the Electoral Area Director. The appointments recommended meets the requirement of membership under Bylaw No. 2843.

DECISION OPTIONS:

1. Approve recommendations.
 - appointment letter will be sent to the appointees

COMMENTS:

The appointment of Owen Torgerson to the Valemount and District Fire and Rescue Community Consultation Committee will bring its membership to three (3) members.

Respectfully submitted,



D. Hegel
Confidential Assistant (Corporate Services)

DH



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GM: MAH

REPORT FOR CONSIDERATION

TO: Chair and Directors File No.: VAL 1.2

FROM: Melanie Perrin, Manager of Public Safety Operations

DATE: October 2, 2018

SUBJECT Item: Valemount and District Fire Protection Local Service Establishment Bylaw No. 1163,
SUMMARY: Amendment Bylaw No. 3111, 2018
Purpose: Consider Requisition Limit Increase

PREVIOUS REPORTS: None

ATTACHMENT(S): Bylaw No. 3111, 2018

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	All 1 Director/1 vote	Majority
1. THAT the report be received.	All 1 Director/1 vote	Majority
2. THAT Valemount and District Fire Protection Local Service Establishment Bylaw No. 1163, Amendment Bylaw No. 3111, 2018 be now introduced and read a first time.	All 1 Director/1 vote	Majority
3. THAT the rules be suspended and Bylaw No. 3111, 2018 be given second and third readings.	All 1 Director/1 vote	Majority
4. THAT participating area approval be authorized to be given by director and municipal consent pursuant to Sections 346 and 347 of the <i>Local Government Act</i> .	All 1 Director/1 vote	Majority

ISSUE(S):

The Valemount and District Fire Protection Service has been operating with a requisition limit of \$163,110 since 2009. In November 2009, the requisition was increased from \$130,490 to its current \$163,110. The fire department is requesting a 25% increase to their current requisition, increasing the limit to \$203,880. The additional amount will allow for sufficient funds to operate the fire department and provide for future operating cost increases and capital expenditures.

The Board is being asked to support a requisition of 25% to a maximum amount of \$203,880 for the Valemount and District Fire Protection Service.

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RELEVANT POLICIES:

1. Valemount and District Fire Protection Local Service Establishment Bylaw No. 1163, 1990
2. *Local Government Act*, s. 349
 - amendment or repeal of establishment bylaws
3. *Local Government Act*, s. 346 and 347
 - allows for participating area approval by consent of a municipality or electoral area director
4. Regional District Establishing Bylaw Approval Exemption Regulation 113/2007
 - Authorizes a requisition increase to a maximum of 25% over a five-year period without the requirement of approval of the Inspector of Municipalities

SERVICE RELEVANCE:

In 1983, the Valemount and District Fire Protection Service was established. The fire department provides fire protection to the Village of Valemount and a portion of Electoral Area H surrounding the Village. Under Supplementary Letters Patent, the Regional District acquired the function of fire protection with the Village of Valemount and a defined area of Electoral Area H as participating members. In 1990, the function was converted to a local service with the adoption of Valemount and District Fire Protection Local Service Establishment Bylaw No. 1163, 1990.

FINANCIAL CONSIDERATION(S):

The increase in the requisition limit will result in a maximum annual tax increase of \$40,770, which would translate into a \$12.81 increase in property tax on a \$100,000 residential assessment.

OTHER CONSIDERATION(S):

Under the provisions of the *Local Government Act*, a service establishment bylaw can be amended to increase the requisition limit without the Inspector of Municipalities approval if the increase is an amount less than or equal to 25% over a five-year period. The attached bylaw amends the maximum amount that could be requisitioned from \$163,110 to \$203,880 (a 25% increase).

During the 2018 budget preparation process, an increase to the requisition limit was recommended by the fire chief and supported by the participants in the Valemount and District Fire Protection Service Area.

The participants in the Valemount and District Fire Protection Service Area include the Village of Valemount and a portion of Electoral Area H. Participant consent from the Village of Valemount Council and the Electoral Area H Director will be required prior to bylaw adoption.

If participant consent is received, Bylaw No. 3111, 2018 will be returned to the Board for consideration of adoption.

DECISION OPTIONS:

1. Approve recommendations:
 - the Valemount and District Fire Protection Service will be able to continue to operate at required service levels and provide for future increases to operating costs and capital replacement needs

Other Options:

- a. Do not approve recommendations:
 - requisition limit will not be increased
 - capital replacement needs may not be met
 - current service levels may not be able to be maintained
 - bylaw cannot be considered further
- b. postpone consideration of a second reading if additional information is required
 - bylaw may not be adopted in time for the 2019 budget process

COMMENTS:

Approval of the amending bylaw will allow for an increase to the requisition limit to support the continued operation of the Valemount and District Fire Protection Service at the current service level and to allow for sufficient funds for operations and capital improvements where necessary.

Respectfully submitted,

Melanie Perrin

Melanie Perrin
Manager of Public Safety Operations

MP:ef



**REGIONAL DISTRICT
of Fraser-Fort George**

BYLAW NO. 3111

**A BYLAW TO AMEND VALEMOUNT AND DISTRICT FIRE PROTECTION LOCAL SERVICE
ESTABLISHMENT BYLAW 1163, 1990**

WHEREAS the Regional District has, by Bylaw No. 1163 established the Valemount and District Fire Protection Local Service Area;

AND WHEREAS the Regional District desires to increase the requisition limit;

AND WHEREAS the consent of the Village of Valemount has been obtained in writing pursuant to Section 346 of the *Local Government Act*;

AND WHEREAS the consent of the director representing Electoral Area H has been obtained in writing pursuant to Section 347 of the *Local Government Act*;

NOW THEREFORE the Board of Directors of the Regional District of Fraser-Fort George, in open meeting assembled, enacts as follows:

1. Bylaw No. 1163 is hereby amended by deleting Section 5 in its entirety and substituting therefore the following:
 5. The maximum amount which may be requisitioned annually for the purpose of providing a fire protection service within the Valemount and District Fire Protection Local Service Area shall be \$203,880 (Two Hundred and Three Thousand Eight Hundred Eighty Dollars).

BYLAW NO. 3111 2018

PAGE 2

2. This bylaw may be cited for all purposes as Valemount and District Fire Protection Local Service Establishment Bylaw No. 1163, Amendment Bylaw No. 3111, 2018.

READ A FIRST TIME ON THE DAY OF , 2018

READ A SECOND TIME ON THE DAY OF , 2018

READ A THIRD TIME ON THE DAY OF , 2018

ADOPTED ON THE DAY OF , 2018

Chair

General Manager of Legislative and
Corporate Services



REGIONAL DISTRICT of Fraser-Fort George

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REPORT FOR CONSIDERATION

TO: Chair and Directors File No.: COMM 8.1

FROM: Chair, Environment and Parks Standing Committee

DATE: October 5, 2018

SUBJECT Item: Report from the Chair of the Environment and Parks Standing Committee
Purpose: Consider Standing Committee Recommendations

ATTACHMENT(S): None

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
THAT the report from the Chair of the Environment and Parks Standing Committee be received.	All 1 Director/1 vote	Majority

The Environment and Parks Standing Committee has three items of business from the Committee's meeting held on October 18, 2018 that require Board's consideration.

RECOMMENDATIONS FROM COMMITTEE:

1. ES-16-23 Caretaker Services Vanway Regional Transfer Station

The contract for caretaker services at the Vanway Regional Transfer Station expires November 30, 2018. The current contract allows for three (3) one-year contract extensions with the total duration of the contract not to exceed five years. This would be the first extension under this contract.

Committee Report Reference: Item No. 5.1

(ALL / WEIGHTED / MAJORITY)

THAT Contract ES-16-23 Caretaker Services - Vanway Regional Transfer Station be approved for a one-year contract extension for the term of December 1, 2018 to November 30, 2019.

THAT the Chair and General Manager of Legislative and Corporate Services be authorized to execute a one-year extension for Contract ES-16-23 Caretaker Services - Vanway Regional Transfer Station for the term December 1, 2018 to November 30, 2019.

2. ES-16-24 Caretaker Services Quinn Street Regional Recycling Depot

The contract for caretaker services at the Quinn Street Regional Recycling Depot expires November 30, 2018. The current contract allows for three (3) one-year contract extensions with the total duration of the contract not to exceed five years. This would be the first extension under this contract.

Committee Report Reference: Item No. 5.2

(ALL / WEIGHTED / MAJORITY)

THAT Contract ES-16-24 Caretaker Services - Quinn Street Regional Recycling Depot be approved for a one-year contract extension for the term of December 1, 2018 to November 30, 2019.

THAT the Chair and General Manager of Legislative and Corporate Services be authorized to execute a one-year extension for Contract ES-16-24 Caretaker Services - Quinn Street Regional Recycling Depot for the term December 1, 2018 to November 30, 2019.

3. ES-18-11 Sanitary and Select Landfill and Transfer Station Operations in Mackenzie

At the August 2018 Board meeting, a competitive bid process for the sanitary and select landfill and transfer station operations in Mackenzie was authorized. Two qualified bids were received in response to the invitation to Tender and the bids exceed the cost estimate.

Committee Report Reference: Item No. 5.3

(ALL / 1 DIRECTOR / 1 VOTE)

THAT Invitation to Tender ES-18-11 Sanitary and Select Landfill and Transfer Station Operations in Mackenzie not be awarded due to tendered costs being higher than the project budget.

Respectfully submitted,

Chair
Environment and Parks Standing Committee

PW:jt



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
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REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee File No.: TRAN 23.2

FROM: Petra Wildauer, General Manager of Environmental Services

DATE: October 42, 2018

SUBJECT SUMMARY: Item: ES-16-23 Caretaker Services Vanway Regional Transfer Station
Purpose: Consider Contract Extension

PREVIOUS REPORTS: Item No. 6.2, November 2016 (See Agenda for Link)

ATTACHMENT(S): Letter dated September 6, 2018 from Westbin Waste (2017) Ltd.

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	All 1 Director/1 vote	Majority
1. THAT the report and letter dated September 6, 2018 from Westbin Waste (2017) Ltd. be received. THAT the Committee recommend to the Board:		
2. THAT Contract ES-16-23 Caretaker Services - Vanway Regional Transfer Station be approved for a one-year contract extension for the term of December 1, 2018 to November 30, 2019.	All 1 Director/1 vote	Majority
3. THAT the Chair and General Manager of Legislative and Corporate Services be authorized to execute a one-year extension for Contract ES-16-23 Caretaker Services - Vanway Regional Transfer Station for the term December 1, 2018 to November 30, 2019.	All 1 Director/1 vote	Majority

ISSUE(S):

The contract for caretaker services at the Vanway Regional Transfer Station expires November 30, 2018. The current contract allows for three (3) one-year contract extensions with the total duration of the contract not to exceed five years. This would be the first extension under this contract.

The Committee is being asked to recommend to the Board to consider a one-year extension of Contract ES-16-23 Caretaker Services - Vanway Regional Transfer Station for the term December 1, 2018 to November 30, 2019.

RELEVANT POLICIES:

- Policy RD-03-09: Procurement of Goods and Services
 - provides for procurement levels and limits
- Regional Solid Waste Management Plan:
 - provides guidance for residual waste management

SERVICE RELEVANCE:

The Regional District provides solid waste services for the entire Regional District which includes rural transfer stations.

FINANCIAL CONSIDERATION(S):

The Contract value is approximately \$130,700 per year. Budget implications for this service are reflected in the Solid Waste Management (3305) Budget.

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendations.
 - a one-year extension of Contract ES-16-23 Caretaker Services - Vanway Regional Transfer Station will be recommended to the Regional Board

Other Options:

- a. do not approve the contract extension for caretaker services at Vanway Regional Transfer Station
 - the Regional District would not have caretaker services for the Vanway Transfer Station effective December 1, 2018
 - a competitive bid process for the provision of caretaker services for the Vanway Regional Transfer Station would be required

COMMENTS:

Westbin Waste (2017) Ltd. has provided a good understanding in fulfilling the caretaker services at Vanway Regional Transfer Station since being under contract with the Regional District. Environmental Services Administration recommends extending the current Contract for a one-year period, December 1, 2018 to November 30, 2019.

Respectfully submitted,

Petra Wildauer

Petra Wildauer, General Manager
Environmental Services

PW:jt



REGIONAL DISTRICT of Fraser-Fort George

Head Office:
155 George Street
Prince George, BC
V2L 1P8

Telephone:
(250) 960-4400
Long Distance
from within
the Regional District:
1-800-667-1959

Fax: (250) 563-7520

<http://www.rdfg.bc.ca>

Municipalities:

McBride
Mackenzie
Prince George
Valemount

Electoral Areas:

Chilako River-Nechako
Crooked River-Parsnip
Robson Valley-Carver
Salmon River-Lakes
Tabor Lake-Stone Creek
Willow River-Upper Fraser
Woodpecker-Hixon

September 6, 2018

TRAN 23.2

Loris Bedetti
Westbln Waste (2017) Ltd.
#220 – 1552 Lyon St. South
Prince George BC V2N 1T2

Dear Mr. Bedetti:

**Re: Contract ES-16-23
Caretaker Services – Vanway Regional Transfer Station**

This letter is to notify you that Contract ES-16-23 to provide caretaker services at the Vanway Regional Transfer Station expires November 30, 2018.

The Regional District is inquiring if you are interested in extending the Contract for a one-year period, December 1, 2018 to November 30, 2019.

The renewal terms in the contract are set out in Section 30 Duration of Contract. Each extension will be for a one year period and the total Contract duration will not exceed five (5) years. This will be the first extension under this contract.

If you find the above terms agreeable please sign the bottom of this letter and return it to our office at your earliest convenience. I would like to prepare a report for the October 18, 2018 Regional Board meeting to request approval for an extension of the current Contract, or permission to tender a new contract.

Yours truly,

Petra Wildauer
General Manager of Environmental Services

Telephone: 250-960-4400
Facsimile: 250-562-8676

PW:jt

I, Loris Bedetti, accept the extension with above mutually agreed upon terms of Contract ES-16-23 – Caretaker Services – Vanway Regional Transfer Station at the tendered rates as set out in the Schedule of Prices for the duration of December 1, 2018 to November 30, 2019.

Loris Bedetti

Sept 11, 2018
Date



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee File No.: TRAN 25.1

FROM: Petra Wildauer, General Manager of Environmental Services

DATE: October 2, 2018

SUBJECT SUMMARY: Item: ES-16-24 Caretaker Services Quinn Street Regional Recycling Depot
Purpose: Consider Contract Extension

PREVIOUS REPORTS: Item No. 6.3, November 2016 (See Agenda for Link)

ATTACHMENT(S): Letter dated September 6, 2018 from Cascades Recovery+

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
1. THAT the report and letter dated September 6, 2018 from Cascades Recovery+ be received. THAT the Committee recommend to the Board:	All 1 Director/1 vote	Majority
2. THAT Contract ES-16-24 Caretaker Services - Quinn Street Regional Recycling Depot be approved for a one-year contract extension for the term of December 1, 2018 to November 30, 2019.	All 1 Director/1 vote	Majority
3. THAT the Chair and General Manager of Legislative and Corporate Services be authorized to execute a one-year extension for Contract ES-16-24 Caretaker Services - Quinn Street Regional Recycling Depot for the term December 1, 2018 to November 30, 2019.	All 1 Director/1 vote	Majority

ISSUE(S):

The contract for caretaker services at the Quinn Street Regional Recycling Depot expires November 30, 2018. The current contract allows for three (3) one-year contract extensions with the total duration of the contract not to exceed five years. This would be the first extension under this contract.

The Committee is being asked to recommend to the Board to consider a one-year extension of Contract ES-16-24 Caretaker Services - Quinn Street Regional Recycling Depot for the term December 1, 2018 to November 30, 2019.

RELEVANT POLICIES:

- Policy RD-03-09: Procurement of Goods and Services
 - provides for procurement levels and limits
- Regional Solid Waste Management Plan:
 - provides guidance for residual waste management

SERVICE RELEVANCE:

The Regional District provides solid waste services for the entire Regional District which includes rural Recycling Depots.

FINANCIAL CONSIDERATION(S):

The Contract value is approximately \$137,296.24 per year. Budget implications for this service are reflected in the Solid Waste Management (3305) Budget.

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendations.
 - a one-year extension of Contract ES-16-24 Caretaker Services - Quinn Street Regional Recycling Depot will be recommended to the Regional Board

Other Options:

- a. do not approve the contract extension for caretaker services at Quinn Street Regional Recycling Depot
 - the Regional District would not have caretaker services for the Quinn St Recycling Depot effective December 1, 2018
 - a competitive bid process for the provision of caretaker services for the Quinn Street Regional Recycling Depot would be required

COMMENTS:

Cascades Recovery+ has demonstrated a high level of service in fulfilment of the caretaker services at Quinn Street Regional Recycling Depot since being under contract with the Regional District. Environmental Services Administration recommends extending the current Contract for a one-year period, December 1, 2018 to November 30, 2019.

Respectfully submitted,

Petra Wildauer

Petra Wildauer, General Manager
Environmental Services

PW:jt



REGIONAL DISTRICT of Fraser-Fort George

Head Office:
155 George Street
Prince George, BC
V2L 1P8

Telephone:
(250) 960-4400
Long Distance
from within
the Regional District:
1-800-667-1959

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Municipalities:

McBride
Mackenzie
Prince George
Valemount

Electoral Areas:

Chilako River-Nechako
Crooked River-Parsnip
Robson Valley-Canoe
Salmon River-Lakes
Tabor Lake-Stone Creek
Willow River-Upper Fraser
Woodpecker-Hixon

September 6, 2018

TRAN 25.1

Darren Wahl
Cascades Recovery+
8545 Willow Cale Road
Prince George BC V2N 6Z9

Dear Mr. Wahl:

**Re: Contract ES-16-24
Caretaker Services – Quinn Street Regional Recycling Depot**

This letter is to notify you that Contract ES-16-24 to provide caretaker services at the Quinn Street Regional Recycling Depot expires November 30, 2018.

The Regional District is inquiring if you are interested in extending the Contract for a one-year period, December 1, 2018 to November 30, 2019.

The renewal terms in the contract are set out in Contract ES-16-24. Each extension will be for a one year period and the total Contract duration will not exceed five (5) years. This will be the first extension under this contract.

If you are interested in this option, please respond in writing at your earliest convenience. I would like to prepare a report for the October 18, 2018 Regional Board meeting to request approval for an extension of the current Contract, or permission to tender a new contract.

Working with you the past couple of years has been a pleasure and I look forward to the possibility of continuing our existing working relationship.

Yours truly,

Petra Wildauer, General Manager
Environmental Services

Telephone: 250-960-4400
Facsimile: 250-562-8676

PW:jt

I, Darren Wahl, accept the extension of Contract ES-16-24, Caretaker Services – Quinn Street Regional Recycling Depot at the quoted rates as set out in the Schedule of Prices from December 1, 2018 to November 30, 2019.

Darren Wahl
Cascades Recovery+

SEPT 13, 2018
Date



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee File No.: LAND 1.9.3

FROM: Petra Wildauer, General Manager of Environmental Services

DATE: October 5, 2018

SUBJECT Item: ES-18-11 Sanitary and Select Landfill and Transfer Station Operations in Mackenzie

SUMMARY: Purpose: Consider Non-Award of Contract

PREVIOUS REPORTS: Item No. 5.7, August 2018 (see Agenda for link)

ATTACHMENT(S): Backgrounder

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	All 1Director/1vote	Majority
1. THAT the report be received. THAT the Committee recommend to Board:		
2. THAT Invitation to Tender ES-18-11 Sanitary and Select Landfill and Transfer Station Operations in Mackenzie not be awarded due to tendered costs being higher than the project budget.	All 1Director/1vote	Majority

ISSUE(S):

At the August 2018 Board meeting, a competitive bid process for the sanitary and select landfill and transfer station operations in Mackenzie was authorized. Two qualified bids were received in response to the invitation to Tender and the bids exceed the cost estimate.

The Committee is being asked to recommend to the Board to consider the non-award of Contract ES-18-11 Sanitary and Select Landfill and Transfer Station Operations in Mackenzie.

RELEVANT POLICIES:

- Procurement of Goods and Services Policy No. RD-03-09:
 - provides for procurement levels and limits
- Environmental Management Act*: Landfill Criteria for Municipal Solid Waste
 - provides key elements that pertain to landfill operations

SERVICE RELEVANCE:

The Regional District operates a municipal solid waste facility in Mackenzie as part of the region wide solid waste service provision. The Mackenzie Regional Landfill is operated under Operational Certificate 100206 issued by the Ministry of Environment in March 2009.

FINANCIAL CONSIDERATION(S):

Budget implications for this service are reflected in the Solid Waste Management (3305) budget.

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendations.
 - recommendation will be made to the Regional Board to consider non-award of Contract ES-18-11 Sanitary and Select Landfill and Transfer Station Operations in Mackenzie

Other Options:

- a. Awarding Contract ES-18-11 Sanitary and Select Landfill and Transfer Station Operations in Mackenzie
 - Awarding the contract would provide continuation of Mackenzie landfill operations but has additional implications to the Solid Waste Management budget

COMMENTS:

Environmental Services Administration recommends that the contract for Sanitary and Select Landfill and Transfer Station Operations in Mackenzie not be awarded. Environmental Services Administration will provide an update on next steps at the Committee meeting.

Respectfully submitted,

Petra Wildauer

Petra Wildauer
General Manager of Environmental Services

BACKGROUNDER

Invitation to Tender ES-18-11 Sanitary and Select Landfill and Transfer Station Operations in Mackenzie was advertised as of September 13, 2018 on the Regional District's webpage and the Provincial BCBid® website.

Due to the transitions of Mackenzie's current landfill to a select landfill and transfer station, there were two (2) different scenarios in the tender to fit the current and upcoming needs of Mackenzie's operations requirements.

Scenario 1 outlined the operational needs for the current municipal solid waste landfill operations to be continued at status quo until the new transfer station would be operational (approximately 1 year). Scenario 2 outlined the needs for the transfer station operations and select landfill operations for the contract duration.

The following two (2) qualified tenders were received:

Company	Scenario 1 <i>Landfill</i>	Scenario 2 <i>Transfer Station</i>	Equipment	Personnel
Carp Lake Lumber Ltd	\$34,425/month (excluding taxes) \$413,100/year (excluding taxes)	\$41,650/month (excluding taxes) \$499,800/year (excluding taxes)	<ul style="list-style-type: none"> ▪ not meeting tender specifications ▪ equipment rates high 	<ul style="list-style-type: none"> • uncertified
Parsnip River Forestry Inc.	\$49,400/month (excluding taxes) \$592,800/year (excluding taxes)	\$58,600/month (excluding taxes) \$703,200/year (excluding taxes)	<ul style="list-style-type: none"> • Equipment rates high 	<ul style="list-style-type: none"> • uncertified • unexperienced in solid waste

Both tenders were complete. One bid did not meet equipment specifications. The tenders both exceeded the projected budget amount.

The current contract expires November 1, 2018. Environmental Services Administration is seeking alternatives to continue meeting service expectations and regulatory requirements for the Mackenzie Regional Landfill operations. An update will be provided at the meeting.

Environmental Services Administration recommends not awarding the contract.



REGIONAL DISTRICT of Fraser-Fort George

GM: MAH

Main Office: 155 George Street, Prince George, BC V2L 1P8
 Telephone: (250) 960-4400 / Fax: (250) 563-7520
 Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

REPORT FOR CONSIDERATION

TO: Chair and Directors

File No.: TAX 1.4

FROM: Cindy Paton, Community/Public Safety Assistant

DATE: October 1, 2018

SUBJECT Item: 2019 Property Tax Exemption Bylaw No. 3112, 2018
 SUMMARY: Purpose: Consider 2019 Property Tax Exemptions

PREVIOUS REPORTS: None

- ATTACHMENT(S):
1. Backgrounder
 2. Application dated August 13, 2018 from the Salmon Valley Community Association and Salmon Valley Gymkhana Club
 3. Application dated August 30, 2018 from the Valemount Gun Club
 3. Application dated September 10, 2018 from the Prince George Rod and Gun Club
 4. Application dated September 17, 2018 from the Caledonia Nordic Ski Club
 6. Draft Bylaw No. 3112

RECOMMENDATION(S):

1. THAT the report and the following applications for property tax exemption be received:
 - August 13, 2018 from the Salmon Valley Community Association and the Salmon Valley Gymkhana Club
 - August 30, 2018 from the Valemount Gun Club
 - September 10, 2018 from the Prince George Rod and Gun Club
 - September 17, 2018 from the Caledonia Nordic Ski Club
2. THAT 2019 Property Tax Exemption Bylaw No. 3112, 2018 be now introduced and read a first time.
3. THAT the rules be suspended and Bylaw No. 3112 be given second and third readings.
4. THAT 2019 Property Tax Exemption Bylaw No. 3112, 2018 be adopted.

ENTITLEMENT

HOW VOTE COUNTED

All
1 Director/1 vote

Majority

All
1 Director/1 vote

Majority

All
1 Director/1 vote

Majority

All
1 Director/1 vote

2/3
Majority

ISSUE(S):

Regional Districts may grant permissive tax exemptions under the *Local Government Act*, for certain lands and/or improvements for a specific period of time.

The Board is being asked to consider authorizing property tax exemptions for 2019 in regards to the applications received.

RELEVANT POLICIES:

1. *Local Government Act*, s. 391
 - allows for property tax exemptions under certain conditions

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SERVICE RELEVANCE:

N/A

FINANCIAL CONSIDERATION(S):

A Property Tax Analysis is provided in the attached backgrounder, which includes an estimate of property taxes that would be exempted relating to the Regional District, Regional Hospital District and the Province.

OTHER CONSIDERATION(S):

This year, applications requesting exemptions from 2019 property taxes have been received as follows:

For Electoral Area A: Salmon Valley Community Association and Salmon Valley Gymkhana Club

For Electoral Area C: Prince George Rod and Gun Club

For Electoral Area F: Caledonia Nordic Ski Club

For Electoral Area H: Valemount Gun Club

Should the Board not support authorizing property tax exemptions for any one or more of these requests, a motion to amend the bylaw after first reading would be in order. The property tax exemption bylaw must be adopted prior to October 31, 2018, to have effect in 2019.

DECISION OPTIONS:

1. Approve recommendations.
 - taxes will be exempted from the properties as per the applications received

Other Options:

- a. do not approve exemptions
 - applicants will not receive tax exemptions for 2019
- b. amend bylaw to exclude one or more of the requests
 - amend following first reading

COMMENTS:

The submitted requests for property tax exemption meet the eligibility requirements of the *Local Government Act*. If the Board approves the adoption of this bylaw, BC Assessment will be notified.

Respectfully submitted,

Cindy Paton

Cindy Paton
Community/Public Safety Assistant

:cp

BACKGROUNDER**Electoral Area A****Salmon Valley Community Association and Salmon Valley Gymkhana Club Property Tax Analysis**

Location: 8425 Salmon Valley Road, Salmon Valley area in Electoral Area A

Legal Description: Parcel A (Plan B7047) of District Lot 7696, Cariboo District

Assessment Roll Number: 757-38200.100

2017 Taxable Assessment: Land - \$31,300; Improvements - \$11,900

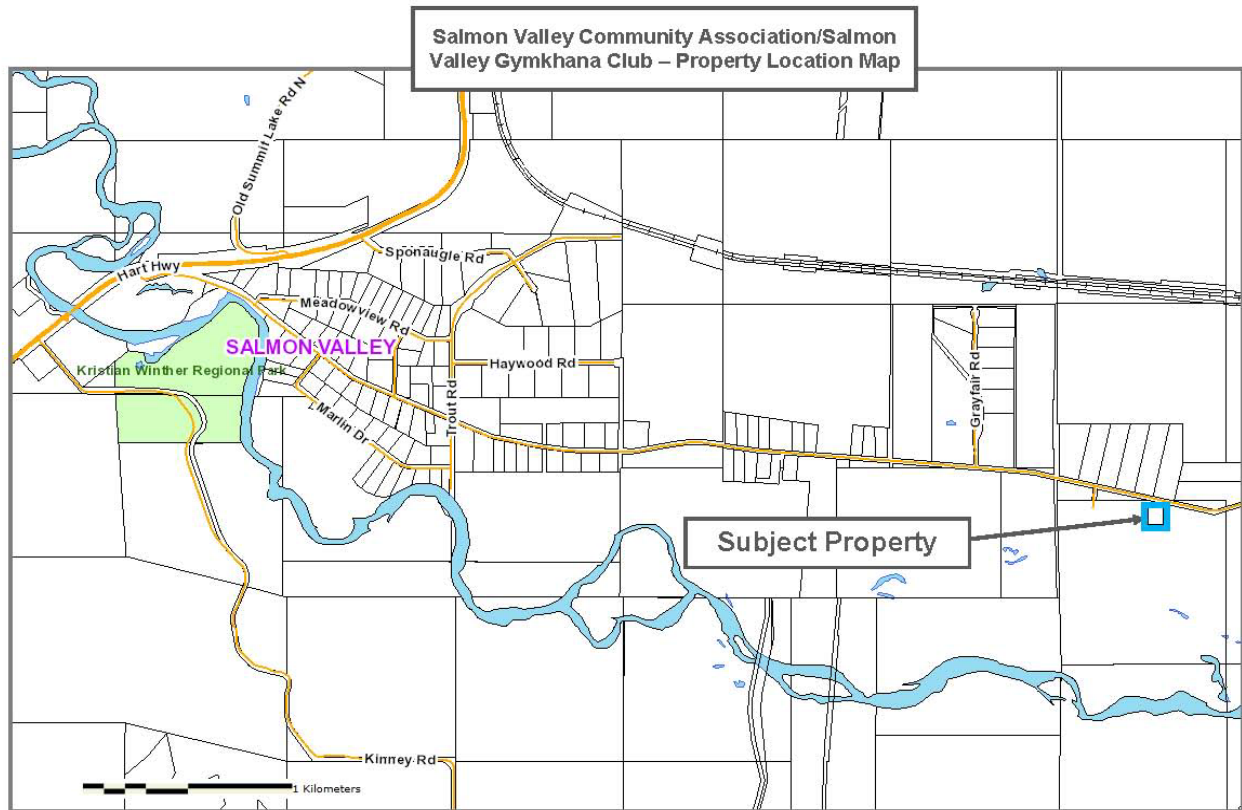
Assessment Class: 6: Improvements – Business Other

8: Land – Recreational Property, Non-profit Organization

Notable changes since previous year: Land value increased by \$1,800, improvements decreased by \$200.

Property Use: The property contains a horse riding arena, horse shelter, announcer's booth, concession and a storage container. The property is used for community recreational events such as gymkhanas and clinics. There were no changes to the land or improvements over the past year. The Salmon Valley Community Association has been in operation more than 40 years and The Salmon Valley Gymkhana Club for more than 30 years. The Community Association and Gymkhana Club became joint owners of the property in January 2012. The groups have been granted a tax-exempt status for this property by the Regional District since 2005.

Tax Levy	Assessment Class	2018 tax rate per \$1,000	Tax Payable
Gen Business/Other	6	2.84000	\$33.80
Gen REC/N/Non-Profit	8	0.91000	\$28.48
Sch Business/Other	6	4.20000	\$49.98
Sch REC/N/Non-Profit	8	2.50000	\$78.25
BC Assessment	6	0.12410	\$1.48
	8	0.04030	\$1.26
Municipal Finance	6	0.00050	\$0.01
	8	0.00020	\$0.01
Police Tax	6	0.33570	\$3.99
	8	0.13700	\$4.29
A Fraser-Fort George	6	3.19791	\$38.06
	8	1.30527	\$40.85
Area A Tax on BLDGS	6	0.03582	\$0.43
	8	n/a	\$0.00
Salmon Valley Fire Protection	6	3.87203	\$46.08
	8	1.58042	\$49.47
Fraser-Ft Geo Hsp	6	1.19506	\$14.22
	8	0.48778	\$15.27
Estimated Tax to be Exempted			\$405.91



Electoral Area C**Prince George Rod and Gun Club Property Tax Analysis**

Location: 31755 Blackwater Road, near Mount Baldy Hughes in Electoral Area C

Legal Description: Unsurveyed Crown Land in the vicinity of Mount Baldy Hughes together with that part of District Lot 11613 and District Lot 13194, Cariboo District, held under Licence of Occupation No. 706036

Assessment Roll Number: 757-47407.754

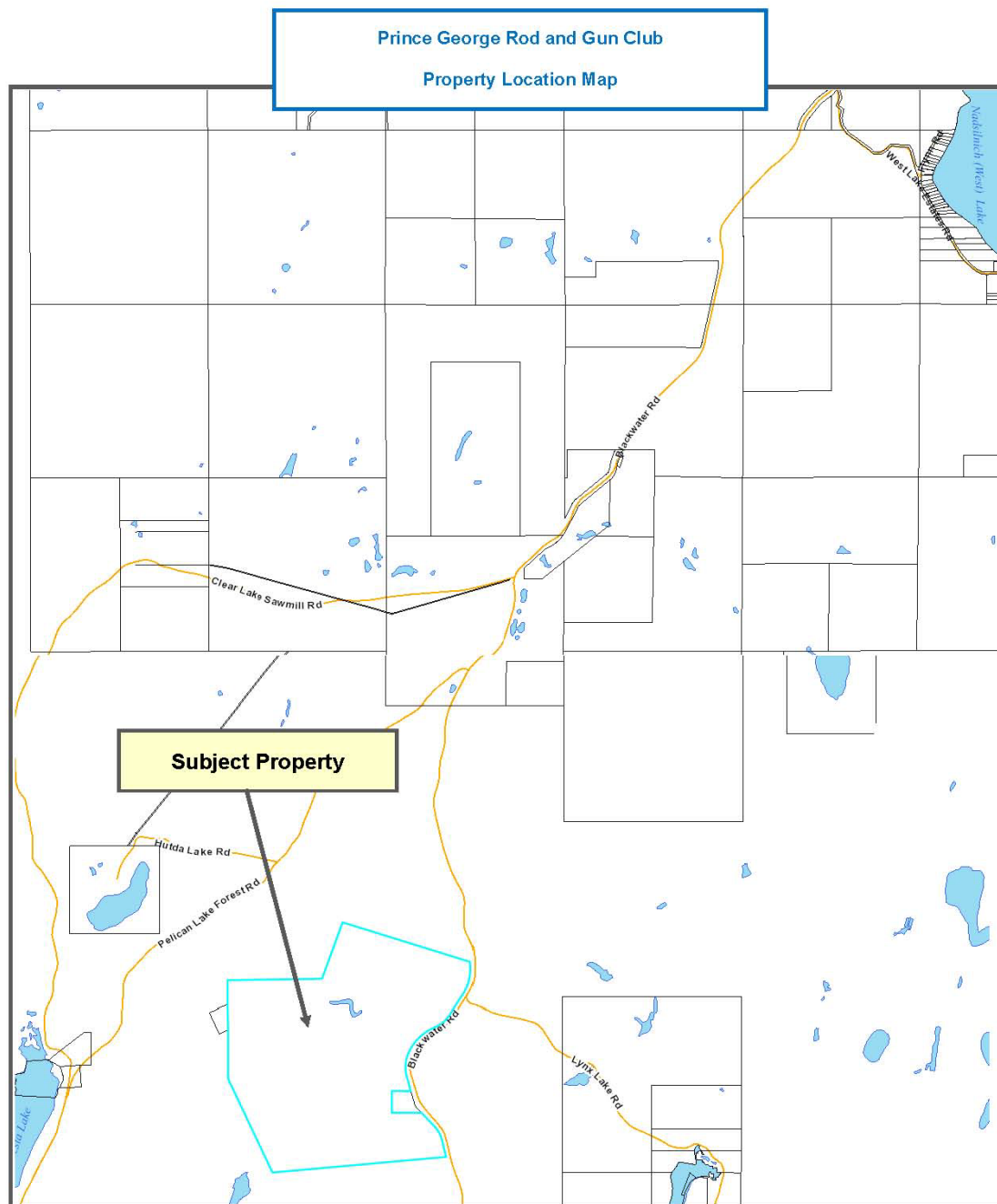
2017 Taxable Assessment: Land - \$129,000; Improvements - \$22,000

Assessment Class: 6: Improvements – Business Other
8: Land – Recreational Property, Non-profit Organization

Notable changes since previous year: Improvements increased by \$6,000.

Property Use: The property is used for recreational and competitive shooting sports, and is an approved venue for training peace officers and security forces. Improvements to the property in 2018 include: electrical and internet service installed at the site, upgrades to the fence security system, 4 new shooting sheds constructed, new bullet berms constructed, new road access to the Centre Fire Range, and parking lot enlarged. The Gun Club has been in operation for more than 50 years and has been granted a tax-exempt status for this property by the Regional District since 2005

Tax Levy	Assessment Class	2018 tax rate per \$1,000	Tax Payable
Gen Business/Other	6	2.84000	\$62.48
Gen RECN/Non-Profit	8	0.91000	\$117.39
Sch Business/Other	6	4.20000	\$92.40
Sch RECN/Non-Profit	8	2.50000	\$322.50
BC Assessment	6	0.12410	\$2.73
	8	0.04030	\$5.20
Municipal Finance	6	0.00050	\$0.01
	8	0.00020	\$0.03
Police Tax	6	0.38510	\$8.47
	8	0.15720	\$20.28
C Fraser-Fort George	6	3.55840	\$78.28
	8	1.45241	\$187.36
Area C Tax on BLDGS	6	0.03506	\$0.77
	8	n/a	
Fraser-Ft Geo Hsp	6	1.19506	\$26.29
	8	0.48778	\$62.92
Estimated Tax to be Exempted			\$987.12



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Electoral Area F**Caledonia Nordic Ski Club Property Tax Analysis**

Location: South side of Highway 16E, approximately 5 km east of Tabor Mountain Ski Hill in Electoral Area F

Legal Description: Unsurveyed Crown land north of the northwest corner of District Lot 2781, Cariboo District held under Special Use Permit No. S7840

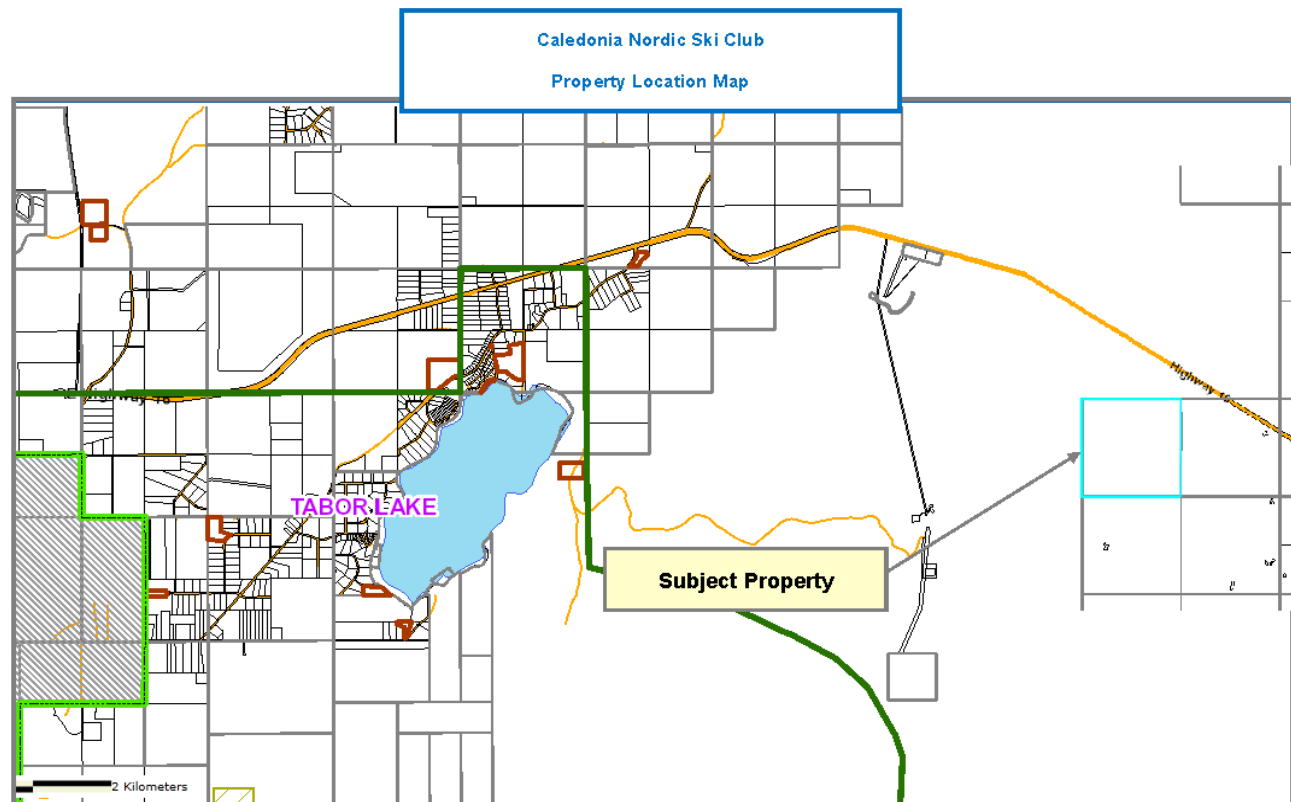
Assessment Roll Number: 757-50007.840

2017 Taxable Assessment: Land - \$18,600; Improvements - \$5,100
Notable changes since previous year: Land value increased by \$4,000, improvements decreased by \$100.

Assessment Class: 6: Improvements – Business Other
8: Land – Recreational Property, Non-profit Organization

Property Use: The property contains recreational trails used for skiing, hiking, biking and races. Buildings are for general use by members, during races and for storage. Improvements made in 2018 include a new well being drilled for snowmaking system being installed in the fall of 2018. The Society has been in operation for more than 50 years and has been granted a tax-exempt status for this property by the Regional District since 1998.

Tax Levy	Assessment Class	2018 tax rate per \$1,000	Tax Payable
Gen Business/Other	6	0.28400	\$1.45
Gen RECN/Non-Profit	8	0.91000	\$16.93
Sch Business/Other	6	4.20000	\$21.42
Sch RECN/Non-Profit	8	2.50000	\$46.50
BC Assessment	6	0.12410	\$0.63
	8	0.04030	\$0.75
Municipal Finance	6	0.00050	\$0.00
	8	0.00020	\$0.00
Police Tax	6	0.47310	\$2.41
	8	0.19310	\$3.59
F Fraser-Fort George	6	0.40703	\$2.08
	8	1.66133	\$30.90
Area F Tax on BLDGS	6	0.03217	\$0.16
	8	n/a	
Fraser-Ft Geo Hsp	6	1.19506	\$6.09
	8	0.48778	\$9.07
Estimated Tax to be Exempted			\$142.00



Electoral Area H**Valemount Gun Club Property Tax Analysis**

Location: South of the Village of Valemount in Electoral Area H

Legal Description: That part of the West ½ of District Lot 7372, Cariboo District held under Licence of Occupation No. 706546

Assessment Roll Number: 757-37851.610

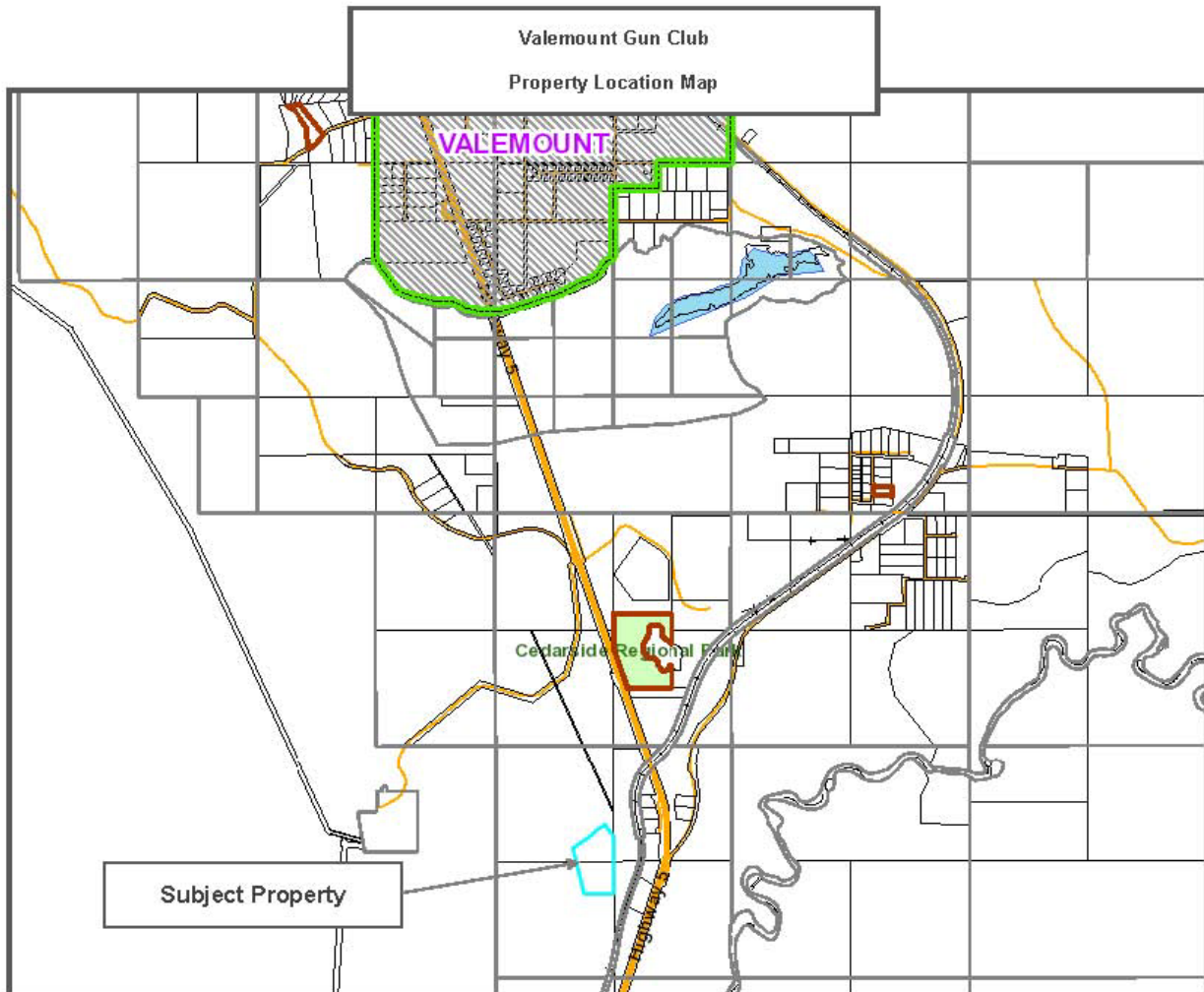
2017 Taxable Assessment: Land - \$76,400; Improvements - \$15,700

Assessment Class: 6: Improvements – Business Other
8: Land – Recreational Property, Non-profit Organization

Notable changes since previous year: Land value decreased by \$300, improvements decreased by \$500.

Property Use: This property is held by the Valemount Gun Club under a Licence of Occupation from the Province and contains a shooting range. The range provides a safe and legal area for shooting practice for Robson Valley residents. There have been no improvements over the past year. The Gun Club has been in operation for more than 30 years and has been granted a tax-exempt status for this property by the Regional District since 2003.

Tax Levy	Assessment Class	2018 tax rate per \$1,000	Tax Payable
Gen Business/Other	6	0.28400	\$4.46
Gen RECN/Non-Profit	8	0.91000	\$69.52
Sch Business/Other	6	4.20000	\$65.94
Sch RECN/Non-Profit	8	2.50000	\$191.00
BC Assessment	6	0.12410	\$1.95
	8	0.04030	\$3.08
Municipal Finance	6	0.00050	\$0.01
	8	0.00020	\$0.02
Police Tax	6	0.52600	\$8.26
	8	0.21470	\$16.40
H Fraser-Fort George	6	3.52521	\$55.35
	8	1.43886	\$109.93
Area H Tax on BLDGS	6	0.01443	\$0.23
	8	n/a	
Valemount/Dist RESCU	6	0.37554	\$5.90
	8	0.15328	\$11.71
Ice Arena (I)	6	1.24921	\$19.61
	8	n/a	
Canoe Valley Rec Ctr	6	1.76003	\$27.63
	8	0.71838	\$54.88
Valemount Fire Prot	6	1.28539	\$20.18
	8	0.52465	\$40.08
Fraser-Ft Geo Hsp	6	1.19506	\$18.76
	8	0.48778	\$37.27
Estimated Tax to be Exempted			\$762.16



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REGIONAL DISTRICT
of Fraser-Fort George

155 George Street, Prince George, BC V2L 1P8
Fax: 250-563-7520 or Email: district@rdffg.bc.ca

APPLICATION FOR PERMISSIVE PROPERTY TAX EXEMPTION

DEADLINE FOR SUBMISSIONS: **SEPTEMBER 21, 2018**

1. The *Local Government Act* authorizes the Regional District Board, on application and if it so desires, to exempt property from property taxes within an electoral area as follows:
 - a. by adoption of a bylaw not later than October 31st in any year;
 - b. property taxes may be exempted for the next calendar year or, with the assent of the electors, a specified period not longer than 10 years;
 - c. the property meets one of the following categories:
 - i. land or improvements, or both, owned or held by, or held in trust by the owner for, an athletic or service organization and used principally for public athletic or recreation purposes;
 - ii. land or improvements, or both, used or occupied by a church as tenant or licensee for the purpose of public worship or for the purposes of a church hall that the board considers necessary to the church;
 - iii. an interest held by a non-profit organization in school buildings that the organization uses or occupies as tenant or licensee of a board of school trustees;
 - iv. land that is owned and used exclusively by an agricultural or horticultural society and that is in excess of an area exemption under section 15(1)(j) of the *Taxation (Rural Area) Act*;
 - v. an interest held by a francophone education authority in school buildings that the francophone education authority uses or occupies as licensee of a board of school trustees;
 - vi. an interest held by a non-profit organization in school buildings that the organization uses or occupies as tenant or licensee of a francophone education authority;
 - vii. land or improvements that
 1. are owned or held by a municipality, regional district or other local authority, and
 2. the board considers are used for a purpose of the local authority.
2. The bylaw referred to in Section 1(a) requires at least 2/3 of the votes cast to be adopted. The bylaw will describe the boundaries of the proposed exempt land including a plan showing the portion of the land to be exempted and the portion that is taxable, if applicable.
3. An exemption may apply to the whole or part of the taxable assessed value of land, improvements or both.
4. The facility/property for which the tax exemption is sought must not be operated for profit.
5. The organization should be prepared to support its application in person, should it be requested to do so. Additional information may be requested.
6. If any information on this application changes throughout the year, the Regional District must be notified as soon as possible. Examples may be:
 - a. sale of property,
 - b. change in the use of land and/or building(s),
 - c. change in the operation of the facility(ies), etc.
7. Under the *Local Government Act*, if there is a change in the use or ownership of a property exempted from taxation by bylaw that results in the property no longer meeting the requirements for exemption under the *Local Government Act*, the bylaw ceases to apply to that property and the property is liable to taxation effective from the time of the change.

PLEASE COMPLETE ALL OF THE FOLLOWING SECTIONS. IF THERE IS A SECTION THAT DOES NOT APPLY TO YOUR ORGANIZATION'S CIRCUMSTANCES, PLEASE WRITE 'N/A'. IF YOU REQUIRE ASSISTANCE WITH ANY SECTION, PLEASE FEEL FREE TO CONTACT REGIONAL DISTRICT STAFF AT 250-860-4400.

ORGANIZATION INFORMATION

Name of Organization: Salmon Valley Community Asso. Number of Years in Operation: 41/33
Salmon Valley Gymkhana Club
 Mailing Address: 8425 Salmon Valley Rd Prince George BC V2K 5W4
Street Address City Province Postal code
 Society Registration No.: S-13358-SVCA Charity Registration No.: 50050821-SVGC

APPLICATION FOR PERMISSIVE PROPERTY TAX EXEMPTION

Page 2

Daytime Phone Number: 778 349-0786 - SVCA Email Address: salmonvalleyconnects@gmail.com
 Primary Contact Person: 250-613-9261 - SVCC Title: cka2012@hotmail.com
Corinne Holmuth - SVCC President.

SUBJECT PROPERTY INFORMATION

Legal description: Lot 7696 Plan B7047 Parcel A Cariboo Dist.
Lot / Block / Plan / District / Lot
 PID no. 015-338-991 Folio number of property: 26-757-38200.100

8. Indicate if this application is for a property exemption for the:

- ☒ whole parcel; or
☐ a portion of the land and improvements.

If only a portion, identify by attaching a map of the portion of land and improvements included in the request.

9. Which sub-section of No. 1 of this application (see page 1) is relevant to your application?: i

10. State the use of land and buildings.

Gymkhana - Community events Recreational - non profit
Horse arena announcer booth - small concession

11. Specify if there have been changes to the land or improvements in the past year.

NA

12. Identify any commercial activities that occur on the property such as food, liquor, equipment sales or rental, daycare/preschool, residential facilities that have not been described in no. 10 above.

NA

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

The information required by this form and the documents you provide with it are collected for the purpose of an application for a permissive tax exemption within the Regional District of Fraser-Fort George. Information pertaining to this application will be available for review by any member of the public and will be subject to the Freedom of Information and Protection of Privacy Act.

If you have any questions about the collection or use of this information, please contact the Corporate Officer at 250-880-4400.

I understand this application and the information or documents provided in support of the application are part of the public record and therefore routinely available upon request.

Signature and Title of Applicant

Aug 13, 2018.

Date

Aug 7, 2018

Applications must be complete, signed and submitted by mail to Community Services, Regional District of Fraser-Fort George, 155 George Street, Prince George BC V2L 1P8 or by email to district@rdffg.bc.ca no later than September 21, 2018 to be considered for a tax exemption in the year 2019.



REGIONAL DISTRICT
of Fraser-Fort George

155 George Street, Prince George, BC V2L 1P8
Fax: 250-563-7520 or Email: district@rdffg.bc.ca

APPLICATION FOR PERMISSIVE PROPERTY TAX EXEMPTION

DEADLINE FOR SUBMISSIONS: **SEPTEMBER 21, 2018**

1. The *Local Government Act* authorizes the Regional District Board, on application and if it so desires, to exempt property from property taxes within an electoral area as follows:
 - a. by adoption of a bylaw not later than October 31st in any year;
 - b. property taxes may be exempted for the next calendar year or, with the assent of the electors, a specified period not longer than 10 years;
 - c. the property meets one of the following categories:
 - i. land or improvements, or both, owned or held by, or held in trust by the owner for, an athletic or service organization and used principally for public athletic or recreation purposes;
 - ii. land or improvements, or both, used or occupied by a church as tenant or licensee for the purpose of public worship or for the purposes of a church hall that the board considers necessary to the church;
 - iii. an interest held by a non-profit organization in school buildings that the organization uses or occupies as tenant or licensee of a board of school trustees;
 - iv. land that is owned and used exclusively by an agricultural or horticultural society and that is in excess of an area exemption under section 15(1)(j) of the *Taxation (Rural Area) Act*;
 - v. an interest held by a francophone education authority in school buildings that the francophone education authority uses or occupies as licensee of a board of school trustees;
 - vi. an interest held by a non-profit organization in school buildings that the organization uses or occupies as tenant or licensee of a francophone education authority;
 - vii. land or improvements that
 1. are owned or held by a municipality, regional district or other local authority, and
 2. the board considers are used for a purpose of the local authority.
2. The bylaw referred to in Section 1(a) requires at least 2/3 of the votes cast to be adopted. The bylaw will describe the boundaries of the proposed exempt land including a plan showing the portion of the land to be exempted and the portion that is taxable, if applicable.
3. An exemption may apply to the whole or part of the taxable assessed value of land, improvements or both.
4. The facility/property for which the tax exemption is sought must not be operated for profit.
5. The organization should be prepared to support its application in person, should it be requested to do so. Additional information may be requested.
6. If any information on this application changes throughout the year, the Regional District must be notified as soon as possible. Examples may be:
 - a. sale of property,
 - b. change in the use of land and/or building(s),
 - c. change in the operation of the facility(ies), etc.
7. Under the *Local Government Act*, if there is a change in the use or ownership of a property exempted from taxation by bylaw that results in the property no longer meeting the requirements for exemption under the *Local Government Act*, the bylaw ceases to apply to that property and the property is liable to taxation effective from the time of the change.

PLEASE COMPLETE ALL OF THE FOLLOWING SECTIONS. IF THERE IS A SECTION THAT DOES NOT APPLY TO YOUR ORGANIZATION'S CIRCUMSTANCES, PLEASE WRITE 'N/A'. IF YOU REQUIRE ASSISTANCE WITH ANY SECTION, PLEASE FEEL FREE TO CONTACT REGIONAL DISTRICT STAFF AT 250-960-4400.

ORGANIZATION INFORMATION

Name of Organization: VALEMOUNT GUN CLUB Number of Years in Operation: 39
 Mailing Address: BOX 716 VALEMOUNT BC V0E2Z0
Street Address City Province Postal code
 Society Registration No.: 5-26800 Charity Registration No.: N/A

... controlled + monitored program. Electrical power also taken to our two Atco trailer scoring buildings - one at Centre Fire Range the other at the Action Bays.

Several of the Action Bays have been resculped + surfaced with appropriate gravel + ditching improved. The grounds have been levelled + two new outdoor toilets installed.

4 new shooting sheds have been built + installed on the Action Bays.

On the Centre Fire Range:

- all debris (smashed wood chunks) + mud removed + range in front of shooting shed built up to level. French ditch made to deal with drainage.
- new road built to better access from shed to target/bullet berms to 200 m. line with ditch + culvert to assist drainage.
- new bullet berms created at 40, 60, 75 + 150 m. Berm at 100 m. made higher + levelled.
- all bullet berms dressed to remove vegetation + rocks
- 500 m. berm has vehicular access drive-thru now.
- new berms at 600 + 700 m.
- road access to 1000 m. target line + vegetation removed.
- range extended to 1400 m. from existing 1000 m.
- concrete in shooting shed prepared for installation of two permanent steel + concrete benches to replace wooden ones.
- parking lot enlarged + smoothed with road-mix gravel.

APPLICATION FOR PERMISSIVE PROPERTY TAX EXEMPTION

Page 2

Daytime Phone Number: 250-566-9154 Email Address: VALEMOUNTGUNCLUB@GMAIL.COM
 Primary Contact Person: PAUL JOHNSON Title: SECRETARY TREASURER

SUBJECT PROPERTY INFORMATION

Legal description: THAT PART OF THE SW¹/₄ AND NW¹/₄ OF DISTRICT LOT 7372 CARIBOU DIST.
Lot / Block / Plan / District Lot

PID no. _____ Folio number of property: 757-37851.610

8. Indicate if this application is for a property exemption for the:
☒ whole parcel; or
☐ a portion of the land and improvements.

If only a portion, identify by attaching a map of the portion of land and improvements included in the request.

9. Which sub-section of No. 1 of this application (see page 1) is relevant to your application?: i

10. State the use of land and buildings.

GUN CLUB SHOOTING RANGE

11. Specify if there have been changes to the land or improvements in the past year.

N/A

12. Identify any commercial activities that occur on the property such as food, liquor, equipment sales or rental, daycare/preschool, residential facilities that have not been described in no. 10 above.

N/A

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

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If you have any questions about the collection or use of this information, please contact the Corporate Officer at 250-980-4400.

I understand this application and the information or documents provided in support of the application are part of the public record and therefore routinely available upon request.

Signature and Title of Applicant

SECRETARY TREASURER

Date

AUG. 30, 2018

Applications must be complete, signed and submitted by mail to Community Services, Regional District of Fraser-Fort George, 155 George Street, Prince George BC V2L 1P8 or by email to district@rdffg.bc.ca no later than **September 21, 2018** to be considered for a tax exemption in the year 2019.



**REGIONAL DISTRICT
of Fraser-Fort George**

155 George Street, Prince George, BC V2L 1P8
Fax: 250-563-7520 or E-mail: district@rdffg.bc.ca

APPLICATION FOR PERMISSIVE PROPERTY TAX EXEMPTION

DEADLINE FOR SUBMISSIONS: **SEPTEMBER 21, 2018**

1. The *Local Government Act* authorizes the Regional District Board, on application and if it so desires, to exempt property from property taxes within an electoral area as follows:
 - a. by adoption of a bylaw not later than October 31st in any year;
 - b. property taxes may be exempted for the next calendar year or, with the assent of the electors, a specified period not longer than 10 years;
 - c. the property meets one of the following categories:
 - i. land or improvements, or both, owned or held by, or held in trust by the owner for, an athletic or service organization and used principally for public athletic or recreation purposes;
 - ii. land or improvements, or both, used or occupied by a church as tenant or licensee for the purpose of public worship or for the purposes of a church hall that the board considers necessary to the church;
 - iii. an interest held by a non-profit organization in school buildings that the organization uses or occupies as tenant or licensee of a board of school trustees;
 - iv. land that is owned and used exclusively by an agricultural or horticultural society and that is in excess of an area exemption under section 15(1)(i) of the *Taxation (Rural Area) Act*;
 - v. an interest held by a francophone education authority in school buildings that the francophone education authority uses or occupies as licensee of a board of school trustees;
 - vi. an interest held by a non-profit organization in school buildings that the organization uses or occupies as tenant or licensee of a francophone education authority;
 - vii. land or improvements that
 1. are owned or held by a municipality, regional district or other local authority, and
 2. the board considers are used for a purpose of the local authority.
2. The bylaw referred to in Section 1(a) requires at least 2/3 of the votes cast to be adopted. The bylaw will describe the boundaries of the proposed exempt land including a plan showing the portion of the land to be exempted and the portion that is taxable, if applicable.
3. An exemption may apply to the whole or part of the taxable assessed value of land, improvements or both.
4. The facility/property for which the tax exemption is sought must not be operated for profit.
5. The organization should be prepared to support its application in person, should it be requested to do so. Additional information may be requested.
6. If any information on this application changes throughout the year, the Regional District must be notified as soon as possible. Examples may be:
 - a. sale of property,
 - b. change in the use of land and/or building(s),
 - c. change in the operation of the facility(ies), etc.
7. Under the *Local Government Act*, if there is a change in the use or ownership of a property exempted from taxation by bylaw that results in the property no longer meeting the requirements for exemption under the *Local Government Act*, the bylaw ceases to apply to that property and the property is liable to taxation effective from the time of the change.

PLEASE COMPLETE ALL OF THE FOLLOWING SECTIONS. IF THERE IS A SECTION THAT DOES NOT APPLY TO YOUR ORGANIZATION'S CIRCUMSTANCES, PLEASE WRITE 'N/A'. IF YOU REQUIRE ASSISTANCE WITH ANY SECTION, PLEASE FEEL FREE TO CONTACT REGIONAL DISTRICT STAFF AT 250-960-4400.

ORGANIZATION INFORMATION

Name of Organization: Prince George Rod and Gun Club Number of Years in Operation: 72

Mailing Address: PO Box 924 Prince George, BC V2L 4T7

Street Address City Province Postal code

Society Registration No.: S-3066 Charity Registration No.: n/a

APPLICATION FOR PERMISSIVE PROPERTY TAX EXEMPTION

Page 2

Daytime Phone Number: 256-564-7894 Email Address: dtaylor.sapergia@gmail.com
 Primary Contact Person: D. Taylor Sapergia Title: President

SUBJECT PROPERTY INFORMATION

Legal description: DL11613 + DL 13194 LOC 706036
Lot / Block / Plan / District Lot

PID no. n/a crown land Folio number of property: 757-47707-754

8. Indicate if this application is for a property exemption for the:

- ☒ whole parcel; or
☐ a portion of the land and improvements.

If only a portion, identify by attaching a map of the portion of land and improvements included in the request.

9. Which sub-section of No. 1 of this application (see page 1) is relevant to your application?: 1

10. State the use of land and buildings.

Recreational and competitive shooting sports, education, providing an approved venue for training of peace officers + security forces

11. Specify if there have been changes to the land or improvements in the past year.

Hydro has been installed. We now have an electronic lock on our gate, replacing the pad lock system, with internet access through a Planet and a computer

12. Identify any commercial activities that occur on the property such as food, liquor, equipment sales or rental, ^{over} daycare/preschool, residential facilities that have not been described in no. 10 above.

These ranges are rented to Government (Peace Officers) + Security Forces from time to time, on a regular schedule.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

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If you have any questions about the collection or use of this information, please contact the Corporate Officer at 250-960-4400.

I understand this application and the information or documents provided in support of the application are part of the public record and therefore routinely available upon request.

[Signature] - President
 Signature and Title of Applicant

Sept. 10/18
 Date

Applications must be complete, signed and submitted by mail to Community Services, Regional District of Fraser-Fort George, 155 George Street, Prince George BC V2L 1P8 or by email to district@rdffg.bc.ca no later than September 21, 2018 to be considered for a tax exemption in the year 2019.



REGIONAL DISTRICT
of Fraser-Fort George

155 George Street, Prince George, BC V2L 1P8
Fax: 250-563-7520 or Email: district@rdffg.bc.ca

APPLICATION FOR PERMISSIVE PROPERTY TAX EXEMPTION

DEADLINE FOR SUBMISSIONS: **SEPTEMBER 21, 2018**

1. The *Local Government Act* authorizes the Regional District Board, on application and if it so desires, to exempt property from property taxes within an electoral area as follows:
 - a. by adoption of a bylaw not later than October 31st in any year;
 - b. property taxes may be exempted for the next calendar year or, with the assent of the electors, a specified period not longer than 10 years;
 - c. the property meets one of the following categories:
 - i. land or improvements, or both, owned or held by, or held in trust by the owner for, an athletic or service organization and used principally for public athletic or recreation purposes;
 - ii. land or improvements, or both, used or occupied by a church as tenant or licensee for the purpose of public worship or for the purposes of a church hall that the board considers necessary to the church;
 - iii. an interest held by a non-profit organization in school buildings that the organization uses or occupies as tenant or licensee of a board of school trustees;
 - iv. land that is owned and used exclusively by an agricultural or horticultural society and that is in excess of an area exemption under section 15(1)(j) of the *Taxation (Rural Area) Act*;
 - v. an interest held by a francophone education authority in school buildings that the francophone education authority uses or occupies as licensee of a board of school trustees;
 - vi. an interest held by a non-profit organization in school buildings that the organization uses or occupies as tenant or licensee of a francophone education authority;
 - vii. land or improvements that
 1. are owned or held by a municipality, regional district or other local authority, and
 2. the board considers are used for a purpose of the local authority.
2. The bylaw referred to in Section 1(a) requires at least 2/3 of the votes cast to be adopted. The bylaw will describe the boundaries of the proposed exempt land including a plan showing the portion of the land to be exempted and the portion that is taxable, if applicable.
3. An exemption may apply to the whole or part of the taxable assessed value of land, improvements or both.
4. The facility/property for which the tax exemption is sought must not be operated for profit.
5. The organization should be prepared to support its application in person, should it be requested to do so. Additional information may be requested.
6. If any information on this application changes throughout the year, the Regional District must be notified as soon as possible. Examples may be:
 - a. sale of property,
 - b. change in the use of land and/or building(s),
 - c. change in the operation of the facility(ies), etc.
7. Under the *Local Government Act*, if there is a change in the use or ownership of a property exempted from taxation by bylaw that results in the property no longer meeting the requirements for exemption under the *Local Government Act*, the bylaw ceases to apply to that property and the property is liable to taxation effective from the time of the change.

PLEASE COMPLETE ALL OF THE FOLLOWING SECTIONS. IF THERE IS A SECTION THAT DOES NOT APPLY TO YOUR ORGANIZATION'S CIRCUMSTANCES, PLEASE WRITE 'N/A'. IF YOU REQUIRE ASSISTANCE WITH ANY SECTION, PLEASE FEEL FREE TO CONTACT REGIONAL DISTRICT STAFF AT 250-960-4400.

ORGANIZATION INFORMATION

Name of Organization: Caledonia Nordic Ski Club Number of Years in Operation: 35 + yrs
 Mailing Address: PO Box 1243 Prince George BC V2L 4V3
Street Address City Province Postal code
 Society Registration No.: 50005294 Charity Registration No.: _____

APPLICATION FOR PERMISSIVE PROPERTY TAX EXEMPTION

Page 2

Daytime Phone Number: 250-564-3809 Email Address: manager@caledonianordic.com
 Primary Contact Person: John Bowes Title: General Manager
250-552-8733 (cell)

SUBJECT PROPERTY INFORMATION

Legal description: Special Use Permit 57840 N & NW COR of DL 2781
Lot / Block / Plan / District/Lot

PID no. _____ Folio number of property: 757 50007840

8. Indicate if this application is for a property exemption for the:
☐ whole parcel; or
☐ a portion of the land and improvements.

If only a portion, identify by attaching a map of the portion of land and improvements included in the request.

9. Which sub-section of No. 1 of this application (see page 1) is relevant to your application?: i

10. State the use of land and buildings.

Recreational and competitive cross country skiing, school programs, ski & biathlon programs, cycling programs

11. Specify if there have been changes to the land or improvements in the past year.

New well drilled for snowmaking system to be installed in Fall 2018.

12. Identify any commercial activities that occur on the property such as food, liquor, equipment sales or rental, daycare/preschool, residential facilities that have not been described in no. 10 above.

- None -

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

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If you have any questions about the collection or use of this information, please contact the Corporate Officer at 250-960-4400.

I understand this application and the information or documents provided in support of the application are part of the public record and therefore routinely available upon request.

[Signature]
 Signature and Title of Applicant

Sept. 17/18
 Date

Applications must be complete, signed and submitted by mail to Community Services, Regional District of Fraser-Fort George, 155 George Street, Prince George BC V2L 1P8 or by email to district@rdffg.bc.ca no later than September 21, 2018 to be considered for a tax exemption in the year 2019.



**REGIONAL DISTRICT
of Fraser-Fort George**

BYLAW NO. 3112

A BYLAW TO EXEMPT REAL PROPERTY FROM TAXATION IN 2019

WHEREAS the Regional District may, pursuant to Section 391 of the Local Government Act, exempt or partially exempt property within an electoral area and used for specified public purposes from taxation under the *Taxation (Rural Area) Act*;

AND WHEREAS the Regional District has been requested to exempt certain properties from taxation in 2019;

AND WHEREAS the Regional District considers the granting of the property tax exemptions to be in the public interest;

NOW THEREFORE the Board of Directors of the Regional District of Fraser-Fort George, in open meeting assembled, enacts as follows:

Property Tax Exemptions:

1. (1) The properties described in Appendix A, attached to and forming part of this bylaw, shall be exempt from taxation for 2019.
- (2) The exemptions granted under subsection (1) shall apply to land and improvements.
2. This bylaw may be cited for all purposes as "2019 Property Tax Exemption Bylaw No. 3112, 2018".

READ A FIRST TIME ON THE DAY OF , 2018

READ A SECOND TIME ON THE DAY OF , 2018

READ A THIRD TIME ON THE DAY OF , 2018

ADOPTED THIS DAY OF , 2018

Chair

General Manager of Legislative
and Corporate Services

BYLAW NO. 3112, 2018**PAGE 2**

APPENDIX A

Properties to be Exempted from Taxation

Electoral Area	Property Description	Tenure Holder	Tenure Type	Property Use
A	Parcel A (Plan B7047) of District Lot 7696, Cariboo District	Salmon Valley Community Association and Salmon Valley Gymkhana Club, as joint tenants	Fee Simple	community recreational events gymkhanas, clinics,
C	Unsurveyed Crown Land in the vicinity of Mount Baldy Hughes together with that part of District Lot 11613 and District Lot 13194, Cariboo District, held under Licence of Occupation No. 706036	Prince George Rod and Gun Club	Licence of Occupation	recreational and competitive shooting sports, training and education
F	Unsurveyed Crown land north of the northwest corner of District Lot 2781, Cariboo District, held under Special Use Permit No. 7840	Caledonia Nordic Ski Club	Special Use Permit	recreational trails for skiing, hiking, biking, races
H	That part of the West ½ of District Lot 7372, Cariboo District, held under Licence of Occupation No. 706546	Valemount Gun Club	Licence of Occupation	shooting range



REGIONAL DISTRICT of Fraser-Fort George

GM: MAH

Main Office: 155 George Street, Prince George, BC V2L 1P8
 Telephone: (250) 960-4400 / Fax: (250) 563-7520
 Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

REPORT FOR CONSIDERATION

TO: Chair and Directors

File No.: COM 8.1

FROM: Meredith Burmaster, Manager of Community Services

DATE: October 10, 2018

SUBJECT Item: Grants: Electoral Area A

SUMMARY: Purpose: Grant Approval

PREVIOUS REPORTS: None

ATTACHMENT(S): 1. Grant Schedule
 2. Grant Applications

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	All 1 Director/1 vote	Majority
1. THAT the report, Grant Schedule and grant application forms for Electoral Area A be received.		
2. THAT the Grants for Electoral Area A, as listed in the October Grant Schedule, be approved.	All 1 Director/1 vote	Majority

ISSUE(S):

The October Grant Schedule details the requests received for Community Grants-In-Aid for Electoral Area A. Grants have been requested by the organization listed on the October Grant Schedule. The Board is being asked to consider approving the October Grant Schedule.

RELEVANT POLICIES:

1. Community Grants-In-Aid Policy C-2:
 - provides financial assistance to community groups or organizations for the purpose of benefiting the community.

SERVICE RELEVANCE:

The Regional District's current Community Grants-In-Aid program derives its authority from the *Local Government Act*. The purpose of these functions is to provide financial assistance to community groups or organizations which, in the opinion of the Regional District, provide a benefit to the community.

FINANCIAL CONSIDERATION(S):

The 2018 budget for Community Grants-In-Aid Electoral Area A has sufficient funds to support these expenditures.

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendation:
 - grants will be provided per the schedule

Other Options:

- a. do not approve October Grant Schedule
 - organizations do not receive funding

COMMENTS:

These grant requests meet the requirements of Community Grants In-Aid Policy C-2.

Respectfully submitted,

Meredith Burmaster

Meredith Burmaster
Manager of Community Services

MB:ef

**GRANT SCHEDULE
ELECTORAL AREA A
For the Month of October 2018**

Community Grants-In-Aid

Organization	Grant Request	Amount
Ness Lake Recreation Commission	Operating expenses	\$4,030
Nukko Lake Recreation Commission	Halloween fireworks	800
Total Grant		<u>\$4,830</u>



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P9
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-887-1959 / <http://www.rdffg.bc.ca>



MB
WW

COMMUNITY GRANT-IN-AID APPLICATION

Applications must be made in accordance with Regional District Policy C-2

Group Contact Information:

Organization: Ness Lake Recreational Commission	President/Contact Person: Lorraine Conway
Mailing Address: 24300 Sicamore Road	Phone Number(s): [REDACTED]
Prince George, BC	Email: [REDACTED]
V2K 5M5	Fax: [REDACTED]
Total Grant Requested: \$ 4028.96	Regional District Electoral Area Director: Warren Wilson
Previous 3 years Regional District Grants Received:	

on file

Applicant Profile:

Overview of Organization's Programs and Services:

Volunteer organization of approx. 20 members serving
a community of approx. 400 families

Please attach current list of Directors or Executive of Organization: Attached: ☐

List on File at Regional District: ☒

Grant Application:

What would this grant be used for? (Attach additional information if necessary)

To help pay for operating expenses, Fortis BC, BC hydro,
general expenses.

Other Revenue Towards Project/Purchase:

What other revenue/in-kind works is available to be put towards this project/purchase?

Attachments in Support of the Application (such as diagrams & background info):

1. Non-Profit Society Registration

2. Diagrams, background information, endorsements

I understand that the information contained in this application may be made available for public viewing
in accordance with the Freedom of Information and Protection of Privacy Act.

Signature (Organization President)

Sept 19/18
Date

➡ Mail, Fax or Hand Deliver this Form to the Regional District of Fraser-Fort George



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

COMMUNITY GRANT-IN-AID APPLICATION

Applications must be made in accordance with Regional District Policy C-2

Group Contact Information:	
Organization: Nukko Lake Rec Commission	President/Contact Person: Jane Everall
Mailing Address: 23485 Chief Lake Road Prince George, BC V2K 5K8	Phone Number(s): [REDACTED]
	Email: [REDACTED]
	Fax: [REDACTED]
Total Grant Requested: \$ up to \$800.00	Regional District Electoral Area Director: Warren Wilson
Previous 3 years Regional District Grants Received:	
2016 - \$5545	
2017 - \$2560	
2018 - \$2230	
Applicant Profile:	
Overview of Organization's Programs and Services.	
Run community programs and services for families and individuals of all ages.	
Please attach current list of Directors or Executive of Organization: Attached: <input type="checkbox"/>	
List on File at Regional District: <input checked="" type="checkbox"/>	
Grant Application:	
What would this grant be used for? (Attach additional information if necessary)	
Fireworks for our annual family halloween event.	
Other Revenue Towards Project/Purchase:	
What other revenue/in-kind works is available to be put towards this project/purchase?	
Save-On-Foods donates hot chocolate, wieners and buns.	
Volunteers to set off fireworks, run free concession.	
Attachments in Support of the Application (such as diagrams & background info):	
1. Non-Profit Society Registration	
2. Diagrams, background information, endorsements	
I understand that the information contained in this application may be made available for public viewing in accordance with the <i>Freedom of Information and Protection of Privacy Act</i> .	
 Signature (Organization President)	October 9 2018 Date

➡ **Mail, Fax or Hand Deliver this Form to the Regional District of Fraser-Fort George**



REGIONAL DISTRICT of Fraser-Fort George

GM: MAH

Main Office: 155 George Street, Prince George, BC V2L 1P8
 Telephone: (250) 960-4400 / Fax: (250) 563-7520
 Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

REPORT FOR CONSIDERATION

TO: Chair and Directors

File No.: COM 8.2

FROM: Meredith Burmaster, Manager of Community Services

DATE: October 4, 2018

SUBJECT Item: Grants: Electoral Area C

SUMMARY: Purpose: Grant Approval

PREVIOUS REPORTS: None

ATTACHMENT(S): 1. Grant Schedule
 2. Grant Application

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
1. THAT the report, Grant Schedule and grant application form for Electoral Area C be received.	All 1 Director/1 vote	Majority
2. THAT the Grant for Electoral Area C, as listed in the October Grant Schedule, be approved.	All 1 Director/1 vote	Majority

ISSUE(S):

The October Grant Schedule details the request received for a Community Grant-In-Aid for Electoral Area C. A grant has been requested by the organization listed on the October Grant Schedule. The Board is being asked to consider approving the October Grant Schedule.

RELEVANT POLICIES:

1. Community Grants-In-Aid Policy C-2:
 - provides financial assistance to community groups or organizations for the purpose of benefiting the community.

SERVICE RELEVANCE:

The Regional District's current Community Grants-In-Aid program derives its authority from the *Local Government Act*. The purpose of these functions is to provide financial assistance to community groups or organizations which, in the opinion of the Regional District, provide a benefit to the community.

FINANCIAL CONSIDERATION(S):

The 2018 budget for Community Grants-In-Aid Electoral Area C has sufficient funds to support this expenditure.

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendation:
 - grant will be provided per the schedule

Other Options:

- a. do not approve October Grant Schedule
 - organization does not receive funding

COMMENTS:

This grant request meets the requirements of Community Grants In-Aid Policy C-2.

Respectfully submitted,

Meredith Burmaster

Meredith Burmaster
Manager of Community Services

MB:ef

GRANT SCHEDULE
ELECTORAL AREA C
For the Month of October 2018

Community Grants-In-Aid

Organization	Grant Request	Amount
Nechako Environment & Water Stewardship Society	Ecological restoration	\$2,500
Total Grant		<u>\$2,500</u>



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

COMMUNITY GRANT-IN-AID APPLICATION

Applications must be made in accordance with Regional District Policy C-2

Group Contact Information:	
Organization: Nechako Environment & Water Stewardship Society	President/Contact Person: Wayne Salewski
Mailing Address: PO Box 1983	Phone Number(s): [REDACTED]
Vanderhoof BC V0J3A0	Email: [REDACTED]
	Fax:
Total Grant Requested: \$ 2500.00	Regional District Electoral Area Director: Lara Beckett
Previous 3 years Regional District Grants Received:	
Nil	
Applicant Profile:	
Overview of Organization's Programs and Services.	
NEWSS is a non-for-profit society The vision of NEWSS is to act in an advisory capacity for both landowners and government, to serve as a vehicle for the delivery of incentives and investments into the Nechako watershed and to act as a trust that continually to inspires people, landowners and industry to demonstrate high quality land and water stewardship.	
Please attach current list of Directors or Executive of Organization: Attached: <input checked="" type="checkbox"/>	
List on File at Regional District: <input type="checkbox"/>	
Grant Application:	
What would this grant be used for? (Attach additional information if necessary)	
The grant will be used for ecological restoration and ties together three larger properties that are either completed or will be in conjunction of this project. Smaller properties like this one fall through the funding cracks.	
Other Revenue Towards Project/Purchase:	
What other revenue/in-kind works is available to be put towards this project/purchase?	
Newss has grants and funding from CN Rail, MFLNR and the landowners that are in excess of \$40,000.00.	
Attachments in Support of the Application (such as diagrams & background info):	
1. Non-Profit Society Registration S0059345	
2. Diagrams, background information, endorsements www.newssociety.org	
I understand that the information contained in this application may be made available for public viewing in accordance with the <i>Freedom of Information and Protection of Privacy Act</i> .	
Signature (Organization President)	Date

➡ Mail, Fax or Hand Deliver this Form to the Regional District of Fraser-Fort George



REGIONAL DISTRICT of Fraser-Fort George

GM: MAH

Main Office: 155 George Street, Prince George, BC V2L 1P8
 Telephone: (250) 960-4400 / Fax: (250) 563-7520
 Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

REPORT FOR CONSIDERATION

TO: Chair and Directors

File No.: COM 8.5

FROM: Meredith Burmaster, Manager of Community Services

DATE: October 4, 2018

SUBJECT Item: Grants: Electoral Area F

SUMMARY: Purpose: Grant Approval

PREVIOUS REPORTS: None

ATTACHMENT(S): 1. Grant Schedule
 2. Grant Application

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	All 1 Director/1 vote	Majority
1. THAT the report, Grant Schedule and grant application form for Electoral Area F be received.		
2. THAT the Grant for Electoral Area F, as listed in the October Grant Schedule, be approved.	All 1 Director/1 vote	Majority

ISSUE(S):

The October Grant Schedule details the request received for a Community Grant-In-Aid for Electoral Area F. A grant has been requested by the organization listed on the October Grant Schedule. The Board is being asked to consider approving the October Grant Schedule.

RELEVANT POLICIES:

1. Community Grants-In-Aid Policy C-2:
 - provides financial assistance to community groups or organizations for the purpose of benefiting the community.

SERVICE RELEVANCE:

The Regional District's current Community Grants-In-Aid program derives its authority from the *Local Government Act*. The purpose of these functions is to provide financial assistance to community groups or organizations which, in the opinion of the Regional District, provide a benefit to the community.

FINANCIAL CONSIDERATION(S):

The 2018 budget for Community Grants-In-Aid Electoral Area F has sufficient funds to support this expenditure.

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendation:
 - grant will be provided per the schedule

Other Options:

- a. do not approve October Grant Schedule
 - organization does not receive funding

COMMENTS:

This grant request meets the requirements of Community Grants In-Aid Policy C-2.

Respectfully submitted,

Meredith Burmaster

Meredith Burmaster
Manager of Community Services

MB:ef

GRANT SCHEDULE
ELECTORAL AREA F
For the Month of October 2018

Community Grants-In-Aid

Organization	Grant Request	Amount
Willow River Recreation Association	Hall completion expenses	<u>\$16,000</u>
Total Grant		<u>\$16,000</u>

02/02/2013 04:16

2505682345

WILLOWSTORE

PAGE 01

RECEIVED
OCT 04 2018

RDFFG



**REGIONAL DISTRICT
of Fraser-Fort George**

Main Office: 165 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-867-1959 / <http://www.rdffg.bc.ca>

MB
KD

COMMUNITY GRANT-IN-AID APPLICATION

Applications must be made in accordance with Regional District Policy C-2

Group Contact Information:	
Organization: <u>Willow River Recreation Assoc</u>	President/Contact Person: <u>Erin Dunphy Bamber</u>
Mailing Address: <u>Box 17</u>	Phone Number(s): <u>[REDACTED]</u>
<u>Willow River B.C.</u>	Email: <u>[REDACTED]</u>
<u>V05-3C0</u>	Fax: <u>[REDACTED]</u>
Total Grant Requested: \$ <u>16,000.00</u>	Regional District Electoral Area Director: <u>KEVIN DUNPHY</u>
Previous 3 years Regional District Grants Received:	
<u>on file</u> 2016 - \$44,500	
2017 - 54,400	
2018 - 21,000	
Applicant Profile:	
Overview of Organization's Programs and Services:	
<u>Community Events - i.e. Halloween, Christmas, Spring 7th, 11th, Market, W.R. DAZE. Courses - FOOD SAFE, PAL, CORE ETC.</u>	
Please attach current list of Directors or Executive of Organization: Attached: <input type="checkbox"/>	
List on File at Regional District: <input checked="" type="checkbox"/>	
Grant Application:	
What would this grant be used for? (Attach additional information if necessary)	
<u>Underestimated costs of Tradesmen and Engineering costs for W.R. HALL</u>	
Other Revenue Towards Project/Purchase:	
What other revenue/in-kind works is available to be put towards this project/purchase?	
<u>Recycling Center, Donations,</u>	
Attachments in Support of the Application (such as diagrams & background info):	
1. Non-Profit Society Registration <u>4492</u>	
2. Diagrams, background information, endorsements	
I understand that the information contained in this application may be made available for public viewing in accordance with the Freedom of Information and Protection of Privacy Act.	
<u>[REDACTED]</u> Signature (Organization President)	<u>Sept 27 / 18</u> Date

➡ Mail, Fax or Hand Deliver this Form to the Regional District of Fraser-Fort George



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

GM: MAH

REPORT FOR CONSIDERATION

TO: Chair and Directors

File No.: COM 8.7

FROM: Meredith Burmaster, Manager of Community Services

DATE: October 4, 2018

SUBJECT Item: Grants: Electoral Area H
SUMMARY: Purpose: Grant Approval

PREVIOUS REPORTS: None

ATTACHMENT(S): 1. Grant Schedule
2. Grant Applications

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
1. THAT the report, Grant Schedule and grant application forms for Electoral Area H be received.	All 1 Director/1 vote	Majority
2. THAT the Grants for Electoral Area H, as listed in the October Grant Schedule, be approved.	All 1 Director/1 vote	Majority

ISSUE(S):

The October Grant Schedule details the requests received for Community Grants-In-Aid for Electoral Area H. Grants have been requested by the organizations listed on the October Grant Schedule. The Board is being asked to consider approving the October Grant Schedule.

RELEVANT POLICIES:

1. Community Grants-In-Aid Policy C-2:
 - provides financial assistance to community groups or organizations for the purpose of benefiting the community.

SERVICE RELEVANCE:

The Regional District's current Community Grants-In-Aid program derives its authority from the *Local Government Act*. The purpose of these functions is to provide financial assistance to community groups or organizations which, in the opinion of the Regional District, provide a benefit to the community.

FINANCIAL CONSIDERATION(S):

The 2018 budget for Community Grants-In-Aid Electoral Area H has sufficient funds to support these expenditures.

OTHER CONSIDERATION(S):

If the Board does not wish to provide one or more of the grants listed, a motion to amend the Schedule prior to voting on approval of the Schedule would be in order.

DECISION OPTIONS:

1. Approve recommendation:
 - grants will be provided per the schedule

Other Options:

- a. do not approve the October Grant Schedule
 - organizations do not receive funding

COMMENTS:

These grant requests meet the requirements of Community Grants In-Aid Policy C-2.

Respectfully submitted,

Meredith Burmaster

Meredith Burmaster
Manager of Community Services

MB:ef

**GRANT SCHEDULE
ELECTORAL AREA H
For the Month of October 2018**

Community Grants-In-Aid

Organization	Grant Request	Amount
McBride Centennial Elementary	Swim lesson expenses	\$2,500
McBride Secondary PAC	Christmas craft fair hall rental	<u>315</u>
Total Grants		<u><u>\$2,815</u></u>



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-867-1959 / <http://www.rdfg.bc.ca>

MB
DA

COMMUNITY GRANT-IN-AID APPLICATION

RDFEG

Applications must be made in accordance with Regional District Policy C-2

Group Contact Information:

Organization: <i>McBride Centennial Elementary</i>	President/Contact Person: <i>Kairyn Russell Janeske</i>
Mailing Address: <i>P.O. Box 187</i>	Phone Number(s): [REDACTED]
<i>McBride, BC</i>	Email: [REDACTED]
<i>VOJ 2EO</i>	Fax: [REDACTED]
Total Grant Requested: \$ <i>2500.00</i>	Regional District Electoral Area Director: <i>Dannielle Alan</i>

Previous 3 years Regional District Grants Received:

2015 - \$2500.00 2016 - \$2500.00 2017 - \$2500.00

Applicant Profile:

Overview of Organization's Programs and Services:

Attached

Please attach current list of Directors or Executive of Organization: Attached: ☐

List on File at Regional District: ☐

Grant Application:

What would this grant be used for? (Attach additional information if necessary)

Swim lessons, accommodations, transportation

Other Revenue Towards Project/Purchase:

What other revenue/in-kind works is available to be put towards this project/purchase?

Students run a Christmas shopping day, bottles are collected, McBride School PAF

Attachments in Support of the Application (such as diagrams & background info):

1. Non-Profit Society Registration *School District 57 Registered Charity*

2. Diagrams, background information, endorsements *#119216422 RR001*

I understand that the information contained in this application may be made available for public viewing in accordance with the *Freedom of Information and Protection of Privacy Act*.

Signature (Organization President)

Date

Sept. 17/18

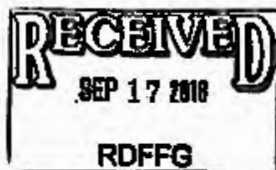
➡ Mail, Fax or Hand Deliver this Form to the Regional District of Fraser-Fort George



McBride Centennial Elementary School

Box 187, McBride, B.C. V0J 2E0

Phone: (250) 569-2721 Fax: (250) 569-2775



September 10, 2018

Regional District of Fraser Fort George
155 George Street
Prince George, BC
V2L 1P8

RE: Community Grant-in-aid Application

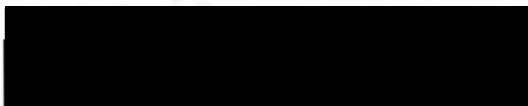
On behalf of the Grade 4/5/6 swim students at McBride Centennial Elementary School, we would like to thank you very much for the grant we received last year for this programme. We would like to apply at this time for a grant for the spring 2019 swim programme.

I have attached a copy of our Water Safety Skills Program, which outlines the goals and objectives. The swim program has successfully run for over 20 years. For some students this was their first introduction to water safety and swimming skills which we believe are important life skills.

As there is no available pool in McBride we must travel outside of our community to receive these lessons. Our bus transportation, meals, and accommodation costs have all risen which is why we are asking for this grant.


Thank you for your time and consideration of this request. If you have any further questions, please feel free to contact either Olivia Vizza (secretary) or Kairyn Russell Janecke (Principal) at McBride Centennial 250-569-2721.

Sincerely,


Kairyn Russell Janecke
Principal

cc: Dannielle Alan Area H

MS
D



REGIONAL DISTRICT
of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-667-1958 / <http://www.rdfg.bc.ca>

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SEP 17 2018

COMMUNITY GRANT-IN-AID APPLICATION
Applications must be made in accordance with Regional District Policy C-2

Organization Information:

Organization: McBride Secondary PAC	President/Contact Person: Judy Peem
Mailing Address: PO Box 200	Phone Number(s): [REDACTED]
McBride BC	Email: [REDACTED]
V0J 2E0	Fax: [REDACTED]
Total Grant Requested: \$ 315.00	Regional District Electoral Area Director: Dannielle Allan
Previous 3 years Regional District Grants Received: 2017 \$336.00	

Applicant Profile:

Overview of Organization's Programs and Services: McBride Secondary School Parent Advisory Committee's mandate is to support student activities at the high school. PAC raises money to offset the cost of sport team travel, presenters, leadership training, sports equipment and programs within the school, etc.

Please attach current list of Directors or Executive of Organization: Attached: ☒

List on File at Regional District: ☐

Grant Application:

What would this grant be used for? (Attach additional information if necessary)
This grant is used to offset the cost of PAC for the rental of the community hall for the Christmas Craft Fair.

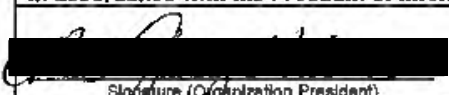
Other Revenue Towards Project/Purchase:

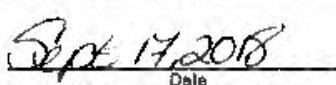
What other revenue/in-kind works is available to be put towards this project/purchase?
PAC parents + students at McBride Secondary School volunteer their time to ensure that the fair runs smoothly and that vendors + visitors needs are met. Should the PAC not be successful in this application to RDPAC, fundraised monies will go towards payment.

Attachments in Support of the Application (such as diagrams & background info):

1. Non-Profit Society Registration
2. Diagrams, background information, endorsements

I understand that the information contained in this application may be made available for public viewing in accordance with the **Freedom of Information and Protection of Privacy Act**.


 Signature (Organization President)


 Date

➡ Mail, Fax or Hand Deliver this Form to the Regional District of Fraser-Fort George



JM/BIF
C:AK
BDA 118

October 4, 2018

Chair and Board Members
Regional District of Fraser-Fort George
155 George Street
Prince George BC V2L 1P8

Dear Chair and Board Members:

The Province will be able to issue licences for the retail sale of non-medical cannabis on or after October 17, 2018, and we are currently in the process of assessing the applications that have been submitted to us.

Our consultations with local governments indicated you wanted to ensure that the needs of your communities were considered as part of the licensing process. We would like to take this opportunity to explain the important role local governments have in cannabis licensing.

It will be up to each municipality to determine if and where non-medical cannabis can be sold, and whether it is sold in private or government stores, or a mixture of both.

Once an application is received by the provincial government and it is deemed to contain the required information, the Province will notify the respective local government of the area where the proposed store is located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the Province cannot issue a licence unless the local government gives a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence.

If the local government makes a recommendation to deny the application then the Province may not issue the licence, and if a recommendation in favour of the application is made, then the Province has discretion whether or not to issue the licence, but must consider the local government's recommendation in the decision whether to issue a licence.

.../2

Ministry of
Attorney General

Office of the
Attorney General

Mailing Address:
PO Box 9044 Stn Prov Govt
Victoria BC V8W 9E2
email: AG.Minister@gov.bc.ca
website: www.gov.bc.ca/ag

Telephone: 250 387-1866
Facsimile: 250 387-6411

Chair and Board Members
Page 2

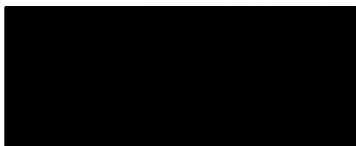
The Province will notify local governments about applications in the order that they are confirmed as complete. This ensures that you will have all the information you need to begin your process of making a recommendation.

We would also like to remind local governments that they may delegate the recommendation decision to staff.

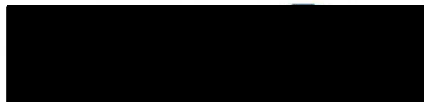
We invite you to review the enclosed Local Government's Role in Licensing Cannabis Retail Stores for detailed information that will help you navigate the recommendation process. If after reviewing this information you have any questions, please email Cannabis.Licensing@gov.bc.ca.

Thank you for your consideration in this important new process.

Yours truly,



David Eby, QC
Attorney General



Mike Farnworth
Minister of Public Safety
and Solicitor General

Enclosure

pc: Chief Administrative Officer Jim Martin

Youth Parliament of British Columbia



Alumni Society

509 - 1383 Marinaside Cr
Vancouver, BC V6Z 2W9

(604) 604-646-6623
registrar@bcyp.org

18 September 2018

Dear Sir or Madam:

Re: British Columbia Youth Parliament, 90th Parliament

The British Columbia Youth Parliament's 90th Parliament will hold its parliamentary session in Victoria at the Provincial Legislative Chambers from December 27 to 31, 2018. The Youth Parliament is a province-wide non-partisan organization for young people ages 16 to 21. It teaches citizenship skills through participation in the December parliamentary session and in community service activities throughout the year. **Youth Parliament is a one-year commitment.**

I invite you to encourage eligible youth from your municipality or region to apply to sit as members of the Youth Parliament. Youth Parliament is non-partisan, and applicants need only be interested in learning more about the parliamentary process and in serving their community.

Each applicant who is accepted to attend as a member of BCYP must pay a \$395 registration fee. Thanks to fundraising efforts, a portion of the cost of transportation and accommodation is reduced but we encourage your municipality to contribute to the fees for those applicants in need. If you are not able to provide assistance, financial support is available for applicants who cannot meet the expense of the registration fee. Requesting financial assistance will not affect an applicant's chance of being selected as a member. We also provide resources for applicants attempting to secure funding from community sources, including schools and service clubs (see www.bcyp.org/joinus.html).

Members will sit and debate in the Legislative Chambers for five days and will be accommodated for four nights at the Coast Hotel in Victoria. During that time, participants are supervised by members of the Board of Directors of the Youth Parliament of B.C. Alumni Society and other youth parliament alumni. In addition, transportation to and from Victoria will be provided for all members who require it.

I have enclosed an application form and two copies of a brochure about BCYP. I encourage you to make the application form and brochure available to interested young people and to make copies of the forms as needed. If your municipality sponsors a "youth of the year" award or has a municipal youth council, young people with that sort of initiative and involvement are ideal candidates for our organization. A soft copy of the form is available from our website at <https://bcyp.org/applying/> along with soft copies of the brochure and a promotional poster.

All applications must be received by October 23, 2018. Applicants will be notified whether they have been selected in early November. If you require more information, please contact me by telephone or e-mail as indicated above, or visit our website at www.bcyp.org.

Yours truly,


Rhonda Vanderluit
Registrar, Youth Parliament of B.C. Alumni Society

Sponsoring the British Columbia Youth Parliament



British Columbia Youth Parliament

Application Package & Background Information
90th Parliamentary Session
December 27-31, 2018 - Victoria, BC

WHAT IS BCYP?

British Columbia Youth Parliament (BCYP) is a youth organization that recognizes every young person's potential to lead and serve in the community. Since 1924, BCYP has provided a forum for young people to develop skills in leadership, organization, public speaking, and the parliamentary process, and to put these skills into practice through service to youth in their local communities.

BCYP is not affiliated with any political party and is a non-profit organization.

Membership in BCYP begins with attending the Parliamentary Session in Victoria and continues throughout 2018. For detailed information about BCYP's activities, visit our website, www.bcup.org.

BCYP'S ACTIVITIES

BCYP's year begins with the Parliamentary Session from December 27 – 31, 2018. Members sit in the Legislative Assembly in Victoria and use the parliamentary style of debate to plan educational and service projects, establish BCYP's financial commitments, and amend BCYP's governing legislation.

At Session, Members:

- Meet young people from all over the province;
- Debate Cabinet's legislation which sets out BCYP's activities for 2019;
- Debate current local, national, and international issues;
- Learn about debating and the rules of parliamentary procedure;
- Elect BCYP's Premier, Deputy Speaker, and Leader of the Opposition for the 91st Parliament.

After Session, Members put into action the plans made at Session, which usually include:

- Volunteer service projects in their home communities;
- Group volunteer service projects with summer camps, food banks charity walks, soup kitchens, and other service groups;
- Special projects which vary depending on annual legislation but have included summer festivals, children's day camps and Camp Phoenix;
- Regional Youth Parliaments;
- Fundraising events;
- Social activities with other Members.

WHO CAN ATTEND?

Each year 97 youth are "elected" to BCYP as representatives of their communities. Each applicant must be nominated by an organization committed to youth (i.e. a school, community group, club, Municipality or church). Five members of that group must indicate their support by signing the application form.

To be eligible for membership you must be:

- Age 16 – 21 (inclusive) as of Dec. 31, 2018;
- A resident of British Columbia;
- Nominated by an organization committed to youth;
- Willing and able to participate in BCYP's activities for one year.

Due to the limited number of seats in the Provincial Legislature, only 97 applicants will be selected to become Members.

SESSIONAL ARRANGEMENTS

Accommodations: Accommodation at the Quality Inn in Victoria is provided for all Members for the nights of December 27 – 30 (inclusive). Members share rooms with other Members of the same gender.

Transportation: Transportation for Members residing outside the Victoria area is included in the registration fee. Members living in the Interior, North, or North Island will be required to travel on December 26 and January 1.

Meals: Each Member is responsible for the cost of all meals in Victoria. Some dinners will be at assigned restaurants, others free-choice.

PRE-SESSIONAL INFORMATION

The Registrar will notify all applicants by email or mail as to their acceptance status by mid-November. Accepted Members are provided with an orientation package prior to Session and are invited to attend one of the Pre-Sessional Workshops held in different regions of the province. The details of the workshops will be announced in the acceptance letters.

FOR MORE INFORMATION

Inquiries from applicants, parents and nominating organizations are welcomed. Please contact:

Rhonda Vanderfluit, Registrar
registrar@bcyp.org
604-646-6623

APPLICATION PROCEDURE

Complete the attached application form (pages 3 and 4 of this package) and forward it with your personal statement and registration fee (or letter of request for financial support) to:

Rhonda Vanderfluit, Registrar
509 – 1383 Marinaside Cres.
Vancouver, BC V6Z 2W9

e-mail: registrar@bcyp.org

Fax: 604-731-0081

Applications must be **RECEIVED** by **Tuesday, October 23, 2018** by mail, fax, or email attachment. If you send the application by email attachment, please mail the original signed copy with your application fee.

Please print clearly. Illegible or incomplete applications may be rejected. In the event of a Canada Post strike please ensure that you fax or email a LEGIBLE scan of your form BY THE DEADLINE and if possible, send your hard copy of your form and cheque by other means such as courier.

REGISTRATION FEE

The registration fee for each member is \$395. A cheque or money order made payable to the **Youth Parliament of B.C. Alumni Society** must be sent with the application form or follow a fax or e-mail with the original signed application as soon as possible (any acceptance is not final until a registration fee is received). We are not able to receive credit card or eTransfer. Registration fees will be held onto (but not cashed) for those on the waitlist and returned to those not accepted. **NSF cheques are subject to a \$45 fee.**

Applicants who are in financial need are first encouraged to approach school and community groups to contribute to the cost of the application fee. For those who are not able to secure outside funding, a limited amount of **financial support is available from BCYP**. For more information, please contact the Registrar **before** the October 23 application deadline and attach a letter of request along with your application form. So that we can provide support for as many members as possible, we encourage applicants to submit a cheque for whatever portion of the application fee they can afford. Requests for financial assistance cannot be considered after applicants have been accepted as members.

CANCELLATION

Accepted members who cancel on or before December 12 will receive a refund of their registration fee minus a \$25 cancellation fee, unless travel tickets have been purchased in which case no refund is issued. No refunds will be issued to any member cancelling after December 12.

THANKS TO OUR SPONSOR

British Columbia Youth Parliament is sponsored by the Youth Parliament of BC Alumni Society, a registered, non-profit organization composed of past members of BCYP.

Please keep this information page for future reference

APPLICATION FORM – NINETIETH BC YOUTH PARLIAMENTLAST name: _____ FIRST name: _____ GENDER: _____ Room with: ☐ M ☐ F☐ I identify as an Indigenous/aboriginal person**CURRENT ADDRESS (including temporary/University residence):**

STREET / PO BOX: _____ CITY: _____

POSTAL CODE: _____ PHONE: (____) _____

E-MAIL: _____ CELL PHONE: (____) _____

PERMANENT ADDRESS (i.e. parents) or STREET ADDRESS if different from above:

STREET / PO BOX: _____ CITY: _____

POSTAL CODE: _____ HOME PHONE: (____) _____

TRANSPORTATION TO VICTORIA REQUIRED FROM:CURRENT/TEMPORARY ADDRESS ☐ PERMANENT ADDRESS ☐ OTHER: _____

BIRTHDATE: (YYYY/MM/DD) _____ SCHOOL/UNIVERSITY: _____

NOMINATING ORGANIZATION: _____

STREET: _____ CITY: _____

POSTAL CODE: _____ PHONE: (____) _____

CONTACT TEACHER / COORDINATOR NAME: _____ E-MAIL: _____

SIGNATURE OF TEACHER / GROUP COORDINATOR: _____

Would you (teacher/coordinator) like to receive a print and e-mail copy of the application package each year?

☐ Yes ☐ No ☐ Already on the list

THE FOLLOWING MEMBERS/STUDENTS of _____ NOMINATE

(NAME OF ORGANIZATION/SCHOOL)

_____, A MEMBER/STUDENT OF OUR ORGANIZATION/SCHOOL TO SIT AS A BCYP MEMBER.

FIVE NOMINATING SIGNATURES REQUIRED: (other members/students of the organization/school)

	Name	Signature	email
1			
2			
3			
4			
5			

APPLICATIONS MUST BE RECEIVED BY OCTOBER 23, 2018

PERSONAL STATEMENT

At the Parliamentary Session in Victoria, Members of BCYP participate in parliamentary debating and plan activities and community service for the upcoming year. During the year, Members are responsible for service and fundraising in their communities, and organize and participate in projects such as Regional Youth Parliaments, fundraising events, community outreach projects, and other service and debating activities.

Please attach a **one-page** personal statement, outlining:

1. Why you would like to be a Member of BCYP;
2. What type of activities you have been/are, or intend to become, involved with in your community;
3. Any activities you have been/are involved with that relate to debate or public speaking;
4. With reference to the preceding paragraphs, how you believe you can personally contribute to BCYP, including debate at Session AND its projects and other activities throughout the Sessional year.

YOUTH PARLIAMENT EXPERIENCE

Have you attended BCYP before? ☐ Yes ☐ No

If yes, do you wish to become a member of the Alumni Society?

☐ Yes ☐ No ☐ Already on the list

If "Yes" or "Already on the list" above, do you consent to receive e-mail communications from the Alumni Society, which may include requests for donations or other items of a commercial nature? (Note: answering "No" below means you will not receive any e-mails, including the Alumni Society's newsletter *The Speaker* or email invitations to alumni events.)

☐ Yes ☐ No

Have you attended a Regional Youth Parliament as a Member or Ambassador?

☐ Yes (as a member) ☐ Yes (as an ambassador) ☐ No If yes, which one(s)? _____

How did you **first** hear about BCYP? (Please choose one option)

- | | | |
|--|---|---|
| <input type="checkbox"/> From a teacher | <input type="checkbox"/> From a group leader | <input type="checkbox"/> Saw a poster/brochure (where? _____) |
| <input type="checkbox"/> Through a Regional Youth Parliament
(which one? _____) | <input type="checkbox"/> From a member or alumnus of BCYP or a RYP
(name of individual: _____) | |
| <input type="checkbox"/> Facebook <input type="checkbox"/> Instagram | <input type="checkbox"/> Other (please specify: _____) | |

WAIVER

In consideration for acceptance to British Columbia Youth Parliament (BCYP), the undersigned on behalf of the Applicant and all heirs, executors and administrators, waives any and all claims for damages against BCYP and the Youth Parliament of British Columbia Alumni Society, and their directors, officers, and agents for any and all injuries or loss which the Applicant may suffer during, or in connection with any BCYP Session, trip, or any other activity, or transportation to or from Session or any other activity.

Applicant's Signature: _____

If under 19, Signature of Parent or Guardian: _____

Printed Name of Parent or Guardian Signing: _____

(Applicant should sign even if a parent or guardian is also required to sign.)

Please remember to:

- ☐ Save a legible scan of this form for your records. In the event of a Canada Post strike please email or fax the scan to: registrar@bcyp.org or fax: attn to Rhonda Vanderluit at: 604-731-0081
- ☐ Mail or courier a signed hard copy of this completed form along with a cheque for \$395.
509 – 1383 Marinaside Cres, Vancouver, BC V6Z 2W9

British Columbia Youth Parliament (BCYP) is youth taking responsibility and initiative to make a positive impact in their communities. BCYP is a non-profit, non-partisan, parliamentary education and service organization. BCYP is an extraordinarily unique organization — for youth and by youth.

For a full year, 95 members pool their resources, creativity and determination for a common purpose: to advance, better, and improve the lives of the youth of British Columbia. BCYP brings together youth from across the province and unites them to fulfill the motto of "Youth Serving Youth". The youth of BCYP reach out and make a difference across British Columbia.

Why?

Because they can.

And more importantly, because they care.

For more information on BCYP and its projects visit our website

www.bcorp.org

or contact the Premier

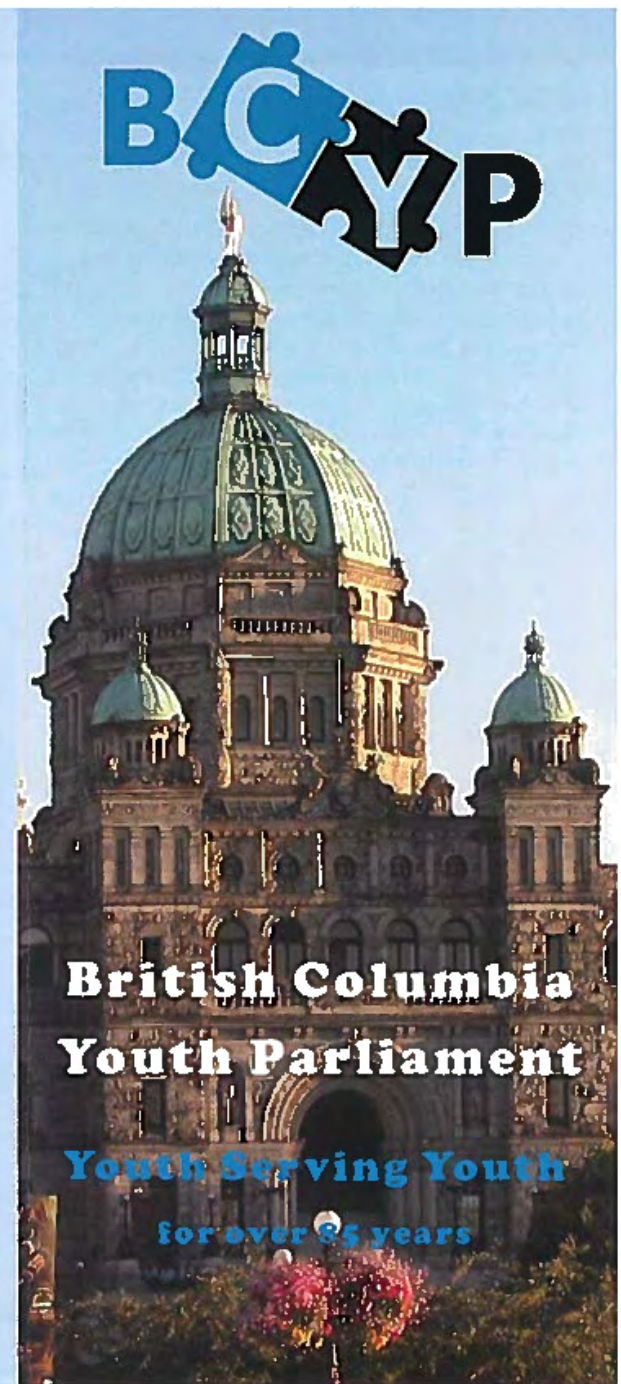
premier@bcyp.org

For registration information contact our Registrar

registrar@bcyp.org



BCYP is unique in that it is not simply a "mock" or model parliament — the legislation members debate translates into real action in the community.



Why We Are a Parliament

British Columbia Youth Parliament began as the TUXIS Older Boys' Parliament in 1924. In 1974, upon the admittance of girls, it became BC Youth Parliament, and 2013 marked its 85th Session.

Every year, between December 27th and 31st, 95 young people from across British Columbia gather at the Legislative Chambers in Victoria for the annual parliamentary session of BC Youth Parliament. Members sit as Independents; they do not represent any political party and they vote according to their own consciences. They learn about parliamentary process, debate topics of interest, and plan activities for the coming year.

Proposed activities are presented in the form of government bills. The debate is led by a Cabinet of experienced youth parliamentarians who spend months before preparing to present their plans. First-time members are also able to raise issues through debate on government legislation and by writing and presenting Private Members' Resolutions dealing with issues ranging from local to international in scope.

Once BCYP's bills are passed they must be put into effect. This is where BCYP differs from other youth parliaments in that BCYP is not a "model" or "mock" parliament — the legislation members pass translates directly into positive action in the community.



Regional Youth Parliaments

To increase the number of youth who are able to participate in Youth Parliament activities, BCYP members organize and run Regional Youth Parliaments in various regions of the province. Through these events, BC Youth Parliament furthers its goals of promoting community service, education in the parliamentary process, and training in public speaking and debating.

More local in scope than BCYP, Regional Youth Parliaments hold weekend-long sessions aimed at high school students between the ages of 14 and 18. Members gather to plan their activities for the upcoming year, as well as discussing local, national, and international issues in a parliamentary setting.



Youth Serving Youth

BCYP members plan and participate in group service events organized around the province. Members come together to volunteer with different organizations or special events, or serve to the community in ways of their own devising. They volunteer with summer camps, food banks, charity walks, soup kitchens, community support services, and other service organizations.

As well, all over British Columbia throughout the year, individual members of BCYP perform solo acts of service to their communities and lend a hand through their involvement with other organizations. Across the province, BCYP members help others in myriad ways, limited only by their imaginations and the will to carry out the projects they envision.



Community Fundraising

Each year BCYP organizes a variety of fundraising events across the province. Members work in groups and in their communities to raise the funds required to run BCYP's projects and cover its operational expenses. They also engage in service-related fundraising, working in groups and individually to raise money for a variety of causes.

Fundraisers range from pledge events and car washes to auctions and carnivals. Members also solicit donations from local businesses and prominent members of their local communities.